

Introduction

What is Ekattor 8 -

Ekattor 8 is a collection of programs designed to assist schools in administering their executive responsibilities on a day-to-day basis. Ekattor 8 is an updated version of Ekattor ERP (Enterprise Resource Planning). Also, Ekattor 8 is designed for SAAS (Software as a Service) projects.

This school management system empowers schools to keep track of their daily operations while centralizing their resources and information. This managing system helps to reduce the pressure of managing a large amount of data from the school. Also, this version is designed for SAAS. So, you can easily make money with Ekattor8.

What is SAAS?

SAAS (Software as a Service) is one of the three main categories of cloud computing. It is a 3rd party application over the internet. Google services in Microsoft office and Netflix accounts is the example of SAAS.

Who is Ekattor 8 for?

Ekattor 8 school management system ERP is an online platform where authorities can operate daily activities and control school data with the SAAS feature.

Ekattor 8 is helpful for:

- Schools
- Colleges
- Universities
- Training centers
- SAAS (Software as a Service)
- Other educational institutions etc.

Basics

Users of Ekattor 8 -

Ekattor 8 provides the best user experience. This school management system is designed to manage seven kinds of users. They are-

- Superadmin
- Admin
- Teacher

- Parent
- Student
- Accountant
- Librarian

In Ekattor 8, every user has to play different roles with different permissions to operate the daily activities of an educational institution. This permission helps the users to control and run the institute smoothly.

Superadmin:

A superadmin has to play the most crucial role. He has the highest number of privileges and permissions. A superadmin can add, edit, and remove school admin, and other activities. A superadmin can create schools, manage bundle addons and subscription packages, and configure settings.

Admin:

An admin has the highest permissions and privileges after superadmin. An admin can monitor, control, and take action on academics, examinations, live classes, accounting, and back-office-related activities. But for a particular institute.

Teacher:

A teacher's role is oriented toward teaching and academic-related activities. He has permission to overview the list of students, class routine, subjects, event calendar, and back-office activities. He can overview, edit, and delete students and their parent's information.

The teacher can create the syllabus, add or edit new live classes, and provide marks and comments on the examination.

In Ekattor 8, a teacher can add assignments, publish, draft, expire, make questions and review them, and he can also create and modify online courses here.

Parent:

In Ekattor 8, a parent can overview the teacher's list, academic (daily attendance, class routine, syllabus, and event calendar), and back-office activities. Parents can also monitor the exam marks and grades. They can pay fees for their children in this panel.

Student:

A student has permission to overview the list of teachers, daily attendance, class routine, syllabus, event calendar, back-office, exam marks, and grades in Ekattor. A student can overview marks, and comments, and submit their assignment. They can also join live classes, pay fees, issue books from the library, watch online courses and get specific course information from here.

Accountant:

In this panel, an accountant gets all the permission for financial activities. An accountant has permission to add, edit and delete expense and expense categories. They can add mass or single invoices, and export reports in CSV, PDF, and Print.

Librarian:

A librarian has track of every book in the library, and they will get all library-related activities permissions. They also have permission to issue books, and they can add, edit, and remove books

from the library and have permission to issue books.

Ekattor 8 terms -

Package:

Ekattor 8 is SAAS (Software as a service) based application. You can earn money by selling subscriptions as packages. Also, you can add, update, delete, or activate/deactivate your own customized packages within a few clicks.

Users (School admin) can purchase your offered packages to run their schools on your application. You can create your packages for different durations. For example, weekly, monthly, or yearly. Users (School admin) have to pay based on their package duration.

If a user (School) purchases the monthly package from your application, your user has to pay the subscription fees after completing months. That's how the package system works on EKattor 8.

Event Calendar:

The school admin can manage the event calendar from their panel. With this event calendar, students and parents can see the upcoming and previous school events with detailed information. They can also filter their calendar event based on month, week, day, and list from the school event calendar.

Grade book:

The admin and the teachers can see the exam results through the grade book option. They can specifically overview students' exam results by class, section, and exam name. With this grade book, admin and teachers can easily understand the exam result of a particular class or section, or exam.

The admin or teachers can also download the grade book by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the grade books in 3 different ways. They are:

1. As CSV file
2. As PDF file
3. Get the hardcopy through Printout

Offline admission:

The school admin can add their student's admission data to the application. They can upload the information in 3 ways. They are:

Single student admission: In this form, the admin can only enroll a student in their application with detailed information.

Excel upload: The school admin can upload students' enrollment information to the application through the excel upload. In this enrollment process, the admin can upload all the student's information in a CSV file and upload it to the application. With this process, the admin can upload multiple students' information to the application with a click.

Landing page/frontend page:

Ekattor 8 offers you to manage your frontend page. On this frontend, users can register their schools. Also, you can show school features, subscription packages, FAQs, Email, and contact information here. Your users can choose and subscribe to any suitable packages from this page after logging in. You can also manage FAQs from the backend settings. Add an email address to the landing page,

where your users can send you emails. You can also enable/disable your landing page if you want. If you choose to disable your landing page, your users can not see the landing page/frontend page in your application.

In the footer section of this landing page/frontend, you can manage your description of your application and social media links. Your contact info will automatically be added from the database info.

School Registration form:

New schools can register in your application from the landing page by themselves. To register, they have to provide the school and admin's info in the school registration form. After being registered, schools can purchase a suitable subscription package and start to get the features of your application to their schools.

Getting Started

System requirement -

Server type: Apache server

Php version: 8.1.6 or higher

Database: Mysql

How Ekattor 8 works -

Ekattor 8 is a school management system, which works with a combination of 7 users. Ekattor 8 offers you the feature to add and control several admins under one superadmin. You can add a premium addon to manage multiple schools under one authority.

1. Install the application on your server.
2. Configure the application settings from the superadmin panel.
3. Manage the users of Ekattor 8. (Create, update info, delete admins, teachers, parents, students, accountants, and librarians)
4. Manage different academic activities like- daily attendance, syllabus, class, class routine, subject, classroom, and event calendar.
5. Manage examination panel.
6. Manage financial panel.
7. Manage back-school panel.

How to install -

The installation process of Ekattor8 is as simple as other applications available online. Follow the steps carefully to install and run your business.

- Upload the downloaded zip(Ekattor8.zip) file from CodeCanyon to your server.
- You can upload anywhere inside your public_html folder or any sub-folder you want. Just keep in mind the directory where you are.
- Unzip the file.
- Go to your preferred web browser and type the URL where you have the files.

Example: example.com/ekattor8

- Unzipped the file. For example - if you have a domain example.com and unzipped the files inside a folder "**Ekattor8**," the URL will be example.com/ekattor8.
- The first step is installation. Before starting, you will need to have the CodeCanyon purchase code, the database name, username, password, and the database host in the installation process. You can get the purchase code from your purchase information on Codecanyon. You will need to create a new database on your server to have the database information. You will also need to ensure that the files in /application/config/database.php and /application/config/routes.php have written permission. You should also verify if your server has PHP CURL enabled. after you hit the "**Start Installation Process**" button.

Welcome to Ekattor School Management System Installation. You will need to know the following items before proceeding.

Codecanyon purchase code

Database Name

Database Username

Database Password

Database Hostname

We are going to use the above information to write database.php file which will connect the application to your database. During the installation process, we will check if the files that are needed to be written (**config/database.php**) have **write permission**. We will also check if **curl** and **php mail functions** are enabled on your server or not. Gather the information mentioned above before hitting the start installation button. If you are ready....'

Start Installation Process

- Provide all write permissions for required files and enable the CURL.
- If everything is fine and has a green checkmark on every required file, click on the "**Continue**" button.

We ran diagnosis on your server. Review the items that have a red mark on it. If everything is green, you are good to go to the next step.

✓ **config/database.php** : file has write permission

✓ **routes/web.php** : file has write permission

✓ **Curl Enabled**

To continue the installation process, all the above requirements are needed to be checked

Continue

- You have to provide the previously created database credentials correctly. Click on the "**Continue**" button.

Below you should enter your database connection details. If you're not sure about these, contact your host.

Database Name

The name of the database you want to use with this application

Username

Your database Username

Password

Your database Password

Database Host

If 'localhost' does not work, you can get the hostname from web host

Continue

- Now select the "**Install**" button.
- Provide the school name, academic session, system name, superadmin's name and email, application password, and time zone. Then, Click on the "**Set me up**" button.
- Provide the administrator's email and password.
- Click on the "**Log in**" button.

Success!!

Installation was successfull. Please login to continue..

Administrator Email |

Password |

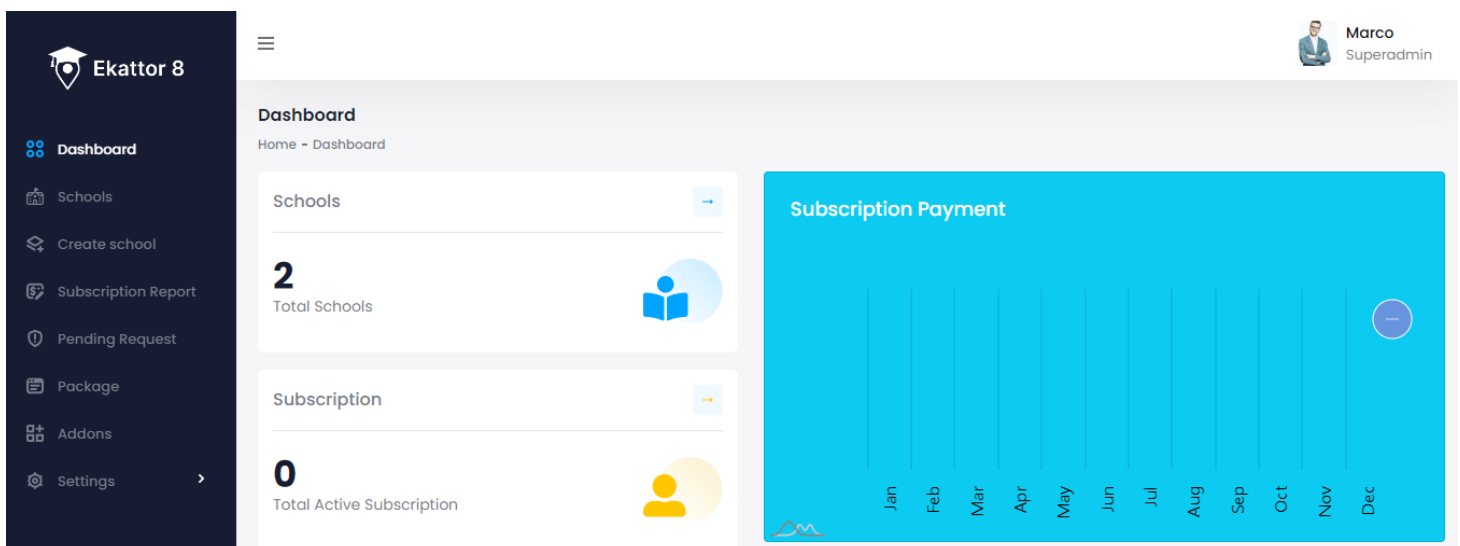
Log In

Congratulation! Your Ekattor ERP installation process is complete.

Website backend -

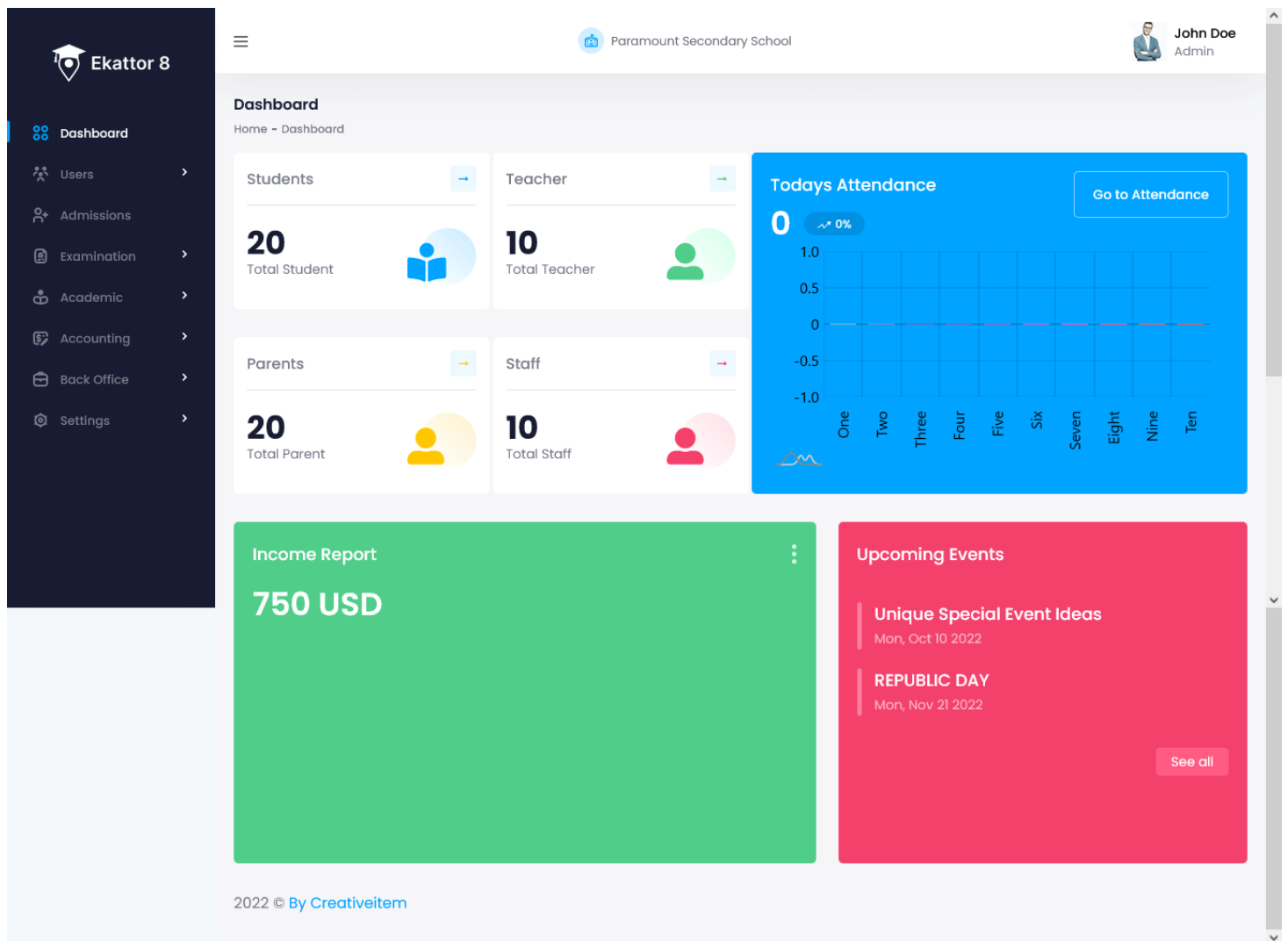
You can operate the application from the backend. In Ekattor 8, every user has different roles to play. To make every user's experience more user-friendly, they will get an intuitive dashboard to see the current situation of their panel.

Superadmin: As a superadmin, you can add, approve, and manage other schools. You can also manage your customized subscription packages, and manage addon bundles to enhance the features of your application. In Ekattor 8, you can configure the system settings, payment settings, language settings, SMTP settings, about, and session manager. They can also update their account from their settings option.




Admin: An admin has the responsibility to manage a school. They can of their school's manage users, academic activities, admissions, examinations, and the back office of their schools. Also, the school admin can configure the school and website settings of their schools. They can also pay their

subscription fees. They can also update their account from their settings option.



Teacher: In Ekattor 8, teachers can take attendance, provide marks (if the admin assigned them permissions), and create the syllabus. They can also overview academic activities, and exam lists, and manage their account.

Ekattor 8


Dashboard

Academic

Examination

Profile

Paramount Secondary School

Candice Kennedy
Teacher

Dashboard

Home - Dashboard


Candice Kennedy

Welcome, to Paramount Secondary School

Students

20


Total Student



Teacher

10


Total Teacher



Parents

20


Total Parent



Staff

10

Total Staff



Upcoming Events

Unique Special Event Ideas

Mon, Oct 10 2022


REPUBLIC DAY

Mon, Nov 21 2022

See all

2022 © By Creativeitem THIS DOES NOT UPDATECv

Students: Students can see their daily attendance, class routine, subjects, and syllabus. They can download their syllabus from their panel. They can also see teachers' information, exam marks and grade, noticeboard, issued books information, and pay their fees.

Ekattor 8

Dashboard

Teacher

Academic


Examination

Fee Manager

Back Office

Profile

Paramount Secondary School

Marah Petersen
Student

Dashboard

Home - Dashboard


Marah Petersen

Welcome, to Paramount Secondary School

Students

20


Total Student



Teacher

10


Total Teacher



Parents

20


Total Parent



Staff

10

Total Staff



Upcoming Events

Unique Special Event Ideas

Mon, Oct 10 2022

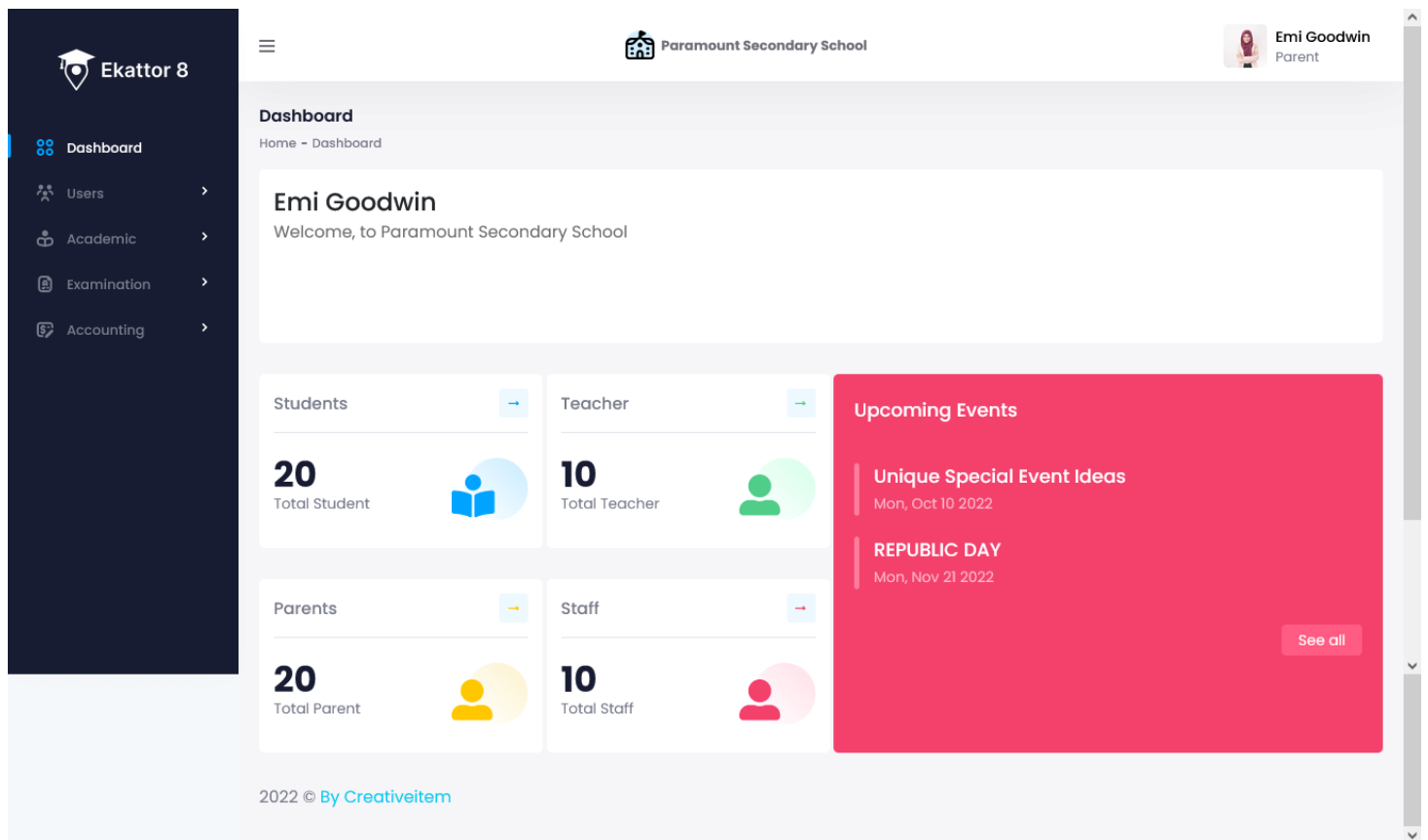
REPUBLIC DAY

Mon, Nov 21 2022

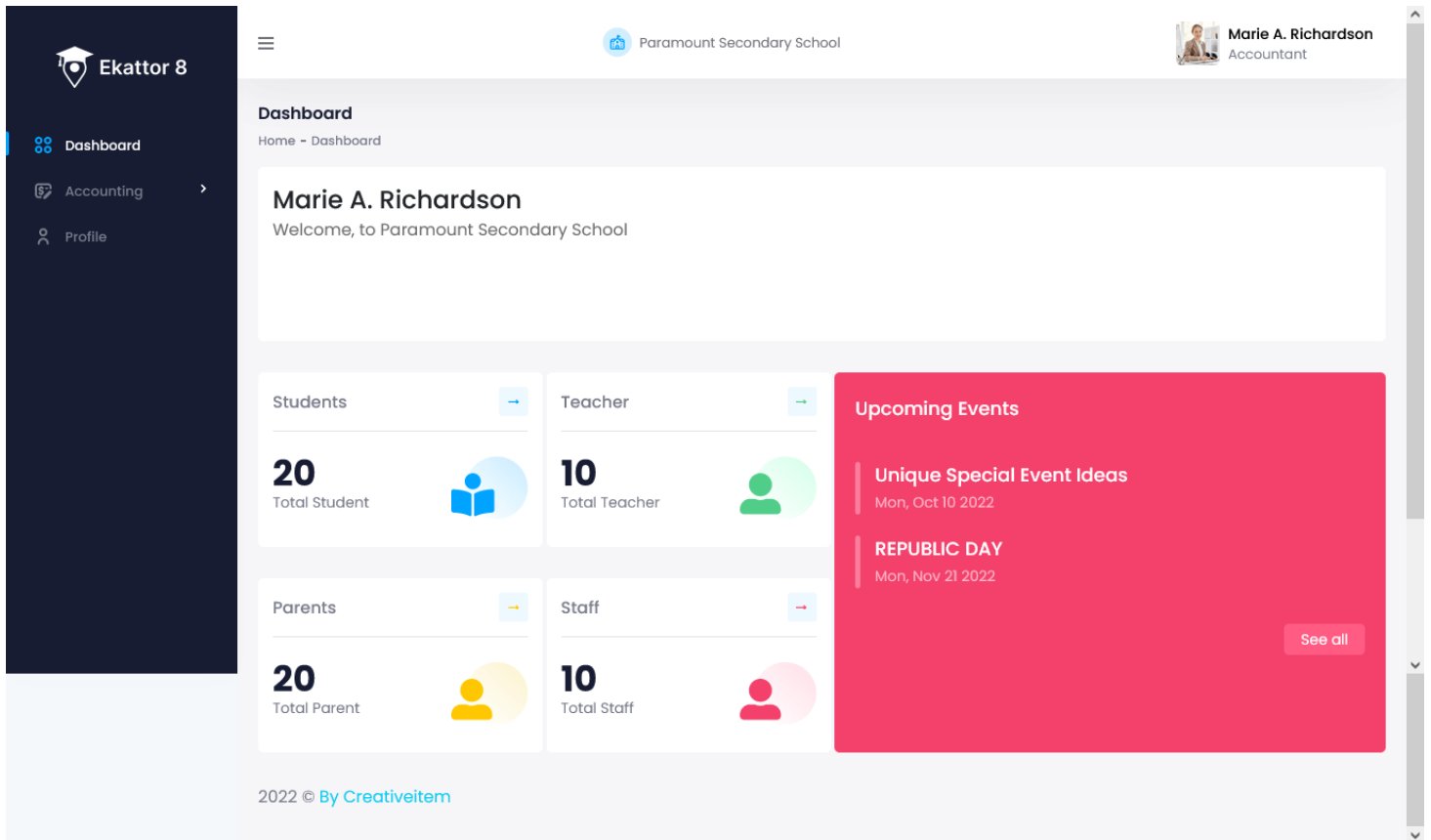
See all

2022 © By Creativeitem

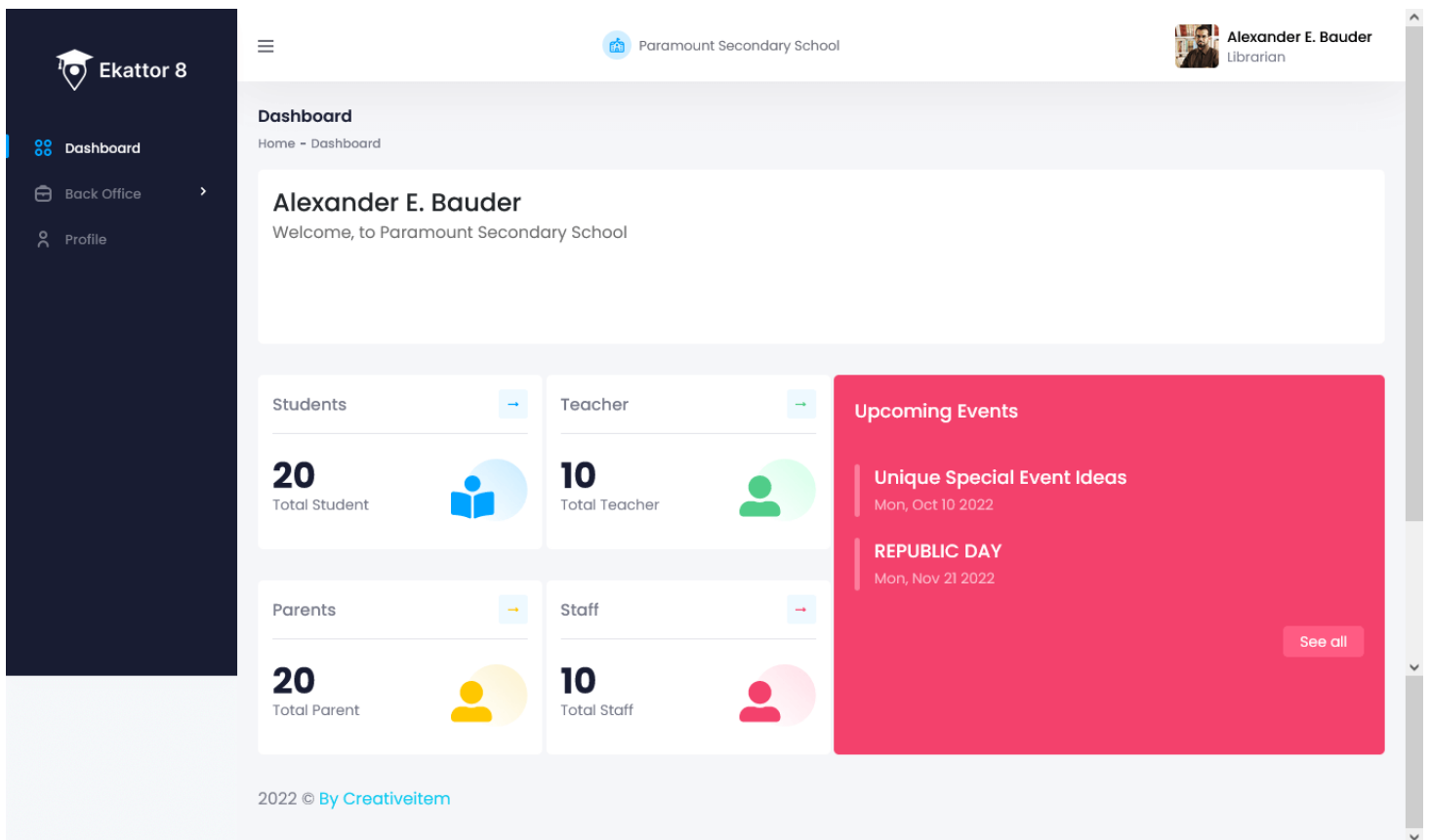
Parents: Parents can see their child's daily attendance, other academic activities, exam results, and grades, and they can pay their child's fees from their panel.



Accountant: An accountant can manage their school expense-related activities, they can create academic fees, and expense categories and manage expense information in Ekattor 8. They can also update their account from their settings option.



Librarian: A librarian can manage the school's library and its related information. They can manage the book list of the school's library, and issue book information to the students. They can also update their account from their settings option.




Managing schools -

Ekattor 8 is SAAS (Software as a service) based application. You can earn money by selling subscriptions as packages. Also, you can add, edit, update, and accept schools from the pending list as a superadmin.

Adding a new school:

To add a new school, you can follow the steps as a superadmin below:

- Log in to the application
- Click on the "**Create school**" option from the left menu.



Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

Home - Schools - Create School

School Form

Provide all the information required for your school. Also provide a admin information with email and password. So that admin can access the created school.

SCHOOL INFO

School Name

School Address

School Email

School Phone

School info

ADMIN INFO

Admin Name

Gender

Select a gender

Blood group

Select a blood group

Admin Address

Admin Phone Number

Photo

Choose FileNo file chosen

Admin Email

Admin Password

Submit

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- Provide the required information about the new school.
- Click on the "**Submit**" button for confirmation.

Create School

Home - Schools - Create School

School Form

Provide all the information required for your school. Also provide a admin information with email and password. So that admin can access the created school.

SCHOOL INFO

School Name

School name

School Address

School address

School Email

school@example.com

School Phone

00 (88) 12345 6789

School info

Provide school info

ADMIN INFO

Admin Name

Admin name

Gender

Select a gender

Blood group

Select a blood group

Admin Address

Admin address

Admin Phone Number

00 (88) 12345 6789

Photo

Browse... No file selected.

Admin Email

school@example.com

Admin Password

Submit

Editing a school's info:

To update a school's info, you can follow the steps as a superadmin below:

- Log in to the application
- Select the "Schools" option from the left menu.

Png;base64,

Image not found or type unknown

- Choose a school from the list.
- Click on the action option for more options.

School List

Home - Schools - School List

+ Add School

#	Name	Address	Phone	Info	Status	Action
1	August Ramos	In ut quidem in aspe	55	Occaecat sequi Nam a	Deactive	Actions ▾
2	Paramount Secondary School	911 Hillside Dr, Kodiak, Alaska 99615, USA	234565434	This is officially unofficial page of Paramount Boarding High School, and is not actually associated	Active	Actions ▾

- Select the **"Edit"** button for confirmation.

School List

Home - Schools - School List

+ Add School

🔍 Search user

📄 Export

#	Name	Address	Phone	Info	Status	Action
1	August Ramos	In ut quidem in aspe	55	Occaecat sequi Nam a	Deactive	Actions ▾
2	Paramount Secondary School	911 Hillside Dr, Kodiak, Alaska 99615, USA	234565434	This is officially unofficial page of Paramount Boarding High School, and is not actually associated	Active	Active Edit ←

- Update required info.
- Click on the **"Save"** button to save the info.

Edit School



Title

August Ramos

School address

In ut quidem in aspe

School phone

55

School info

Occaecat sequi Nam a

Status

Deactive

Update school



Active/Deactivate a school's info:

To active or deactivate a school from your application, you can follow the steps as a superadmin below:

- Log in to the application
- Select the "**Schools**" option from the left menu.

Png;base64,

- Choose a school from the list.
- Click on the action option for more options.

School List

Home - Schools - School List

+ Add School

#	Name	Address	Phone	Info	Status	Action
1	August Ramos	In ut quidem in aspe	55	Occaecat sequi Nam a	Deactive	Actions
2	Paramount Secondary School	911 Hillside Dr, Kodiak, Alaska 99615, USA	234565434	This is officially unofficial page of Paramount Boarding High School, and is not actually associated	Active	Actions

- Select the "**Active/Deactivate**" button for confirmation.

ekattor-8-activate-school.png


Package -

Ekattor 8 is SAAS (Software as a service) based application. You can earn money by selling subscriptions as packages. Also, you can add, update, delete, or activate/deactivate your own customized packages within a few clicks.

Adding New package:

You can add new customized packages as a superadmin. To add a new package, you can follow the steps below:

- Log in to the application.
- Select the "**Package**" option from the left menu.
- Tap on the "**Add Package**" button to add a new package.

 Ekattor 8

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

Visit Website

Adama Taore
Superadmin

Packages

Home - Packages

+ Add Package

Active 3 Archive 1

Search user

Export

#	Package	Price	Interval	Period	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	Actions
3	premium	50.00	Monthly	1	Active	Actions

- Provide the required information.
- Click on the "**Create package**" button to add a new subscription package.

Create package



Name

Provide package name

Package price

Provide package price

Package Type

Select a package type



Interval

Select a interval



Interval Preiod

Provide interval days/month/year

Status

Select a status



Description

Provide a short description


Create package

NB: Select the "**Paid**" option if you want to make a premium package and if you want to make a free package, click on the "**Trail**" option from the "**Package type**."

Updating package:

You can also update the subscription package in Ekattor 8. To edit the package, you can follow the steps below:

- Log in to the application.
- Select the "**Package**" option from the left menu.

 Ekattor 8

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

Visit Website

Adama Taore
Superadmin

Packages

Home - Packages

+ Add Package

Active 3 Archive 1

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	Actions
3	premium	50.00	Monthly	1	Active	Actions

- Select a package from the list.
- Click on the "**Action**" button for more options button.

Packages

Home - Packages

+ Add Package

Active 3 Archive 1

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	Actions
3	premium	50.00	Monthly	1	Active	Actions

- Select the "**Edit**" option.

Packages

Home - Packages

+ Add Package

Active **3**

Archive **1**

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	Actions
3	premium	50.00	Monthly	1	Active	Actions

Edit
Delete

- Update required information.
- Click on the "**Update**" package button.

Edit Package



Name

Silver

Package price

20.00

Package Type

Paid



Interval

Monthly



Interval Preiod

1

Interval

Active



Description


Great Package

Update package

Deleting package:

To delete the package, you can follow the steps below:

- Log in to the application.
- Select the "**Package**" option from the left menu.

 Ekattor 8

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

Visit Website

Adama Taore
Superadmin

Packages

Home - Packages

+ Add Package

Active **3** Archive **1**

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	Actions
3	premium	50.00	Monthly	1	Active	Actions

- Select a package from the list.
- Click on the more options button.

Packages

Home - Packages

+ Add Package

Active **3** Archive **1**

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	Actions
3	premium	50.00	Monthly	1	Active	Actions

- Select the **"Delete"** option.
- Click on the **"Yes"** button for confirmation.

Packages

Home - Packages

+ Add Package

Active 3Archive 1

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Silver	20.00	Monthly	1	Active	Actions
2	Gold	40.00	Monthly	1	Active	EditDeleteActions
3	premium	50.00	Monthly	1	Active	Actions

- Tap on the "Archived" from the "Interval" option.

Edit active_Package



20.00

Package Type

Paid



Interval

Monthly



Interval Preiod

1

Interval

Active



Select a status

Active


Archive

Update package

- Click on the "**Update package**" button.

To make your package active from the archived, you can follow the steps below:

- Log in to the application.
- Select the "**Package**" option from the left menu.
- Tap on the "**Archive**" tab.

 Ekattor 8

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

Visit Website

Adama Taore
Superadmin

Packages

Home - Packages

+ Add Package

Active 3

Archive 1

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Vip	1000	Yearly	1	Archive	Actions

- Select a package from the list.
- Click on the "**Action**" button for more options button.
- Select the "**Edit**" option.

Packages

Home - Packages

+ Add Package

Active 3

Archive 1

Search user

Export

#	Package	Price	Interval	Preiod	Status	Action
1	Vip	1000	Yearly	1	Archive	Actions

Edit

Delete

- Tap on the "**Archived**" from the "**Interval**" option.

Edit active_Package



20.00

Package Type

Paid



Interval

Monthly



Interval Preiod

1

Interval

Active



Select a status

Active

Archive

Update package

- Click on the "Update package" button.

Content safety -

Ekattor 8 is a school management system designed to assist the school in administering executive responsibilities daily basis.

When you use Ekattor 8, you have to be very responsive to using the information about users. You have no authority to publish the information. Also, you can not use the information for any personal use. Overall, Ekattor 8 does not support any unethical content.

You can not use any contents that harm any religion. You are not allowed to make any political discussion, personal promotion, or any abusive words in this application.

Quick start guide -

To start your application quick, you need to follow the steps below:

- Complete the installation process following the installation guide.
- Log in to the application as superadmin.
- Create subscription packages for schools.
- Add schools and provide the respective login credentials to the school's admin.
- Log in to the application as a school admin
- Purchase a suitable package and get access to all other features.
- Configure the payment settings, and check the school and subscription information.
- Create other users of the application. (Students, teachers, parents, students, accountants, and librarian)
- Add academic activities (Class, section, syllabus, subject, department, attendance, class routine, and grade book)
- Manage fees

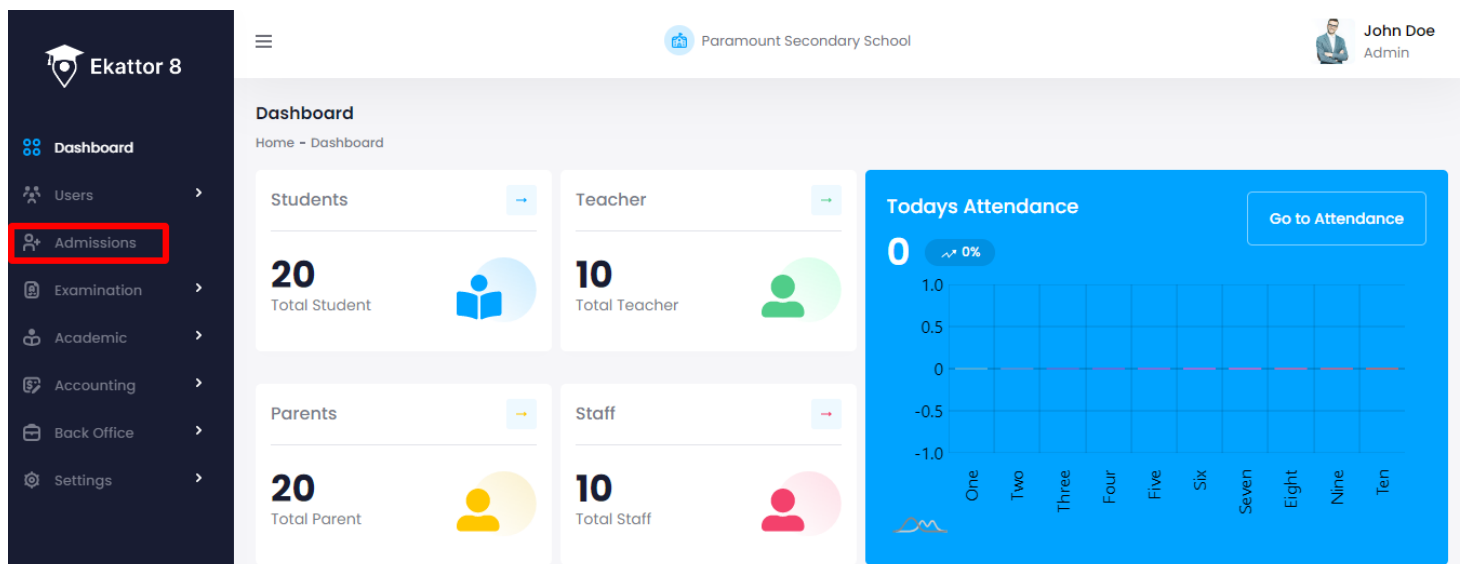
By following these steps, the school admin can manage all other activities in Ekattor 8 application.

Managing users

Offline admission -

Only the admin can add/enroll new students in Ekattor8. To enroll a student in the application, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Admissions**" option from the left menu.



After navigating to the "**Offline admission**" option, the admin can see two ways to enroll a student in the application. They are:

1. Single admission
2. Excel upload

Admission

Home - Admissions

Single student admission

Excel upload

Name

Enter you name

Email

Enter you email

Password

Enter you password

Class

Select a class

Single student admission:

In this admission form, the admin can add students individually. Admin can enroll a student at a time in this student admission form. To add a student in "**Single student admission**" the admin can follow the steps below:

- Select the "**Admissions**" option from the left menu.
- Click the "**Offline Admission**" option from the sub-menu.
- Select the "**Single student admission**" option.

Ekattor 8

Dashboard

Users

Admissions

Examination

Academic

Accounting

Back Office

Settings

Paramount Secondary School

John Doe
Admin

Admission

Home - Admissions

Single student admission

Excel upload

Name

Enter you name

Email

Enter you email

Password

Enter you password

Class

Select a class

- Provide the required information.
- Click the "**Add student**" button to add a student.



Admission

Home - Admissions

Single student admission

Excel upload

Name

Enter you name

Email

Enter you email

Password

Enter you password

Class

Select a class

Section

Select section

Birthday

09/14/2022

Gender

Select gender

Blood group

Select a blood group

Address

Provide your address

Phone

Provide your phone number

Student profile image

Choose File

No file chosen

Add Student

Excel upload:

The admin can upload an excel file to enroll a list of students with a single click. To upload an excel file, the admin can follow the simple steps below:

- Select the "**Admissions**" option from the left menu.
- Choose the "**Offline Admission**" option from the sub-menu.
- Select the "**Excel upload**" option.

The screenshot shows the Ekattor 8 Admin Dashboard. On the left is a dark sidebar with a menu containing: Dashboard, Users, Admissions (highlighted with a red arrow), Examination, Academic, and Accounting. The main header area includes a hamburger menu, the school name 'Paramount Secondary School', and the user profile 'John Doe Admin'. Below the header, the 'Admission' section is active, showing a breadcrumb 'Home - Admissions'. Two tabs are present: 'Single student admission' and 'Excel upload' (which is selected and highlighted with a red box). Below the tabs are two dropdown menus for 'Select a class' and 'Select section'. At the bottom of this section are two buttons: 'Generate csv file' (green) and a black button with an eye icon.

- Provide required information.
- Click on the "**Generate CSV file**" button. (By clicking the button, the admin can generate a CSV file)
- Select the "**Upload CSV**" option and upload a CSV file from the device.
- Click on the "**Add student**" button to add students from the uploaded CSV file.

This screenshot shows the 'Excel upload' tab selected in the Admissions section. The 'Single student admission' tab is also visible. Below the tabs are the same 'Select a class' and 'Select section' dropdown menus. Below these are the 'Generate csv file' (green) and eye icon buttons. A new section titled 'Upload CSV' is visible, containing a file upload interface with a 'Choose File' button and the text 'No file chosen'. At the bottom of the page is a large grey button labeled 'Add students'.

Managing students -

After completing the admission process of the students, the admin can update the student's information, delete or generate ID cards, and overview the student's info at a glance. To manage the student's information, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Click on the "**Student**" option from the sub-menu.

Dashboard

Users

Admin

Teacher

Accountant

Librarian

Parent

Student

Teacher Permission

Admissions

Paramount Secondary School

John Doe
Admin

Students

Home - Users - Students

Create Student

#	Name	Email	User Info	Options
1	Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	Actions
2	Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	Actions
3	Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	Actions

- Select a student to manage their information.

In this "**Studnet**" option, the admin can see the list of students' names, emails, contact numbers, and addresses. The admin can also generate ID cards, update info, or remove the accounts of a student from here.

Generating ID cards:

The admin can generate ID cards for their students individually with Ekattor8. To generate an ID card, they can follow the steps below:

- Choose a student from the "**Student**" option.
- Select the "**Action**" button for more options.

Students

Home - Users - Students

Create Student




#	Name	Email	User Info	Options
1	Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	Actions
2	Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	Actions
3	Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	Actions

- Tap on the "**Generate ID card**" option.

Students

Home - Users - Students

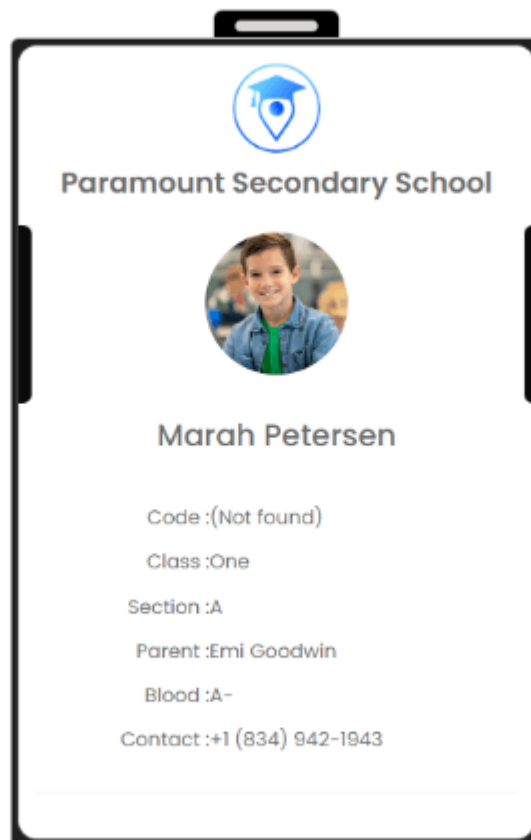
Create Student

#	Name	Email	User Info	Options
1	 Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	<div>Actions ▾ Generate Id card Edit Delete</div>
2	 Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	
3	 Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	<div>Actions ▾</div>

- Select the **"Print"** option to generate a school ID card for a student. (The student's information will automatically appear on the ID card)

Generate id card

×






Print




Updating a student's information:

The school admin can update a student's information if they want. For this, they can follow the steps below:

- Choose a student from the "**Student**" option.
- Select the "Action" button for more options.

Students				
Home - Users - Students				
Create Student				
#	Name	Email	User Info	Options
1	 Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	Actions
2	 Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	Actions
3	 Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	Actions

- Tap on the "**Edit**" option.

Paramount Secondary School				
John Doe Admin				
Students				
Home - Users - Students				
Create Student				
#	Name	Email	User Info	Options
1	 Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	Actions
2	 Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	Actions
3	 Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	Actions

- Update required information.
- Click on the "**Update student**" button.

Edit Student



Name

Marah Petersen

Email

student@example.com

Class

One



Section

A



Birthday

09/09/2010

Gender

Male



Phone number

+1 (834) 942-1943

Blood group

A-



Address

Numquam nisi sequi s



Photo

Browse...




No file selected.

Update







Deleting a student's information:

The admin can remove a student from their school within a few clicks. For this, they can follow the steps below:

- Choose a student from the "**Student**" option.
- Select the "Action" button for more options.

Students					Create Student
Home - Users - Students					
#	Name	Email	User Info	Options	
1	 Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	Actions ▾	
2	 Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	Actions ▾	
3	 Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	Actions ▾	

- Tap on the "**Delete**" option.

  Paramount Secondary School					 John Doe Admin
Students					Create Student
Home - Users - Students					
#	Name	Email	User Info	Options	
1	 Gaurav Nanda University of Michigan	student@example.com	Phone: Address: Numquam nisi sequi s	Actions ▾	
2	 Colby Maxwell University of Michigan	qibudusace@mailinator.com	Phone: +1 (443) 147-7943 Address: Dicta quos excepteur	Generate Id card Edit Delete ←	
3	 Soledad G. Parish University of Michigan	duxaz@mailinator.com	Phone: +1 (799) 239-7646 Address: Sed voluptates magna	Actions ▾	

- Select the "**Yes**" button for confirmation.

Managing admin -

An admin can create multiple admins to operate the school with less pressure work. An institute can operate much more efficiently with multiple admins. Ekattor8 provides the feature to create more than one admin in a school.

Creating an admin:

To create more admins in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Click on the "**Admin**" option from the sub-menu.
- Select the "**Create Admin**" button to create a new admin.

The screenshot displays the Ekattor8 Admin interface for 'Paramount Secondary School'. The left sidebar contains a menu with 'Users' highlighted in a red box and 'Admin' selected with a red arrow. The main content area is titled 'Admins' and shows a table of existing admins. A red arrow points to the 'Create Admin' button in the top right corner.

#	Name	Email	User Info	Options
1	John Doe Paramount Secondary School	admin@example.com	Phone: 43536744 Address: 4290 Gregory Lane Louisville, KY 40202	Actions ▾
2	Ima Mcmillan Paramount Secondary School	ima@example.com	Phone: 5436545745 Address: 1575 Evergreen Ave, Juneau, Alaska 99801, USA Copy	Actions ▾

- Provide the new admin's name, email, password, phone number, blood group, and address.
- Upload a photo of the new admin. (The admin can choose the image from their device)
- Click on the "**Create Admin**" button.

Create Admin



Name

Provide admin name

Email

Provide admin email

Password

Provide admin password

Birthday

09/14/2022

Gender

Select gender



Phone number

Provide admin number

Blood group

Select a blood group

Address

Provide admin address

Photo

Choose File

No file chosen

Create

Updating an admin's information:

To update an admin's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Click on the "**Admin**" option from the sub-menu.
- Select an admin from the list.
- Click on the "**Action**" button for more options.

Ekattor 8

Dashboard

Users

Admin

Teacher

Accountant

Librarian

Parent

Student

Teacher Permission

Admissions

Examination

Paramount Secondary School

John Doe Admin

Admins

Home - Users - Admin

Create Admin

#	Name	Email	User Info	Oprions
1	John Doe Paramount Secondary School	admin@example.com	Phone: 43536744 Address: 4290 Gregory Lane Louisville, KY 40202	Actions
2	Ima Mcmillan Paramount Secondary School	ima@example.com	Phone: 5436545745 Address: 1575 Evergreen Ave, Juneau, Alaska 99801, USA Copy	Actions
3	Lester Rowe Paramount Secondary School	mavutybeq@mailinator.com	Phone: +1 (393) 757-8612 Address: Repudiandae sunt sed	Actions

- Select the "**Edit**" option.

Admins

Home - Users - Admin

Create Admin

#	Name	Email	User Info	Oprions
1	John Doe Paramount Secondary School	admin@example.com	Phone: 43536744 Address: 4290 Gregory Lane Louisville, KY 40202	Actions <ul style="list-style-type: none"> Edit Delete
2	Ima Mcmillan Paramount Secondary School	ima@example.com	Phone: 5436545745 Address: 1575 Evergreen Ave, Juneau, Alaska 99801, USA Copy	Actions
3	Lester Rowe Paramount Secondary School	mavutybeq@mailinator.com	Phone: +1 (393) 757-8612 Address: Repudiandae sunt sed	Actions

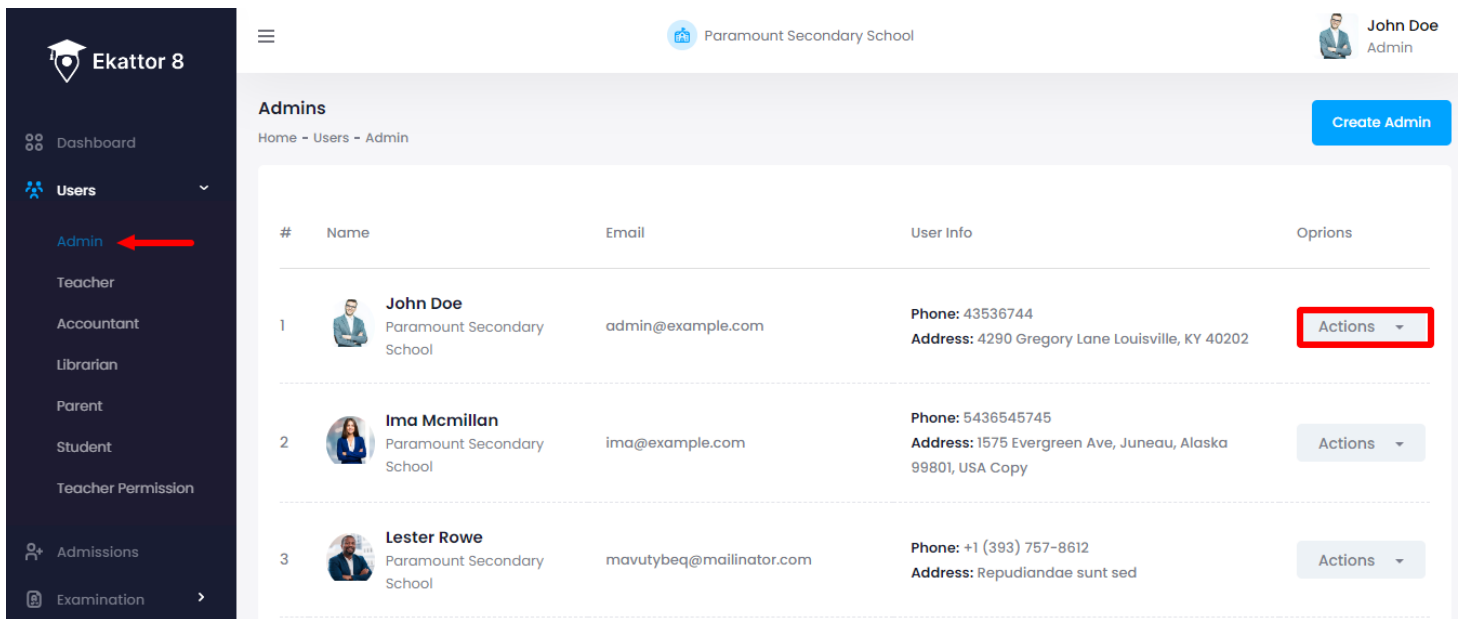
- Update required information.
- Click on the "**Update admin**" button.

Deleting an admin:

To delete an admin's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.

- Click on the "**Admin**" option from the sub-menu.
- Select an admin from the list.
- Click on the "Action" button for more options.



Ekattor 8

Dashboard

Users

Admin ←

Teacher

Accountant

Librarian

Parent

Student

Teacher Permission

Admissions

Examination




Paramount Secondary School

John Doe
Admin

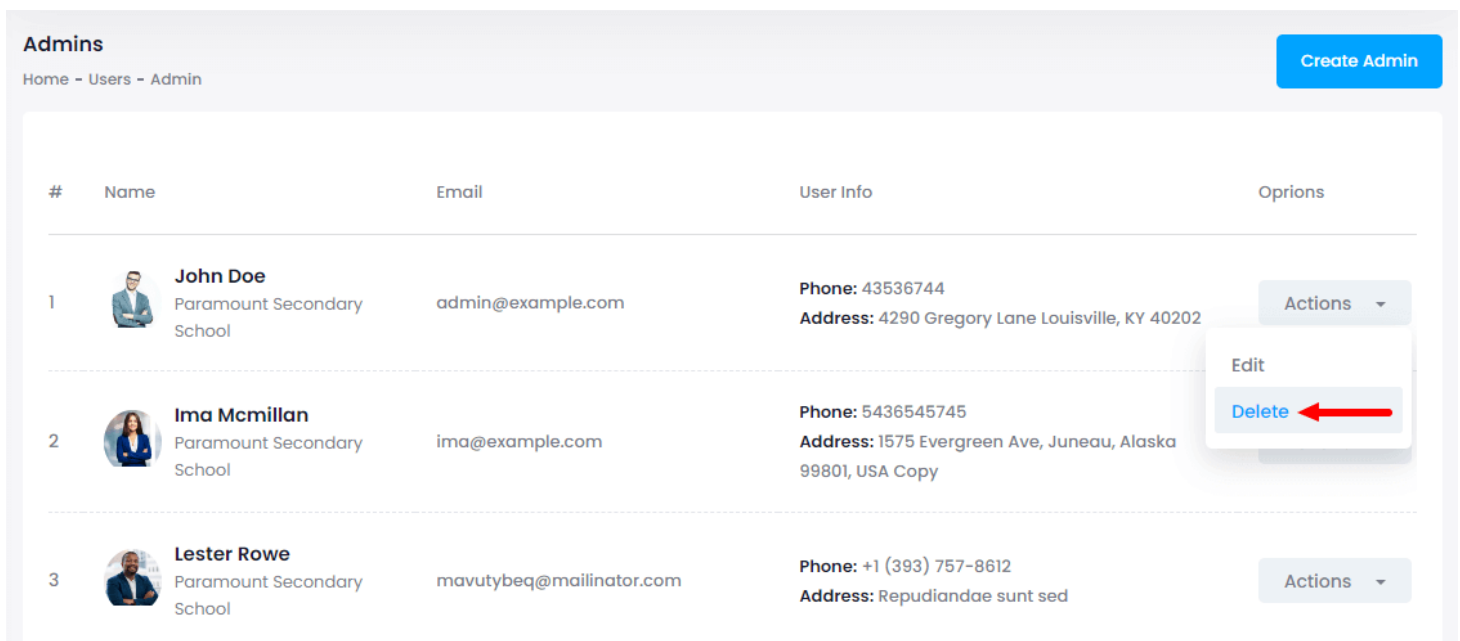
Admins

Home - Users - Admin

Create Admin

#	Name	Email	User Info	Options
1	 John Doe Paramount Secondary School	admin@example.com	Phone: 43536744 Address: 4290 Gregory Lane Louisville, KY 40202	Actions
2	 Ima Mcmillan Paramount Secondary School	ima@example.com	Phone: 5436545745 Address: 1575 Evergreen Ave, Juneau, Alaska 99801, USA Copy	Actions
3	 Lester Rowe Paramount Secondary School	mavutybeq@mailinator.com	Phone: +1 (393) 757-8612 Address: Repudiandae sunt sed	Actions




- Select the "**Delete**" option.



Admins

Home - Users - Admin

Create Admin

#	Name	Email	User Info	Options
1	 John Doe Paramount Secondary School	admin@example.com	Phone: 43536744 Address: 4290 Gregory Lane Louisville, KY 40202	Actions <div> Edit <div> Delete ← </div> </div>
2	 Ima Mcmillan Paramount Secondary School	ima@example.com	Phone: 5436545745 Address: 1575 Evergreen Ave, Juneau, Alaska 99801, USA Copy	
3	 Lester Rowe Paramount Secondary School	mavutybeq@mailinator.com	Phone: +1 (393) 757-8612 Address: Repudiandae sunt sed	Actions

- Select the "**Yes**" button for confirmation.

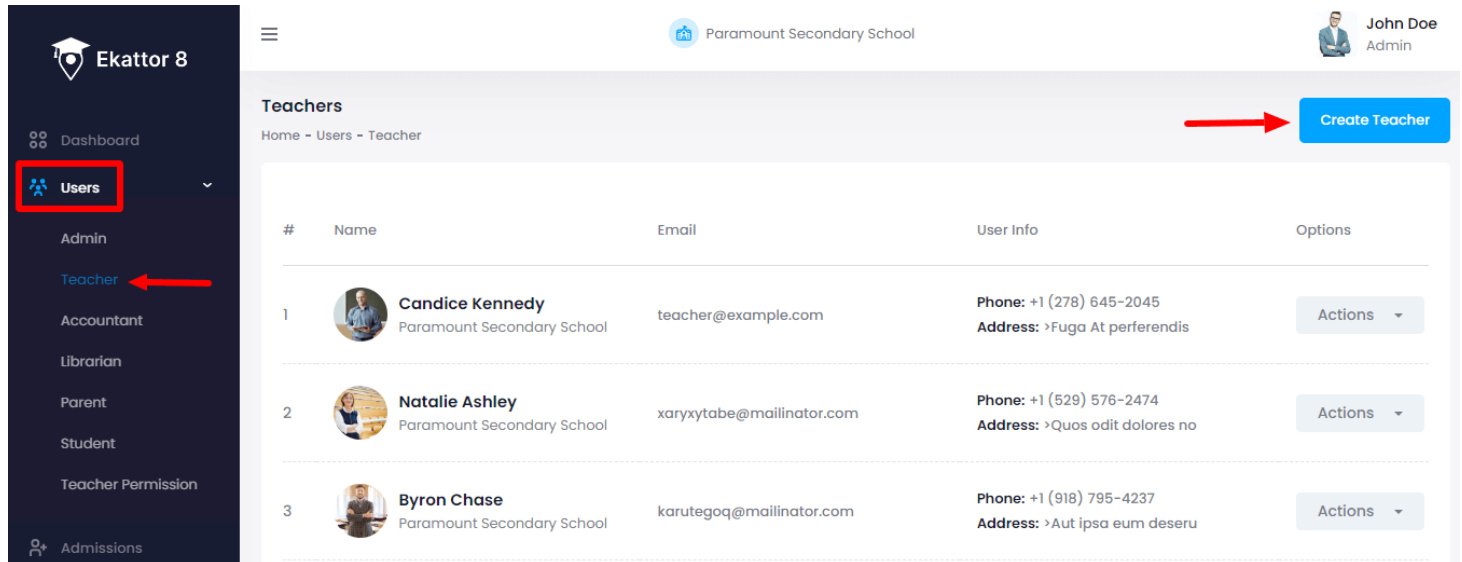
Managing teachers -

An admin can create multiple teachers in a school. With a few clicks, the admin can create teachers for the students.




Creating a new teacher:

To create more teachers in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Click on the "**Teacher**" option from the sub-menu.
- Select the "**Create Teacher**" button to create a new teacher.



The screenshot displays the Ekattor8 admin dashboard. On the left sidebar, the 'Users' menu item is highlighted with a red box, and the 'Teacher' sub-menu item is indicated by a red arrow. At the top right, the user 'John Doe Admin' is logged in. The main content area is titled 'Teachers' and shows a breadcrumb trail 'Home - Users - Teacher'. A red arrow points to a blue 'Create Teacher' button in the top right corner. Below this is a table listing existing teachers.

#	Name	Email	User Info	Options
1	 Candice Kennedy Paramount Secondary School	teacher@example.com	Phone: +1 (278) 645-2045 Address: >Fuga At perferendis	Actions ▾
2	 Natalie Ashley Paramount Secondary School	xaryxytabe@mailinator.com	Phone: +1 (529) 576-2474 Address: >Quos odit dolores no	Actions ▾
3	 Byron Chase Paramount Secondary School	karutegoq@mailinator.com	Phone: +1 (918) 795-4237 Address: >Aut ipsa eum deseru	Actions ▾

- Provide the new teacher's name, email, password, phone number, blood group, and address.
- Upload a photo of the new teacher. (The admin can choose the image from their device)
- Click on the "**Create teacher**" button.

Create Teacher

×

Name

Provide teacher name

Email

Provide teacher email

Password

Provide teacher password

Department

Select a department

▼

Designation

Provide teacher designation

Birthday

09/14/2022

Gender

Select gender

Phone number

Provide teacher number

Blood group

Select a blood group

▼

Address

Provide teacher address

Photo

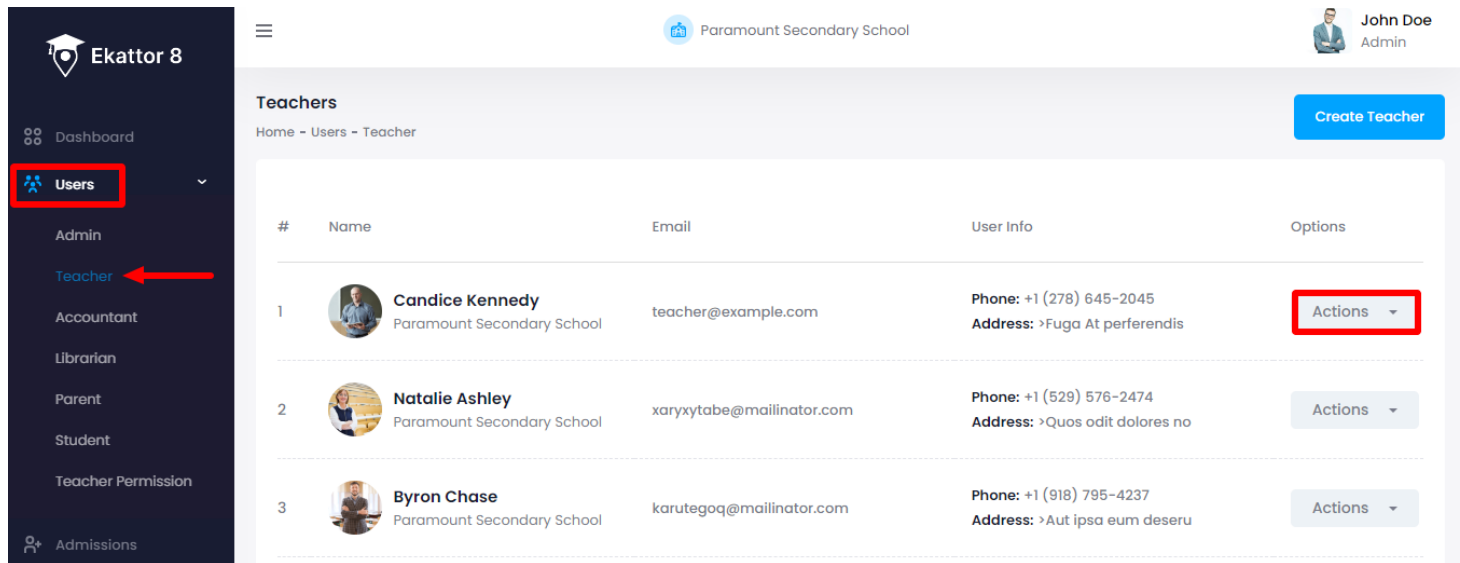
Choose File

No file chosen

Updating teacher's information:

To update a teacher's information in Ekattor8, the admin can follow the steps below:

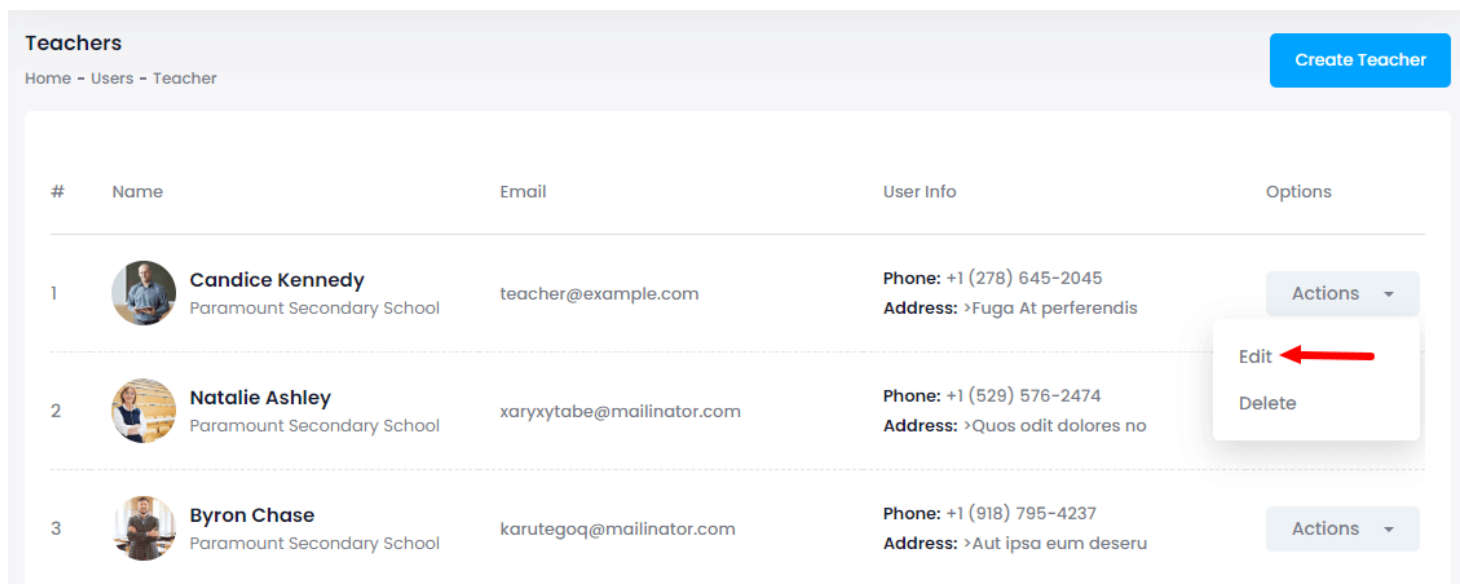
- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Teacher"** option from the sub-menu.
- Select a teacher from the list.
- Click on the **"Action"** button for more options.



The screenshot shows the Ekattor 8 admin interface. The sidebar on the left contains the following menu items: Dashboard, Users (highlighted with a red box), Admin, Teacher (highlighted with a red arrow), Accountant, Librarian, Parent, Student, Teacher Permission, and Admissions. The main content area is titled 'Teachers' and shows a list of teachers. The table has columns: #, Name, Email, User Info, and Options. The first teacher, Candice Kennedy, has an 'Actions' button highlighted with a red box.

#	Name	Email	User Info	Options
1	Candice Kennedy Paramount Secondary School	teacher@example.com	Phone: +1 (278) 645-2045 Address: >Fuga At perferendis	Actions
2	Natalie Ashley Paramount Secondary School	xaryxytabe@mailinator.com	Phone: +1 (529) 576-2474 Address: >Quos odit dolores no	Actions
3	Byron Chase Paramount Secondary School	karutegoq@mailinator.com	Phone: +1 (918) 795-4237 Address: >Aut ipsa eum deseru	Actions

- Select the **"Edit"** option.



The screenshot shows the Ekattor 8 admin interface. The sidebar on the left contains the following menu items: Dashboard, Users (highlighted with a red box), Admin, Teacher (highlighted with a red arrow), Accountant, Librarian, Parent, Student, Teacher Permission, and Admissions. The main content area is titled 'Teachers' and shows a list of teachers. The table has columns: #, Name, Email, User Info, and Options. The first teacher, Candice Kennedy, has an 'Actions' button highlighted with a red box. A dropdown menu is open for the 'Actions' button, showing the 'Edit' option highlighted with a red arrow.

#	Name	Email	User Info	Options
1	Candice Kennedy Paramount Secondary School	teacher@example.com	Phone: +1 (278) 645-2045 Address: >Fuga At perferendis	Actions Edit Delete
2	Natalie Ashley Paramount Secondary School	xaryxytabe@mailinator.com	Phone: +1 (529) 576-2474 Address: >Quos odit dolores no	Actions
3	Byron Chase Paramount Secondary School	karutegoq@mailinator.com	Phone: +1 (918) 795-4237 Address: >Aut ipsa eum deseru	Actions

- Update required information.
- Click on the **"Update teacher"** button.

Edit Admin



Name

Candice Kennedy

Email

teacher@example.com

Department

Mathematics



Designation

Provide teacher designation

Birthday

12/29/1976

Gender

Male



Phone number

+1 (278) 645-2045

Blood group

O+



Address

>>Fuga At perferendis



Photo

Choose File

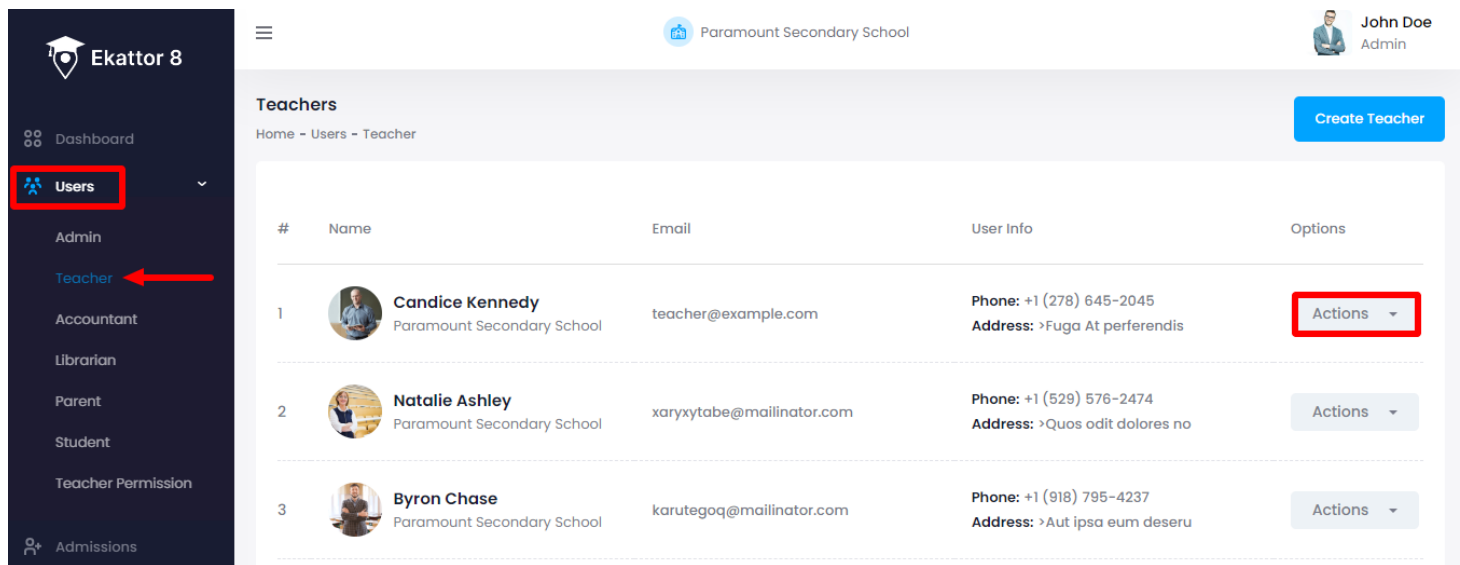
No file chosen

Update

Deleting teacher's information:

To delete a teacher's information in Ekattor8, the admin can follow the steps below:

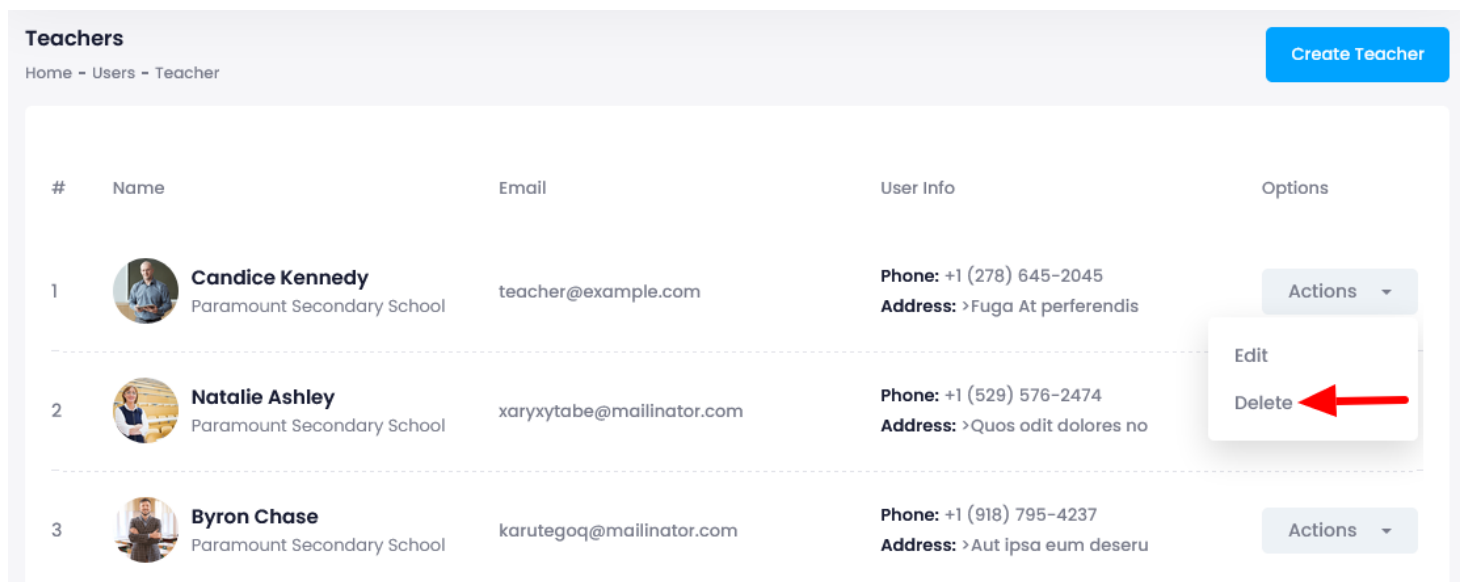
- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Teacher"** option from the sub-menu.
- Select a teacher from the list.
- Click on the **"Action"** button for more options.



The screenshot shows the Ekattor8 admin interface. The sidebar on the left contains the following menu items: Dashboard, Users (highlighted with a red box), Admin, Teacher (highlighted with a red arrow), Accountant, Librarian, Parent, Student, Teacher Permission, and Admissions. The main content area is titled 'Teachers' and shows a list of teachers. The table has columns: #, Name, Email, User Info, and Options. The first teacher, Candice Kennedy, has an 'Actions' button highlighted with a red box.

#	Name	Email	User Info	Options
1	Candice Kennedy Paramount Secondary School	teacher@example.com	Phone: +1 (278) 645-2045 Address: >Fuga At perferendis	Actions
2	Natalie Ashley Paramount Secondary School	xaryxytabe@mailinator.com	Phone: +1 (529) 576-2474 Address: >Quos odit dolores no	Actions
3	Byron Chase Paramount Secondary School	karutegoq@mailinator.com	Phone: +1 (918) 795-4237 Address: >Aut ipsa eum deseru	Actions

- Select the **"Delete"** option.



The screenshot shows the Ekattor8 admin interface. The sidebar on the left contains the following menu items: Dashboard, Users (highlighted with a red box), Admin, Teacher (highlighted with a red arrow), Accountant, Librarian, Parent, Student, Teacher Permission, and Admissions. The main content area is titled 'Teachers' and shows a list of teachers. The table has columns: #, Name, Email, User Info, and Options. The first teacher, Candice Kennedy, has an 'Actions' button highlighted with a red box. A dropdown menu is open for the 'Actions' button, showing the following options: Edit, Delete (highlighted with a red arrow), and a 'Yes' button for confirmation.


#	Name	Email	User Info	Options
1	Candice Kennedy Paramount Secondary School	teacher@example.com	Phone: +1 (278) 645-2045 Address: >Fuga At perferendis	Actions Edit Delete Yes
2	Natalie Ashley Paramount Secondary School	xaryxytabe@mailinator.com	Phone: +1 (529) 576-2474 Address: >Quos odit dolores no	Actions
3	Byron Chase Paramount Secondary School	karutegoq@mailinator.com	Phone: +1 (918) 795-4237 Address: >Aut ipsa eum deseru	Actions

- Select the **"Yes"** button for confirmation.

Teacher's permission -

Admin can assign different permissions to the teachers in Ekattor 8. The admin can control and monitor the teacher's permission within a few clicks. To assign permissions to the teachers, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Teacher Permission"** option from the sub-menu.

 Ekattor 8

Dashboard

Users

Admin

Teacher

Accountant

Librarian

Parent

Student

Teacher Permission

Admissions

Paramount Secondary School

John Doe
Admin

Assigned Permission For Teacher

Home - Users - Teacher Permission

One

A

Filter

#	Teacher	Marks	Attendance
1	Candice Kennedy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Natalie Ashley	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Byron Chase	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- Filter the result.
- Assign permissions to the teachers by switching buttons.

Assigned Permission For Teacher

Home - Users - Teacher Permission

One

A

Filter

#	Teacher	Marks	Attendance
1	Candice Kennedy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Natalie Ashley	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Byron Chase	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Rafael Hardy	<input type="checkbox"/>	<input type="checkbox"/>
5	Aphrodite Shaffer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Fatima Phillips	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Managing parents -




The admin can create, update, or remove a parent's information from the application if they want. An admin can only manage their assigned school's information.

Creating a parent:

To create a parent in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Parent"** option from the sub-menu.
- Select the **"Create parent"** button to create a new parent.

The screenshot displays the Ekattor8 application interface. On the left sidebar, the 'Users' menu item is highlighted with a red box, and the 'Parent' sub-menu item is highlighted with a red arrow. The main content area shows the 'Parent' management page. At the top right of this page, there is a 'Create Parent' button highlighted with a red arrow. Below this, there is a table listing existing parents.

#	Name	Email	User Info	Options
1	 Emi Goodwin Paramount Secondary School	parent@example.com	Phone: +1 (126) 744-9981 Address: Nihil veritatis nihi	Actions ▾
2	 Linus Fernandez Paramount Secondary School	ticvyqy@mailinator.com	Phone: +1 (583) 114-5059 Address: Tempora consequuntur	Actions ▾
3	 Mara Mann Paramount Secondary School	kaketi@mailinator.com	Phone: +1 (533) 917-6311 Address: Dolorem sed aut duis	Actions ▾

- Provide the new parent's name, email, password, and, birthdate.
- To select the child provide class, section, and, select the child. (Admin can add multiple children by selecting the "+" button or remove children by clicking on the "X" button.)
- Upload a photo of the new parent. (The admin can choose the image from their device)
- Click on the **"Create parent"** button.

Parent Update

Home - Users - Parent - Edit

Name

Emi Goodwin

Email

parent@example.com

Birthday

01/04/1989

Class

Select a class



Section

Select section



Child



Marah Petersen



Gender

Female



Blood group

B+



Address

Nihil veritatis nihi



Phone

+1 (126) 744-9981

Photo

Choose File

No file chosen

Updating parent's information:

To update a parent's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Parent"** option from the sub-menu.
- Select a parent from the list.
- Click on the **"Action"** button for more options.

The screenshot shows the Ekattor 8 application interface. The left sidebar contains a menu with 'Users' highlighted by a red box and 'Parent' highlighted by a red arrow. The main content area is titled 'Parent' and shows a table of parents. The table has columns for '#', 'Name', 'Email', 'User Info', and 'Options'. The first parent, 'Emi Goodwin', has an 'Actions' dropdown highlighted by a red box. The second parent, 'Linus Fernandez', and the third parent, 'Mara Mann', also have 'Actions' dropdowns.

#	Name	Email	User Info	Options
1	Emi Goodwin Paramount Secondary School	parent@example.com	Phone: +1 (126) 744-9981 Address: Nihil veritatis nihi	Actions ▾
2	Linus Fernandez Paramount Secondary School	ticvyvyq@mailinator.com	Phone: +1 (583) 114-5059 Address: Tempora consequuntur	Actions ▾
3	Mara Mann Paramount Secondary School	kaketi@mailinator.com	Phone: +1 (533) 917-6311 Address: Dolorem sed aut duis	Actions ▾

- Select the **"Edit"** option from the list

The screenshot shows the Ekattor 8 application interface. The left sidebar contains a menu with 'Users' highlighted by a red box and 'Parent' highlighted by a red arrow. The main content area is titled 'Parent' and shows a table of parents. The table has columns for '#', 'Name', 'Email', 'User Info', and 'Options'. The first parent, 'Emi Goodwin', has an 'Actions' dropdown open, showing 'Edit' and 'Delete' options. A red arrow points to the 'Edit' option.

#	Name	Email	User Info	Options
1	Emi Goodwin Paramount Secondary School	parent@example.com	Phone: +1 (126) 744-9981 Address: Nihil veritatis nihi	Actions ▾ Edit Delete
2	Linus Fernandez Paramount Secondary School	ticvyvyq@mailinator.com	Phone: +1 (583) 114-5059 Address: Tempora consequuntur	Actions ▾
3	Mara Mann Paramount Secondary School	kaketi@mailinator.com	Phone: +1 (533) 917-6311 Address: Dolorem sed aut duis	Actions ▾

- Update required information.
- Click on the **"Update parent"** button.

Parent Update

Home - Users - Parent - Edit

Name

Emi Goodwin

Email

parent@example.com

Birthday

01/04/1989

Class

Select a class



Section

Select section



Child



Marah Petersen



Gender

Female



Blood group

B+



Address

Nihil veritatis nihi

Phone

+1 (126) 744-9981

Photo

Choose File

No file chosen

Deleting parent's information:

To delete a parent's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Parent"** option from the sub-menu.
- Select a parent from the list.
- Click on the **"Action"** button for more options.

The screenshot shows the Ekattor 8 application interface. The left sidebar contains a menu with 'Users' highlighted by a red box and 'Parent' highlighted by a red arrow. The main content area displays a table of parents. The first parent, Emi Goodwin, has an 'Actions' dropdown menu highlighted with a red box. The table columns are: #, Name, Email, User Info, and Options.

#	Name	Email	User Info	Options
1	Emi Goodwin Paramount Secondary School	parent@example.com	Phone: +1 (126) 744-9981 Address: Nihil veritatis nihi	Actions
2	Linus Fernandez Paramount Secondary School	ticvyvyq@mailinator.com	Phone: +1 (583) 114-5059 Address: Tempora consequuntur	Actions
3	Mara Mann Paramount Secondary School	kaketi@mailinator.com	Phone: +1 (533) 917-6311 Address: Dolorem sed aut duis	Actions

- Select the **"Delete"** option from the list.

The screenshot shows the Ekattor 8 application interface. The left sidebar contains a menu with 'Users' highlighted by a red box and 'Parent' highlighted by a red arrow. The main content area displays a table of parents. The first parent, Emi Goodwin, has an 'Actions' dropdown menu open, showing 'Edit' and 'Delete' options. The 'Delete' option is highlighted with a red arrow. The table columns are: #, Name, Email, User Info, and Options.

#	Name	Email	User Info	Options
1	Emi Goodwin Paramount Secondary School	parent@example.com	Phone: +1 (126) 744-9981 Address: Nihil veritatis nihi	Actions Edit Delete
2	Linus Fernandez Paramount Secondary School	ticvyvyq@mailinator.com	Phone: +1 (583) 114-5059 Address: Tempora consequuntur	Actions
3	Mara Mann Paramount Secondary School	kaketi@mailinator.com	Phone: +1 (533) 917-6311 Address: Dolorem sed aut duis	Actions

- Select the **"Yes"** button for confirmation.

Managing accountant -

The school admin can manage their assigned school's accounts. They can add a new accountant for the school, and update or remove the accountant's information from their panel.

Creating an accountant:

To create an accountant in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Accountant"** option from the sub-menu.
- Select the **"Create accountant"** button to create a new accountant.

The screenshot displays the Ekattor8 Admin Panel. On the left, a dark sidebar contains a menu with 'Users' highlighted in a red box. Below 'Users', 'Accountant' is also highlighted with a red arrow. The main content area is titled 'Accountant' and shows a breadcrumb trail 'Home - Users - Accountant'. In the top right corner, there is a 'Create Accountant' button with a red arrow pointing to it. Below the header, a table lists three accountants with their details and an 'Actions' dropdown for each.

#	Name	Email	User Info	Options
1	Marie A. Richardson Paramount Secondary School	accountant@example.com	Phone: 425-289-2256 Address: 4523 Ryder Avenue Seattle, WA 98101	Actions ▾
2	William S. Jones Paramount Secondary School	WilliamSJones@dayrep.com	Phone: 315-606-1478 Address: 4913 Plainfield Avenue Utica, NY 13502	Actions ▾
3	Octavio D. Amico Paramount Secondary School	OctavioDAmico@jourrapide.com	Phone: 330-672-9274 Address: 4952 Wildwood Street Kent, OH 44240	Actions ▾

- Provide the new accountant's name, email, password, phone number, blood group, and address.
- Upload a photo of the new accountant. (The admin can choose the image from their device)
- Click on the **"Create accountant"** button.

Create Accountant



Name

Provide accountant name

Email

Provide accountant email

Password

Provide accountant password

Birthday

09/14/2022

Gender

Select gender



Phone number

Provide accountant phone

Blood group

Select a blood group

Address

Provide accountant address

Photo

Choose File

No file chosen

Create

Updating accountant's information:

To update an accountant's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Click on the "**accountant**" option from the sub-menu.
- Select an accountant from the list.
- Click on the "**Action**" button for more options.

Dashboard

Users

Admin

Teacher

Accountant

Librarian

Parent



Student

Teacher Permission

Accountant

Home - Users - Accountant

Create Accountant




#	Name	Email	User Info	Options
1	 Marie A. Richardson Paramount Secondary School	accountant@example.com	Phone: 425-289-2256 Address: 4523 Ryder Avenue Seattle, WA 98101	Actions
2	 William S. Jones Paramount Secondary School	WilliamSJones@dayrep.com	Phone: 315-606-1478 Address: 4913 Plainfield Avenue Utica, NY 13502	Actions

- Select the "**Edit**" option.

Accountant

Home - Users - Accountant

Create Accountant

#	Name	Email	User Info	Options
1	 Marie A. Richardson Paramount Secondary School	accountant@example.com	Phone: 425-289-2256 Address: 4523 Ryder Avenue Seattle, WA 98101	Actions <div> Edit Delete </div>
2	 William S. Jones Paramount Secondary School	WilliamSJones@dayrep.com	Phone: 315-606-1478 Address: 4913 Plainfield Avenue Utica, NY 13502	
3	 Octavio D. Amico Paramount Secondary School	OctavioDAmico@jourrapide.com	Phone: 330-672-9274 Address: 4952 Wildwood Street Kent, OH 44240	Actions

- Update required information.
- Click on the "**Update accountant**" button.

Edit Accountant



Name

Provide accountant name

Email

Provide accountant email

Password

Provide accountant password

Birthday

09/14/2022

Gender

Select gender



Phone number

Provide accountant phone

Blood group

Select a blood group

Address

Provide accountant address

Photo

Choose File

No file chosen

Create

Deleting accountant's information:

To delete an accountant's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.
- Click on the **"Accountant"** option from the sub-menu.
- Select an accountant from the list.
- Click on the **"Action"** button for more options.

Accountant
Home - Users - Accountant

Create Accountant

#	Name	Email	User Info	Options
1	Marie A. Richardson Paramount Secondary School	accountant@example.com	Phone: 425-289-2256 Address: 4523 Ryder Avenue Seattle, WA 98101	Actions
2	William S. Jones Paramount Secondary School	WilliamSJones@dayrep.com	Phone: 315-606-1478 Address: 4913 Plainfield Avenue Utica, NY 13502	Actions

- Select the **"Delete"** option.

Accountant
Home - Users - Accountant

Create Accountant

#	Name	Email	User Info	Options
1	Marie A. Richardson Paramount Secondary School	accountant@example.com	Phone: 425-289-2256 Address: 4523 Ryder Avenue Seattle, WA 98101	Actions Edit Delete
2	William S. Jones Paramount Secondary School	WilliamSJones@dayrep.com	Phone: 315-606-1478 Address: 4913 Plainfield Avenue Utica, NY 13502	
3	Octavio D. Amico Paramount Secondary School	OctavioDAmico@jourrapide.com	Phone: 330-672-9274 Address: 4952 Wildwood Street Kent, OH 44240	Actions

- Select the **"Yes"** button for confirmation.

Managing librarian -

An admin can manage their assigned school's librarians for the library. They can add a new librarian for the school, and update or remove the librarian's information from their panel.

Creating a librarian:

To create a librarian in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Users"** option from the left menu.

- Click on the "**Librarian**" option from the sub-menu.
- Select the "**Create librarian**" button to create a new librarian.

The screenshot displays the Ekattor 8 interface for managing librarians. The left sidebar contains a menu with 'Users' highlighted, and 'Librarian' selected under it. The main area is titled 'Librarians' and shows a list of existing librarians. A red arrow points to the 'Create Librarian' button in the top right corner.

#	Name	Email	User Info	Options
1	Alexander E. Bauder Paramount Secondary School	librarian@example.com	Phone: 330-741-7227 Address: 198 Wildwood Street Medina, OH 44256	Actions ▾
2	Mark J. Smith Paramount Secondary School	MarkJSmith@armyspy.com	Phone: 210-372-3765 Address: 1839 Weekley Street San Antonio, TX 78023	Actions ▾

- Provide the new librarian's name, email, password, phone number, blood group, and address.
- Upload a photo of the new librarian. (The admin can choose the image from their device)
- Click on the "**Create**" button.

Create Librarian



Name

Provide librarian name

Email

Provide librarian email

Password

Provide librarian password

Birthday

09/14/2022

Gender

Select gender



Phone number

Provide librarian phone

Blood group

Select a blood group

Address

Provide librarian address

Photo

Choose File

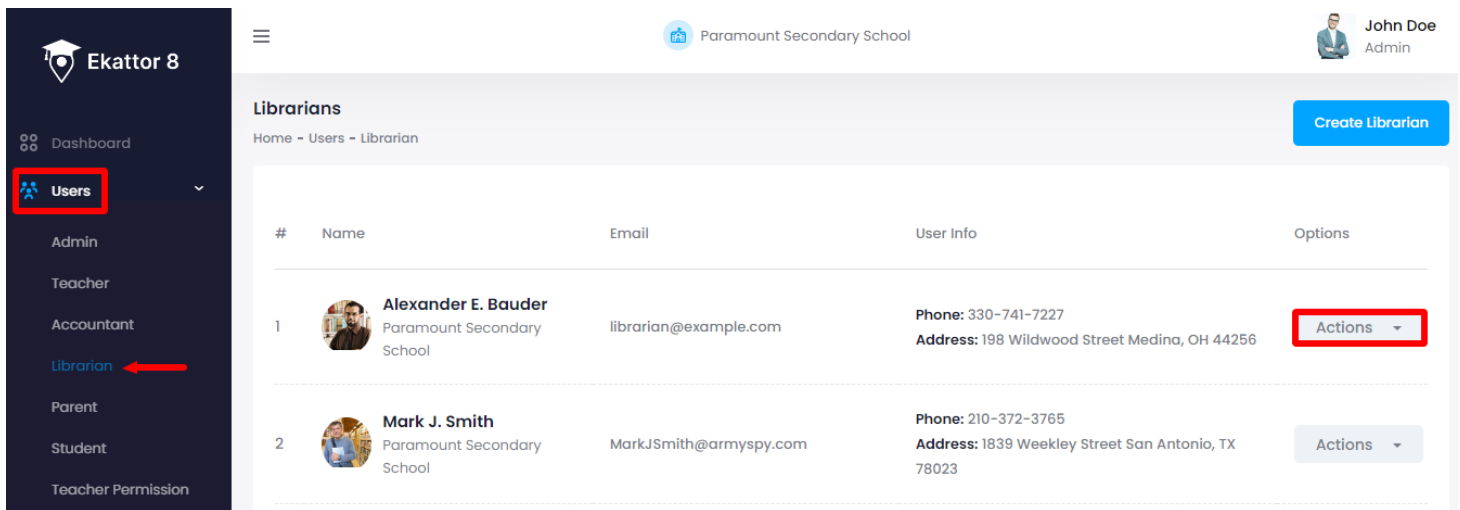
No file chosen

Create

Updating librarian's information:

To update a librarian's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Click on the "**Librarian**" option from the sub-menu.
- Select a librarian from the list.
- Click on the "**Action**" button for more options.



Ekattor 8

Dashboard

Users

Admin

Teacher

Accountant

Librarian

Parent

Student

Teacher Permission



Paramount Secondary School

John Doe
Admin

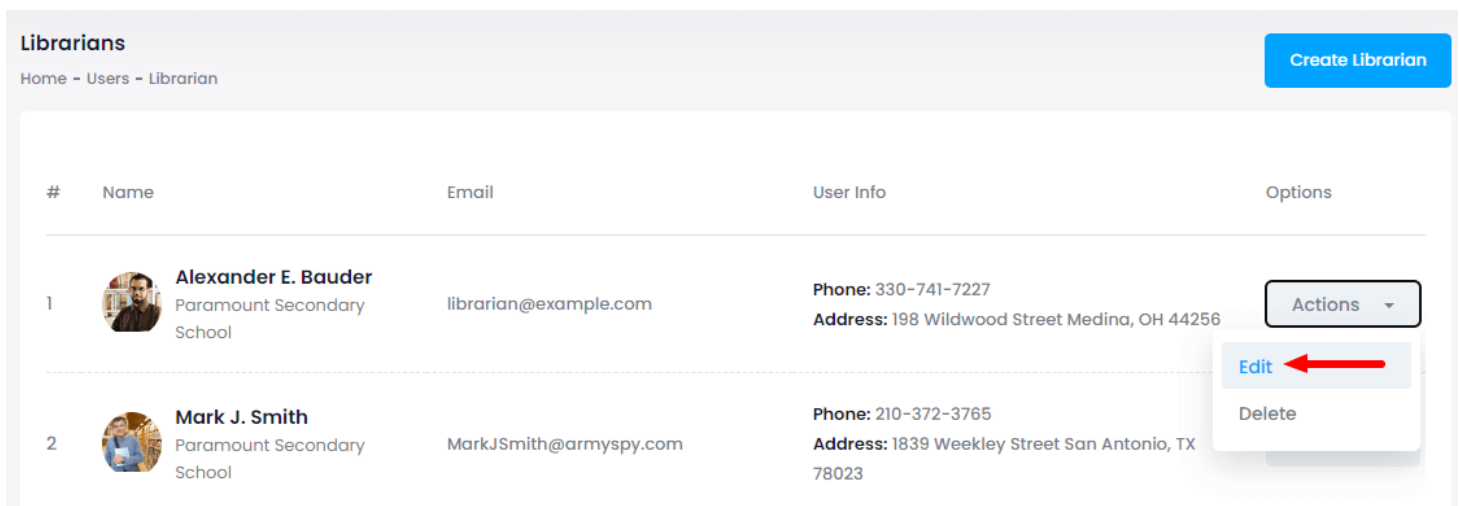
Librarians

Home - Users - Librarian

Create Librarian

#	Name	Email	User Info	Options
1	 Alexander E. Bauder Paramount Secondary School	librarian@example.com	Phone: 330-741-7227 Address: 198 Wildwood Street Medina, OH 44256	Actions
2	 Mark J. Smith Paramount Secondary School	MarkJSmith@armyspy.com	Phone: 210-372-3765 Address: 1839 Weekley Street San Antonio, TX 78023	Actions



- Select the "**Edit**" option.



Librarians

Home - Users - Librarian

Create Librarian

#	Name	Email	User Info	Options
1	 Alexander E. Bauder Paramount Secondary School	librarian@example.com	Phone: 330-741-7227 Address: 198 Wildwood Street Medina, OH 44256	Actions <ul style="list-style-type: none"> Edit Delete
2	 Mark J. Smith Paramount Secondary School	MarkJSmith@armyspy.com	Phone: 210-372-3765 Address: 1839 Weekley Street San Antonio, TX 78023	Actions

- Update required information.
- Click on the "**Update librarian**" button.

Edit Librarian



Name

Alexander E. Bauder

Email

librarian@example.com

Birthday

05/06/2000

Gender

Male



Phone number

330-741-7227

Blood group

B+



Address

198 Wildwood Street
Medina, OH 44256



Photo

Choose File

No file chosen

Update

Deleting librarian's information:

To delete a librarian's information in Ekattor8, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Users**" option from the left menu.
- Select a librarian from the list.
- Click on the "**Action**" button for more options.

- Dashboard
- Users**
- Admin
- Teacher
- Accountant
- Librarian
- Parent
- Student
- Teacher Permission

Paramount Secondary School

John Doe
Admin

Librarians

Home - Users - Librarian

Create Librarian

#	Name	Email	User Info	Options
1	Alexander E. Bauder Paramount Secondary School	librarian@example.com	Phone: 330-741-7227 Address: 198 Wildwood Street Medina, OH 44256	Actions
2	Mark J. Smith Paramount Secondary School	MarkJSmith@armyspy.com	Phone: 210-372-3765 Address: 1839 Weekley Street San Antonio, TX 78023	Actions

- Select the "Delete" option.

Librarians

Home - Users - Librarian

Create Librarian

#	Name	Email	User Info	Options
1	Alexander E. Bauder Paramount Secondary School	librarian@example.com	Phone: 330-741-7227 Address: 198 Wildwood Street Medina, OH 44256	Actions
2	Mark J. Smith Paramount Secondary School	MarkJSmith@armyspy.com	Phone: 210-372-3765 Address: 1839 Weekley Street San Antonio, TX 78023	<div> Edit Delete </div>
3	Sonya R. Harper Paramount Secondary School	SonyaRHarper@teleworm.us	Phone: 617-685-1283 Address: 1476 Valley View Drive Cambridge, MA 02138	Actions

- Select the "Yes" button for confirmation.

Academic activities

Daily attendance -

The school admin and teachers can take the attendance of a school. Only the permission-assigned teachers can take the student's attendance from their panel. To take the attendance admin/teacher can follow the steps below:

- Log in to the application as a teacher/admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Daily Attendance**" option from the sub-menu.
- Select the "**Take Attendance**" button.

The screenshot shows the Ekattor 8 application interface. On the left sidebar, the 'Academic' menu item is highlighted with a red box, and its sub-item 'Daily Attendance' is pointed to by a red arrow. At the top right, a 'Take Attendance' button is highlighted with a red arrow. The main content area displays the 'Daily Attendance' page for 'Paramount Secondary School'. It includes filters for the month (September), year (2022), class (One), and section (A), along with 'Filter' and 'Export' buttons. Below the filters, there is a section titled 'Attendance Report Of September, 2022' which shows 'Class: One', 'Section: A', and 'Last Update at: 10-Sep-2022 Time: 12:44:43'. An illustration of two students running is also present.

- Provide date, class, and section.
- Click on the "**Show student list**" button to take attendance.

Take Attendance ×

Date*

09/14/2022

Class

Select a class ▼

Section

Select section ▼

Show student list

- Click on the "**Present/Absent**" option to take the student's attendance.
- Select "**Present all**" or "**Absent all**" to take daily attendance.
- Choose "**Update attendance**" to complete the action.

Take Attendance

×

Date*

09/14/2022

Class

One

▼

Section

A

▼

Present All

Absent All

Name	Status
Gaurav Nanda	<input checked="" type="radio"/> present <input type="radio"/> absent
Colby Maxwell	<input type="radio"/> present <input checked="" type="radio"/> absent
Soledad G. Parish	<input checked="" type="radio"/> present <input type="radio"/> absent
Iris Mcguire	<input checked="" type="radio"/> present <input type="radio"/> absent
Clayton Fernandez	<input checked="" type="radio"/> present <input type="radio"/> absent
Quincy Hicks	<input checked="" type="radio"/> present <input type="radio"/> absent
Whilemina Emerson	<input checked="" type="radio"/> present <input type="radio"/> absent
Dolores M. Sinclair	<input checked="" type="radio"/> present <input type="radio"/> absent
Bertha N. Fisher	<input type="radio"/> present <input checked="" type="radio"/> absent
Louise A. Ragland	<input type="radio"/> present <input checked="" type="radio"/> absent

Update attendance

Admin, teachers, students, and parents can see the attendance history by providing the required information from their panel. For this they can follow the steps below:

- Log in to the application as a user.
- Select the "**Academic**" option from the left menu.
- Click on the "**Daily Attendance**" option from the sub-menu.
- Provide required information.
- Click on the "**Filter**" button to see the attendance of students.



Daily Attendance

Home - Academic - Daily Attendance

Take Attendance

September

2022

One

A

Filter

Export

Attendance Report Of September, 2022

Class: One

Section: A

Last Update at: 10-Sep-2022

Time: 12:44:43



Student / Date	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Gaurav Nanda	✗	✓	✓	✗	✓	✓	✓	✓	✓											
Colby Maxwell	✓	✓	✓	✓	✓	✗	✗	✓	✓											
Soledad G. Parish	✗	✓	✓	✓	✓	✗	✓	✓	✗											
Iris Mcguire	✓	✓	✓	✓	✓	✓	✗	✗	✓											
Clayton Fernandez	✓	✓	✓	✗	✓	✓	✓	✓	✓											
Quincy Hicks	✓	✓	✓	✗	✓	✓	✓	✓	✗											
Whilemina Emerson	✓	✓	✓	✓	✓	✗	✗	✓	✓											
Dolores M. Sinclair	✓	✗	✓	✓	✓	✓	✓	✓	✗											

Class routine -

The admin can create the class routine for the students in a particular school in Ekattor 8. The school admin can update or remove the class routine whenever they need it. Teachers, students, and parents can see the academic class routine by providing the required information from their panel.

Adding a class routine:

To add a routine for a class, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Class routine**" option from the sub-menu.
- Tap on the "**Add class routine**" button.

The screenshot shows the Ekattor 8 application interface. The left sidebar is dark blue with the 'Ekattor 8' logo at the top. The sidebar menu includes: Dashboard, Users, Admissions, Examination, **Academic** (highlighted with a red box), Daily Attendance, Class List, Class Routine (highlighted with a red arrow), Subjects, and Gradebooks. The main content area is light gray and titled 'Routines'. It shows a breadcrumb trail: Home - Academic - Routines. In the top right corner, there is a user profile for 'John Doe Admin'. Below the title, there is a blue button labeled 'Add class routine' with a red arrow pointing to it. Below this button, there are two dropdown menus: 'One' and 'A', followed by a 'Filter' button and an 'Export' button. The main content area displays a table with columns for Day, Subject, Time, Teacher, and Room. The table shows two rows for Saturday: English (0:15 - 1:45, Candice Kennedy, 101) and Drawing (2:0 - 3:15, Natalie Ashley, 104). The Sunday row is currently empty.

Day	Subject	Time	Teacher	Room
Saturday	English	0:15 - 1:45	Candice Kennedy	101
	Drawing	2:0 - 3:15	Natalie Ashley	104
Sunday				

- Provide required information to create a class routine.
- Click on the "**Add class routine**" button to save the syllabus.

Add class routine



Class

Select a class



Section

Select section



Subject

select subject



Teacher

Assign a teacher



Class room

Select a class room



Day

Select a day



Starting hour

Starting hour

Starting minute

Starting minute



Ending hour

Ending hour



Ending minute

Ending minute



Add routine

Updating a class routine:

The admin can also update the class routine for a particular class or section. For this, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Class routine**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to manage the individual class routine.
- Select the more icon for more potion

Routines

Home - Academic - Routines

One

A

Filter

Saturday

English

⌚ 0:15 - 1:45

👤 Candice Kennedy

🏠 101

Drawing

⌚ 2:0 - 3:15

👤 Natalie Ashley

🏠 104

Sunday

Monday

Mathematics

⌚ 0:0 - 1:15

👤 Byron Chase

🏠 104

Bangla

⌚ 1:30 - 2:15

👤 Rafael Hardy

🏠 105

Tuesday

English

⌚ 0:15 - 1:0

👤 Candice Kennedy

🏠 101

Mathematics

⌚ 1:15 - 2:0

👤 Byron Chase

🏠 104

- Click on the "**Edit**" option

Routines

Home - Academic - Routines

Add class routine

One

A

Filter

Export

Saturday

English

⋮

🕒 0:15 - 1:45

👤 Candice Kennedy

🏠 101

Drawing

⋮

Edit

Delete

🏠 104

Sunday

Monday

Mathematics

🕒 0:0 - 1:15

👤 Byron Chase

🏠 104

Bangla

🕒 1:30 - 2:15

👤 Rafael Hardy

🏠 105

- Update required information.
- Click on the "**Edit class routine**" button to save the updated class routine.

Edit class routine



Class

One



Section

A



Subject

Drawing



Teacher

Natalie Ashley



Class room

104



Day

Saturday



Starting hour

2 AM

Starting minute

0



Ending hour

3 AM



Ending minute

15



Update routine

Removing a class routine:

The admin can remove a class's routine from their panel. To remove a class routine, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Class routine**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to manage the individual class routine.
- Select the more icon for more potion

Routines

Home - Academic - Routines

One

A

Filter

Saturday

English

⌚ 0:15 - 1:45

👤 Candice Kennedy

🏠 101

Drawing

⌚ 2:0 - 3:15

👤 Natalie Ashley

🏠 104

Sunday

Monday

Mathematics

⌚ 0:0 - 1:15

👤 Byron Chase

🏠 104

Bangla

⌚ 1:30 - 2:15

👤 Rafael Hardy

🏠 105

Tuesday

English

⌚ 0:15 - 1:0

👤 Candice Kennedy

🏠 101

Mathematics

⌚ 1:15 - 2:0

👤 Byron Chase

🏠 104

- Click on the "**Delete**" option



Routines

Home - Academic - Routines

Add class routine

One

A

Filter

Export

Saturday

English

0:15 - 1:45

Candice Kennedy

101

Drawing

Edit

Delete

Sunday

Monday

Mathematics

0:0 - 1:15

Byron Chase

104

Bangla

1:30 - 2:15

Rafael Hardy

105

- Click on the **"Yes"** button for confirmation.


Subject -

The admin can select subjects for the classes in the assigned school in Ekattor 8. The school admin can update, remove, or add subjects to the classes whenever their need. Teachers, students, and parents can see the subjects by providing the required information from their panel.

Adding subject for a class:

To add subjects for a class, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Academic"** option from the left menu.
- Click on the **"Subjects"** option from the sub-menu.
- Tap on the **"Add Subject"** button.

 Ekattor 8

Dashboard

Users

Admissions

Examination

Academic

Daily Attendance

Class List

Class Routine

Subjects

Gradebooks

Syllabus

Paramount Secondary School

John Doe
Admin

Subjects

Home - Academic - Subjects

+ Add subject

Select a class

Filter

#	Name	Class	Action
1	Bangla	One	Actions
2	English	One	Actions
3	Drawing	One	Actions
4	Mathematics	One	Actions
5	Drawing	Two	Actions

- Provide required information to create a subject for a class.
- Click on the "**Add subject**" button to save the syllabus.

Create Subject

Class

Select a class

Name


Provide subject name

Create subject

Updating a subject:

The admin can also update the subjects for a particular class or section. For this, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Subjects**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to manage the individual subject.
- Select the "**Action**" button for more options.



Dashboard

Users

Admissions

Examination

Academic

Daily Attendance

Class List

Class Routine

Subjects

Gradebooks

Syllabus

Class Room

Paramount Secondary School

John Doe
Admin

Subjects

Home - Academic - Subjects

+ Add subject

Select a class

Filter

#	Name	Class	Action
1	Bangla	One	Actions
2	English	One	Actions
3	Drawing	One	Actions
4	Mathematics	One	Actions
5	Drawing	Two	Actions
6	Mathematics	Two	Actions

- Click on the **"Edit"** option.

Subjects

Home - Academic - Subjects

+ Add subject

Select a class

Filter

#	Name	Class	Action
1	Bangla	One	Actions
2	English	One	Edit
3	Drawing	One	Actions
4	Mathematics	One	Actions
5	Drawing	Two	Actions

- Update required information.
- Click on the **"Edit subject"** button to save the updated information.

Edit Subject



Class

Name

Update subject

Removing a subject from the class:

The admin can remove a class's subject from Ekattor 8. To remove a class routine, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Subjects**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to manage the subjects.
- Select the "**Action**" button for more options.

The screenshot shows the Ekattor 8 application interface. On the left is a dark sidebar with a menu. The 'Academic' option is highlighted with a red box, and the 'Subjects' option is pointed to by a red arrow. The main content area is titled 'Subjects' and includes a breadcrumb 'Home - Academic - Subjects'. At the top right of the main area is a '+ Add subject' button. Below this is a filter section with a 'Select a class' dropdown and a 'Filter' button. The main part of the interface is a table with the following columns: '#', 'Name', 'Class', and 'Action'. The table contains six rows of subject data. The 'Action' column for each row has a dropdown menu, with the first one highlighted by a red box.

#	Name	Class	Action
1	Bangla	One	Actions
2	English	One	Actions
3	Drawing	One	Actions
4	Mathematics	One	Actions
5	Drawing	Two	Actions
6	Mathematics	Two	Actions

- Click on the "**Delete**" option.

Subjects

Home - Academic - Subjects

+ Add subject

Select a class

Filter

#	Name	Class	Action
1	Bangla	One	<div>Actions</div> <div> <div>Edit</div> <div>Delete</div> </div>
2	English	One	
3	Drawing	One	<div>Actions</div>
4	Mathematics	One	<div>Actions</div>

- Click on the **"Yes"** button for confirmation.


Syllabus -

The admin and teachers can create the syllabus for the classes in a particular school in Ekattor 8. The school admin and teachers can update or remove the academic syllabus whenever they want. Students and parents can see the academic syllabus by providing the required information from their panel.

Adding class syllabus:

To add a syllabus for the students, the admin and teachers can follow the steps below:

- Log in to the application as an admin or teacher.
- Select the **"Academic"** option from the left menu.
- Click on the **"Syllabus"** option from the sub-menu.
- Tap on the **"Add syllabus"** button.

Ekattor 8

Dashboard

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John Doe
Admin

Syllabus

Home - Academic - Syllabus

+ Add syllabus

Class

Section

Filter

Title	Syllabus	Subject	Option
Exam	Download	Bangla	Actions
Class test	Download	English	Actions
final	Download	Mathematics	Actions

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- Add syllabus title, class, section, and subject.
- Upload syllabus (The admin can upload syllabus files from their devices)
- Click on the "**Add class syllabus**" button to save the syllabus.

Create syllabus

Title

Class

Section

Subject

Upload syllabus

Updating class syllabus:

The admin or teacher can also update the syllabus for a particular class or section. For this, they can follow the steps below:

- Log in to the application as an admin or teacher.
- Select the "**Academic**" option from the left menu.
- Click on the "**Syllabus**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to manage the individual class syllabus.
- Select the "**Action**" button for more options.

The screenshot shows the Ekattor 8 application interface. The left sidebar has a dark blue background with white text. The 'Academic' option is highlighted with a red box. The main area has a light blue header with 'Syllabus' and 'Home - Academic - Syllabus'. There is a '+ Add syllabus' button. Below the header, there are filters for 'Class' (One) and 'Section' (A), and a 'Filter' button. The main content is a table with the following data:

Title	Syllabus	Subject	Option
Exam	Download	Bangla	Actions
Class test	Download	English	Actions
final	Download	Mathematics	Actions

- Click on the "**Edit**" button.

The screenshot shows the Ekattor 8 application interface. The left sidebar has a dark blue background with white text. The 'Academic' option is highlighted with a red box. The main area has a light blue header with 'Syllabus' and 'Home - Academic - Syllabus'. There is a '+ Add syllabus' button. Below the header, there are filters for 'Class' (One) and 'Section' (A), and a 'Filter' button. The main content is a table with the following data:

Title	Syllabus	Subject	Option
Exam	Download	Bangla	Actions
Class test	Download	English	Actions
final	Download	Mathematics	Actions

The 'Actions' dropdown menu for the 'Class test' row is open, showing 'Edit' and 'Delete' options. A red arrow points to the 'Edit' button.

- Update required information.
- Click on the "**Edit class syllabus**" button to save the updated syllabus.

Edit syllabus



Title

Exam

Class

One

Section

A

Subject

Bangla

Upload syllabus

Choose File

No file chosen

Edit syllabus

Removing class syllabus:

The admin and teachers can remove a particular class's syllabus from their panel. To remove a class syllabus, they can follow the steps below:

- Log in to the application as an admin or teacher.
- Select the "**Academic**" option from the left menu.
- Click on the "**Syllabus**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to manage the individual class syllabus.
- Select the "**Action**" button for more options.

Ekattor 8

Paramount Secondary School

John Doe Admin

Syllabus

Home - Academic - Syllabus

+ Add syllabus

Class: One Section: A Filter

Title	Syllabus	Subject	Option
Exam	Download	Bangla	Actions
Class test	Download	English	Actions
final	Download	Mathematics	Actions

By Creativeitem

- Click on the **"Delete"** button.

Ekattor 8

Paramount Secondary School

John Doe Admin

Syllabus

Home - Academic - Syllabus

+ Add syllabus

Class: One Section: A Filter

Title	Syllabus	Subject	Option
Exam	Download	Bangla	Actions
Class test	Download	English	Actions
final	Download	Mathematics	Actions

By Creativeitem

- Click on the **"Yes"** button for confirmation.

Students and parents can see the class routine and download it by providing the required information from their panel. For this they can follow the steps below:

- Log in to the application as a user.
- Select the **"Academic"** option from the left menu.
- Click on the **"Syllabus"** option from the sub-menu.
- Provide required information.
- Click on the **"Filter"** button to see the syllabus
- Choose a syllabus.
- Select the **"Download"** button from the selected syllabus to download.

Syllabus

Home - Academic - Syllabus

+ Add syllabus

Class

One

Section

A

Filter

Title	Syllabus	Subject	Option
Exam	<div>Download</div>	Bangla	<div>Actions</div>
Class test	<div>Download</div>	English	<div>Actions</div>
final	<div>Download</div>	Mathematics	<div>Actions</div>

The students and parents can also download the class routine by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the class routine in 3 different ways. They are:


1. As PDF file
2. Get the hardcopy through Printout

Class -

The admin can add classes for the assigned school in Ekattor 8. The school admin can update, remove, or add classes to their school.

Adding a new class:

- To add a class, the admin can follow the steps below:
- Log in to the application as an admin.
 - Select the "**Academic**" option from the left menu.
 - Click on the "**Class list**" option from the sub-menu.
 - Tap on the "**Add class**" button.

 Ekattor 8

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Classes

Home - Academic - Classes

Add class

#	Name	Section	Action
1	One	A	Actions
2	Two	A	Actions
3	Three	A	Actions
4	Four	A	Actions
5	Five	A	Actions
6	Six	A	Actions

- Provide required information to create a class.
- Click on the "**Add subject**" button to save a new class.

Create Class



Name

Provide class name

Create class

Updating a class:

The admin can also update classes for the assigned school. For this, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Class list**" option from the sub-menu.
- Select a class
- Click on the "**Action**" button for more options.

The screenshot shows the Ekattor 8 dashboard. On the left, the 'Academic' menu item is highlighted with a red box, and a red arrow points to the 'Class List' sub-item. The main content area is titled 'Classes' and shows a table with columns: #, Name, Section, and Action. The table contains four rows of class data. The 'Action' column for the first row has a dropdown menu open, with 'Actions' highlighted by a red box. A blue 'Add class' button is in the top right corner.

#	Name	Section	Action
1	One	A	Actions
2	Two	A	Actions
3	Three	A	Actions
4	Four	A	Actions

- Select the "Edit class" button.

This screenshot shows the 'Classes' page with the dropdown menu for the first row open. The 'Edit Class' option is highlighted with a red arrow. The table structure is the same as in the previous screenshot.

#	Name	Section	Action
1	One	A	Actions
2	Two	A	Actions
3	Three	A	Actions
4	Four	A	Actions

- Update required information.
- Click on the "Edit class" button to save the updated information.

The 'Edit Class' form has a title 'Edit Class' with a close button (X). Below the title is a label 'Name' and a text input field containing the value 'One'. At the bottom of the form is a blue 'Update class' button.

Removing a class:

The admin can remove a class from Ekattor 8. To remove a class, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "Academic" option from the left menu.
- Click on the "Class list" option from the sub-menu.
- Select a class.

- Click on the "**Action**" button for more options.

The screenshot shows the Ekattor 8 Admin Dashboard. The left sidebar contains a menu with 'Academic' highlighted by a red box and 'Class List' indicated by a red arrow. The main content area is titled 'Classes' and shows a table with four rows. Each row has an 'Actions' button highlighted by a red box. The table columns are '#', 'Name', 'Section', and 'Action'.

#	Name	Section	Action
1	One	A	Actions
2	Two	A	Actions
3	Three	A	Actions
4	Four	A	Actions

- Select the "**Delete**" button.

This screenshot shows the 'Actions' dropdown menu for the first class in the table. The menu options are 'Edit Section', 'Edit Class' (highlighted with a red arrow), and 'Delete'. The table columns are '#', 'Name', 'Section', and 'Action'.

#	Name	Section	Action
1	One	A	Actions
2	Two	A	Actions
3	Three	A	Actions
4	Four	A	Actions
5	Five	A	Actions

- Click on the "**Yes**" button for confirmation.

Managing class section:

Admin can also manage sections based on their classes. The admin can add or remove a section within a few clicks. To manage sections the admin can follow the below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Class list**" option from the sub-menu.
- Select a class
- Click on the "**Action**" button for more options.

- Dashboard
- Users
- Admissions
- Examination
- Academic**
 - Daily Attendance
 - Class List**
 - Class Routine

Paramount Secondary School

John Doe
Admin

Classes

Home - Academic - Classes

[Add class](#)

#	Name	Section	Action
1	One	A	Actions
2	Two	A	Actions
3	Three	A	Actions
4	Four	A	Actions

- Select the "Edit section" button.

- Dashboard
- Users
- Admissions
- Examination
- Academic**
 - Daily Attendance
 - Class List**
 - Class Routine

Paramount Secondary School

John Doe
Admin

Classes

Home - Academic - Classes

[Add class](#)

#	Name	Section	Action
1	One	A	Actions
2	Two	A	<div> Edit Section Edit Class Delete </div>
3	Three	A	Actions
4	Four	A	Actions
5	Five	A	Actions
6	Six	A	Actions

- Add a section by clicking the "+" button and remove the section by clicking the "-" button. (Admin can also change the section name)
- Click on the "Update" button to save the sections.

Edit Section

×

A

+

B

—

C

—

Update

Classroom -

The admin can manage classrooms for the assigned school in Ekattor 8. The school admin can update, remove, or add classrooms to their school.

Adding a new classroom:

To add a classroom, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "Academic" option from the left menu.
- Click on the "Classroom" option from the sub-menu.
- Tap on the "Add Classroom" button.

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Class Rooms

Home - Academic - Class Rooms

+ Add class room

#	Name	Action
1	101	Actions
2	102	Actions
3	103	Actions
4	104	Actions
5	105	Actions
6	106	Actions
7	107	Actions

- Provide required information to create a classroom.
- Click on the "Add subject" button to save a new classroom.

Create Class Room



Name

Provide class room name

Create

Updating a classroom:

The admin can also update classrooms for assigned schools. For this, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Classroom**" option from the sub-menu.
- Select a class.
- Click on the "**Action**" button for more options.

The screenshot displays the Ekattor 8 application interface. On the left is a dark sidebar with a menu. The 'Academic' option is highlighted with a red box, and a red arrow points to the 'Class Room' option within its sub-menu. The main content area is titled 'Class Rooms' and shows a table with 7 rows of class data. The first row's 'Actions' button is highlighted with a red box. The user profile 'John Doe Admin' is visible in the top right corner.

#	Name	Action
1	101	Actions
2	102	Actions
3	103	Actions
4	104	Actions
5	105	Actions
6	106	Actions
7	107	Actions

- Select the "**Edit**" option.

Class Rooms

Home - Academic - Class Rooms

+ Add class room

#	Name	Action
1	101	<div>Actions</div> <div> <div>Edit</div> <div>Delete</div> </div>
2	102	
3	103	<div>Actions</div>
4	104	<div>Actions</div>
5	105	<div>Actions</div>

- Update required information.
- Click on the "**Edit classroom**" button to save the updated information.

Edit Class Room

×

Name


101

Create

Removing a classroom:

The admin can remove a classroom from Ekattor 8. To remove a class, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Classroom**" option from the sub-menu.
- Select a classroom.
- Click on the "**Action**" button for more options.

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Class Rooms

Home - Academic - Class Rooms

+ Add class room

#	Name	Action
1	101	Actions
2	102	Actions
3	103	Actions
4	104	Actions
5	105	Actions
6	106	Actions
7	107	Actions

- Select the "Delete" option.

Class Rooms

Home - Academic - Class Rooms

+ Add class room

#	Name	Action
1	101	Actions
2	102	Actions
3	103	Actions
4	104	Actions
5	105	Actions

- Click on the "Yes" button for confirmation.

Department -

The admin can manage multiple departments in a school. The school admin can update, remove, or add departments to their school.

Adding a new department:

To add a department, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the "Academic" option from the left menu.

- Click on the "**Department**" option from the sub-menu.
- Tap on the "**Add department**" button.

The screenshot shows the Ekattor 8 Admin Dashboard. On the left sidebar, the 'Academic' menu item is highlighted with a red box, and the 'Department' sub-item is indicated by a red arrow. At the top right, the user 'John Doe Admin' is logged in. The main content area is titled 'Departments' and shows a table with the following data:

#	Name	Action
1	English	Actions ▾
2	Mathematics	Actions ▾
3	Bangla	Actions ▾
4	Drawing	Actions ▾

A red arrow points to the '+ Add department' button in the top right corner of the dashboard.

- Provide required information to create a department.
- Click on the "**Add department**" button to save a new department. ekattor-8-adding-department-2.png Updating a department: The admin can also update departments for assigned schools. For this, the

Create Department

Name

Provide department name

Create

Updating a department:

The admin can also update departments for assigned schools. For this, the school admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Academic**" option from the left menu.
- Click on the "**Department**" option from the sub-menu.
- Select a class
- Click on the "**Action**" button for more options.

The screenshot shows the Ekattor 8 Admin Dashboard. The sidebar on the left contains the following menu items: Dashboard, Users, Admissions, Examination, **Academic** (highlighted with a red box), Daily Attendance, Class List, Class Routine, Subjects, Gradebooks, Syllabus, Class Room, and Department (indicated by a red arrow). The main content area is titled 'Departments' and shows a table with the following data:

#	Name	Action
1	English	Actions -
2	Mathematics	Actions -
3	Bangla	Actions -
4	Drawing	Actions -

The 'Actions' dropdown for the first row is highlighted with a red box. A red arrow points to the 'Department' menu item in the sidebar.

- Select the **"Edit"** option.

This screenshot shows the 'Departments' page with the 'Actions' dropdown for the first row open. The dropdown menu contains the following options: Edit (highlighted with a red arrow), Delete, and Actions -.

- Update required information.
- Click on the **"Edit"** button to save the updated information.

Edit Department

Name

English

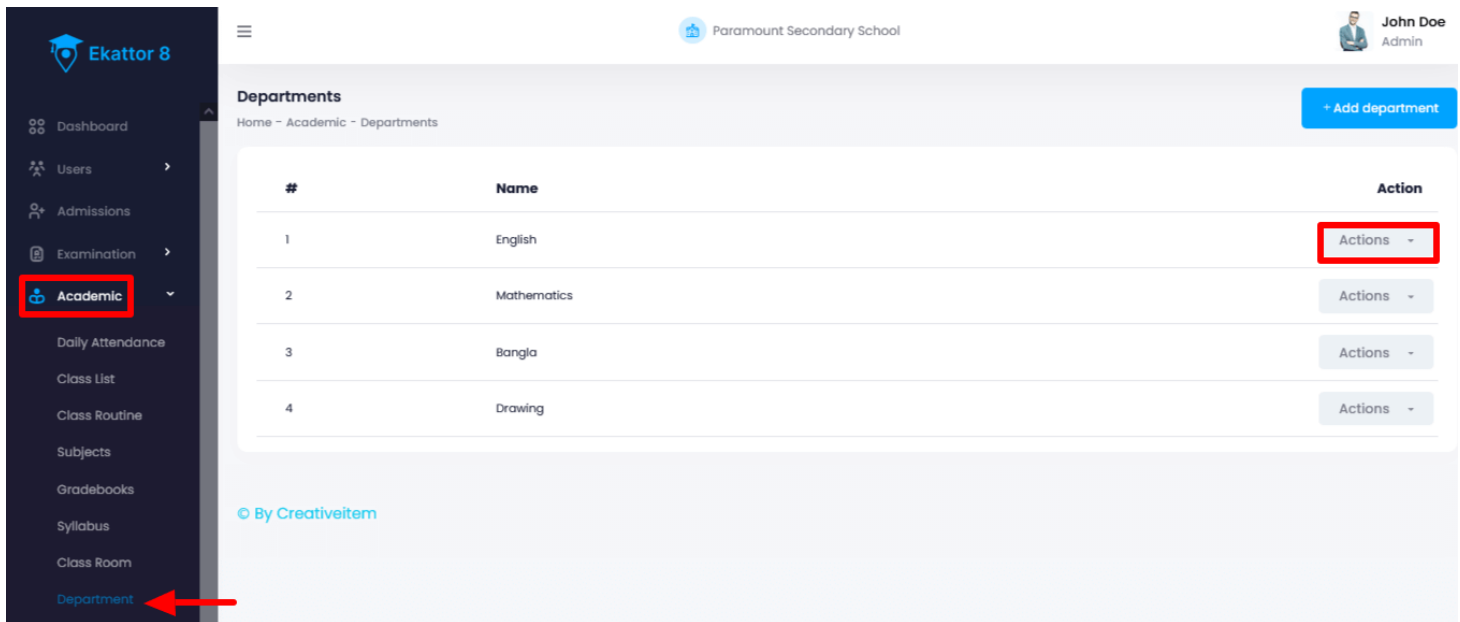
Update

Removing a department:

The admin can remove a department from Ekattor 8. To remove a department, the admin can follow the steps below:

- Log in to the application as an admin.

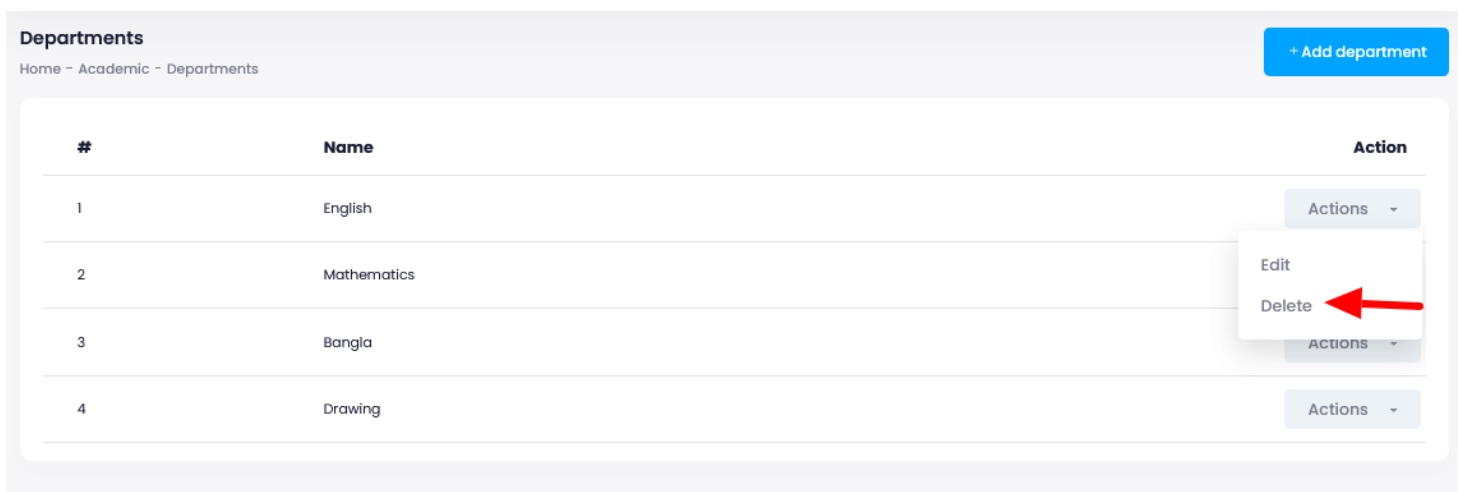
- Select the "**Academic**" option from the left menu.
- Click on the "**Department**" option from the sub-menu.
- Select a department.
- Click on the "**Action**" button for more options.



The screenshot shows the Ekattor 8 application interface. On the left, a dark sidebar contains a menu with 'Academic' highlighted in red. The main content area is titled 'Departments' and shows a table with four rows. The first row is highlighted, and its 'Action' column contains a dropdown menu labeled 'Actions', which is also highlighted in red. The table has columns for '#', 'Name', and 'Action'.

#	Name	Action
1	English	Actions
2	Mathematics	Actions
3	Bangla	Actions
4	Drawing	Actions

- Select the "**Delete**" option.



The screenshot shows the same 'Departments' page, but the 'Actions' dropdown menu for the first row is now open. The 'Delete' option is highlighted with a red arrow. The table structure remains the same.

#	Name	Action
1	English	Actions
2	Mathematics	Actions
3	Bangla	Actions
4	Drawing	Actions

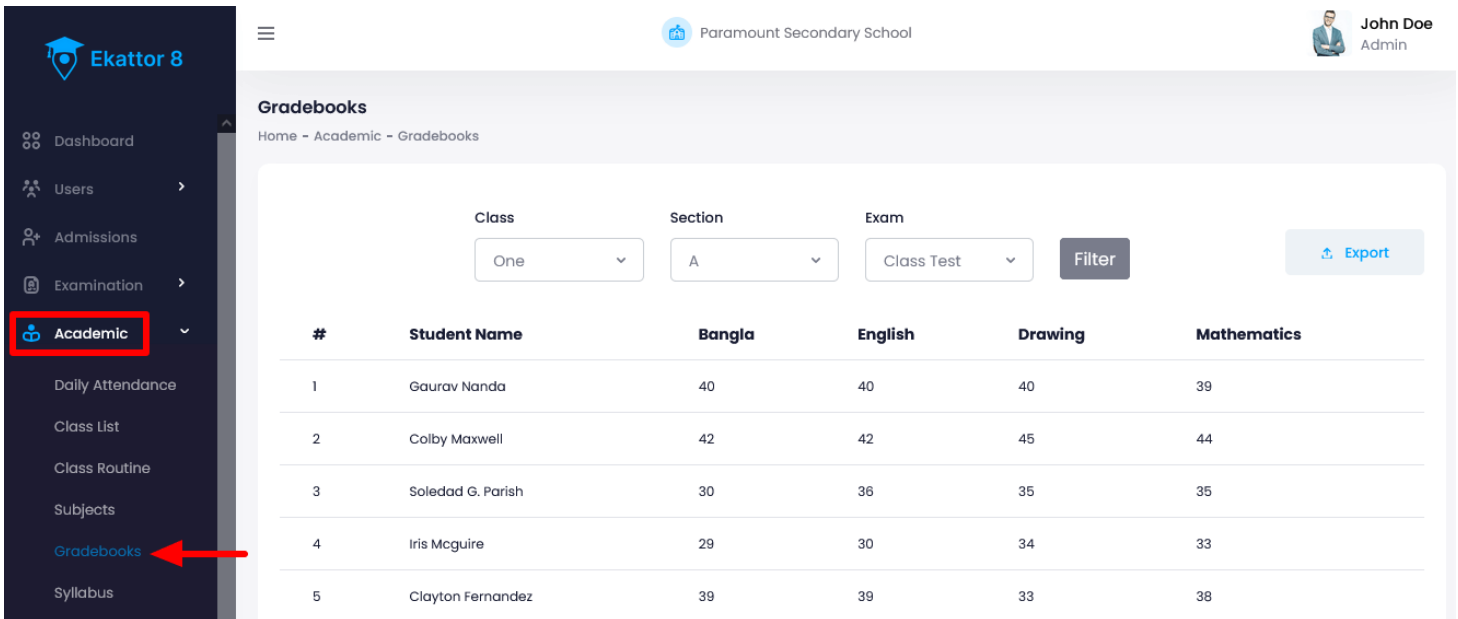
- Click on the "**Yes**" button for confirmation.

Grade book -

The admin and the teachers can see the exam results through the grade book option. They can specifically overview students' exam results by class, section, and exam name. With this grade book, admin and teachers can easily understand the exam result of a particular class or section, or exam. To watch the grade book, the admin and teachers can follow the steps below:

- Log in to the application.
- Select the "**Academic**" option from the left menu.

- Click on the "**Gradebooks**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to see the exam result of a particular class, section, or exam.



The screenshot shows the Ekattor 8 Gradebooks interface. The left sidebar has a dark blue background with white text. The 'Academic' menu item is highlighted with a red box and a red arrow pointing to it. The main content area has a light gray background. At the top, there is a header with the school name 'Paramount Secondary School' and the user 'John Doe Admin'. Below the header, there is a section titled 'Gradebooks' with a breadcrumb 'Home - Academic - Gradebooks'. The main content area contains a table with columns for Class, Section, Exam, and a table of student grades. The table has columns for Student Name, Bangla, English, Drawing, and Mathematics. The 'Export' button is visible in the top right corner.

#	Student Name	Bangla	English	Drawing	Mathematics
1	Gaurav Nanda	40	40	40	39
2	Colby Maxwell	42	42	45	44
3	Soledad G. Parish	30	36	35	35
4	Iris McGuire	29	30	34	33
5	Clayton Fernandez	39	39	33	38

The admin or teachers can also download the grade book by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the grade books in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Exam management


Offline Exam -

A school admin can create the examination and publish the exam date at a school. They can also add, update, or remove exams, exam dates, or other related information within a few clicks.

Adding an exam:

To add an exam to the school, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Offline exam**" button from the sub-menu.
- Select the "**Add exam**" button to add a new exam.



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Offline Exam

Home - Examination - Offline Exam

Add Exam

Select a class

Filter

Export

#	Exam	Starting Time	Ending Time	Total Marks	Action
1	Class test	09 Jun 2022 - 12:00 PM	09 Sep 2022 - 02:00 PM	50	Actions
2	Midterm exam	11 Feb 2022 - 12:00 PM	11 Feb 2022 - 02:00 PM	100	Actions
3	Final exam	02 Apr 2023 - 12:00 PM	02 Apr 2023 - 02:00 PM	100	Actions

- Provide the required information about the new exam.
- Click on the "Create" button.

Create Exam



Exam Name

Class

Subject

Starting date*

Starting time*

Ending date*

Ending time*


Total marks*

Create

Updating an examination:

The admin can update the information about the exam after creating them. To update the examination's information, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Offline exam**" button from the sub-menu.
- Select a class to find the exam quickly and click on the "**Filter**" button.
- Select an exam from the list.
- Click on the "**Action**" button for more options.



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Offline Exam

Home - Examination - Offline Exam

Add Exam

Select a class

Filter

Export

#	Exam	Starting Time	Ending Time	Total Marks	Action
1	Class test	09 Jun 2022 - 12:00 PM	09 Sep 2022 - 02:00 PM	50	Actions
2	Midterm exam	11 Feb 2022 - 12:00 PM	11 Feb 2022 - 02:00 PM	100	Actions
3	Final exam	02 Apr 2023 - 12:00 PM	02 Apr 2023 - 02:00 PM	100	Actions

- Select the **"Edit"** option.

Offline Exam

Home - Examination - Offline Exam

Add Exam

Select a class

Filter

Export

#	Exam	Starting Time	Ending Time	Total Marks	Action
1	Class test	09 Jun 2022 - 12:00 PM	09 Sep 2022 - 02:00 PM	50	Actions
2	Midterm exam	11 Feb 2022 - 12:00 PM	11 Feb 2022 - 02:00 PM	100	Actions
3	Final exam	02 Apr 2023 - 12:00 PM	02 Apr 2023 - 02:00 PM	100	Actions

Edit

Delete

- Update required information.
- Click on the **"Update"** button for confirmation.

Edit Exam



Exam Name

Select exam category name



Class

One



Subject

English



Starting date*

06 / 09 / 2022



Starting time*

12:00 PM



Ending date*

09 / 09 / 2022



Ending time*

02:00 PM



Total marks*

50



Update

Removing an examination:

To remove an examination, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Offline exam**" button from the sub-menu.
- Select a class to find the exam quickly and click on the "**Filter**" button.
- Select an exam from the list.
- Click on the "**Action**" button for more options.

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Home - Examination - Offline Exam

Add Exam

Select a class Filter Export

#	Exam	Starting Time	Ending Time	Total Marks	Action
1	Class test	09 Jun 2022 - 12:00 PM	09 Sep 2022 - 02:00 PM	50	Actions
2	Midterm exam	11 Feb 2022 - 12:00 PM	11 Feb 2022 - 02:00 PM	100	Actions
3	Final exam	02 Apr 2023 - 12:00 PM	02 Apr 2023 - 02:00 PM	100	Actions

- Select the **"Delete"** option.

Offline Exam
Home - Examination - Offline Exam

Add Exam

Select a class Filter Export

#	Exam	Starting Time	Ending Time	Total Marks	Action
1	Class test	09 Jun 2022 - 12:00 PM	09 Sep 2022 - 02:00 PM	50	Actions
2	Midterm exam	11 Feb 2022 - 12:00 PM	11 Feb 2022 - 02:00 PM	100	Actions
3	Final exam	02 Apr 2023 - 12:00 PM	02 Apr 2023 - 02:00 PM	100	Actions
4	Admission exam	05 Jan 2023 - 10:00 AM	05 Jan 2023 - 12:00 PM	50	Actions

- Click on the **"Yes"** button for confirmation.

The admin can also download the exam list by selecting the **"Export report"** button after clicking on the **"Filter"** button. They can download the examination list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Marks -

The admin and teachers can provide marks to the students in an examination. They can provide select different classes, sections, and exam terms to provide marks and comments. They can also change the marks and comments if they need to. Students and parents can also the exam marks from their panel.

To add marks and comments to the student's exam, they can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Marks**" option from the sub-menu.
- Provide the required information and click on the "**Filter**" button to select a specific examination.
- Provide marks and comments to individual students
- Click on the green ticked icon to save marks and comments.

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Manage Marks
Home - Examination - Marks

Class Test One A English Filter

Manage marks

Class : One
Section : A
Subject : English

Export

Student name	Mark	Grade point	Comment	Action
Gaurav Nanda	40	N/A	Good performance	
Colby Maxwell	42	N/A	Good performance	
Soledad G. Parish	36	N/A	Must do better	
Iris Mcguire	30	N/A	Must do better	

Students and parents can also download the marks by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the marks list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Promotion -

The admin can individually promote students from one session to another within a few clicks in Ekattor 8. To promote students from one session to another session, the admin can follow the steps below:

- log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Promotion**" option from the sub-menu.
- Provide the required information and click on the "**Manage promotion**" button to individually promote students from one session to another.
- Select a student from the list.

- Click on the **"Enroll to"** (Next Session) button for promotion.

- Dashboard
- Users
- Admissions
- Examination**
- Exam Category
- Offline Exam
- Marks
- Grades
- Promotion
- Academic
- Accounting
- Back Office
- Settings

Paramount Secondary School

John Doe
Admin

Promotions

Home - Examination - Promotions

Current session

Next session

Promoting from

Section

2022

2022

One

A

Promoting to

Section

Manage promotion

Two

A

#	Image	Student name	Section	Status	Action
1		Gaurav Nanda	A	Not promoted yet	<div>Enroll to Two</div> <div>Enroll to One</div>
2		Colby Maxwell	A	Not promoted yet	<div>Enroll to Two</div> <div>Enroll to One</div>
3		Soledad G. Parish	A	Not promoted yet	<div>Enroll to Two</div> <div>Enroll to One</div>
4		Iris Mcguire	A	Not promoted yet	<div>Enroll to Two</div> <div>Enroll to One</div>


Grade -

The admin can create grades for a school. Students can see their marks according to their grades. Teachers, parents, and students can see the grades on the examination. The admin can add, update, or remove a grade from the school within a few clicks.

Adding a grade:

To add a grade, the admin can follow the steps below:

- Log in to the application.
- Select the **"Examination"** option from the left menu.
- Click on the **"Grade"** option from the sub-menu.
- Choose the **"Add grade"** option.



Dashboard

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Examination

Exam Category

Offline Exam

Marks

Grades

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John Doe

Admin

Grades

Home - Examination - Grades

Add grade

#	Grade	Grade Point	Mark From	Mark Upto	Action
1	A+	4.00	100	86	Actions
2	A	3.76	100	75	Actions
3	B	2.54	100	58	Actions
4	A-	3.21	100	43	Actions
5	C	1.95	100	35	Actions

- Provide the required information.
- Click on the "**Save grade**" button to add a new grade.

Create Grade

Grade

Provide grade name

Grade point

Provide grade point

Mark From

Mark from

Mark upto

Mark upto

Create

Updating a grade:

To update a grade, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Grade**" option from the sub-menu.
- Select a grade from the list.
- Click on the "**Action**" button for more options.

Ekattor 8

Dashboard

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Promotion

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John Doe
Admin

Grades

Home - Examnation - Grades

Add grade

#	Grade	Grade Point	Mark From	Mark Upto	Action
1	A+	4.00	100	86	Actions
2	A	3.76	100	75	Actions
3	B	2.54	100	58	Actions
4	A-	3.21	100	43	Actions
5	C	1.95	100	35	Actions

- Select the "Edit" button.

Grades

Home - Examnation - Grades

Add grade

#	Grade	Grade Point	Mark From	Mark Upto	Action
1	A+	4.00	100	86	Actions
2	A	3.76	100	75	<div> <div>Edit</div> <div>Delete</div> </div>
3	B	2.54	100	58	Actions
4	A-	3.21	100	43	Actions

- Update the required information.
- Click on the "Update grade" button for confirmation.

Edit Grade



Grade

A+

Grade point

4.00

Mark From

100

Mark upto

86

Update

Deleting a grade:

To delete a grade, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Grade**" option from the sub-menu.
- Select a grade from the list.
- Click on the "**Action**" button for more options.

Ekattor 8

Dashboard

Users

Admissions

Examination

Exam Category

Offline Exam

Marks

Grades

Promotion

Paramount Secondary School

John Doe Admin

Grades

Home - Examination - Grades

Add grade

#	Grade	Grade Point	Mark From	Mark Upto	Action
1	A+	4.00	100	86	Actions
2	A	3.76	100	75	Actions
3	B	2.54	100	58	Actions
4	A-	3.21	100	43	Actions
5	C	1.95	100	35	Actions

- Select the "**Delete**" button.

Grades

Home - Examination - Grades

Add grade

#	Grade	Grade Point	Mark From	Mark Upto	Action
1	A+	4.00	100	86	Actions
2	A	3.76	100	75	<div> Edit Delete </div>
3	B	2.54	100	58	Actions
4	A-	3.21	100	43	Actions
5	C	1.95	100	35	Actions

- Click on the "Yes" button for confirmation.

Exam category -

The school admin can create exams for their schools. In Ekattor 8, the admin has to create the exam category to create an exam. The admin can update, edit, or remove the exam category from their panel within a few clicks.

Adding new exam category:

To add a new exam category for the schools, the admin can follow the steps below:

- Log in to the application.
- Select the "Examination" option from the left menu.
- Click on the "Exam Category" option from the sub-menu.
- Tap the "Add Exam Category" button to add a new exam category.

The screenshot shows the Ekattor 8 application interface. On the left, a dark sidebar contains a menu with options: Dashboard, Users, Admissions, Examination (highlighted with a red box), Exam Category (indicated by a red arrow), Offline Exam, Marks, and Grades. The main content area is titled "Exam Category" and includes a breadcrumb "Home - Examination - Exam Category". In the top right corner of this area, there is a blue button labeled "Add Exam Category" with a red arrow pointing to it. Below the header is a table with columns "#", "Title", and "Options". The table contains four rows of exam categories: Class Test, Midterm Exam, Final Exam, and Admission Exam, each with an "Actions" button in the "Options" column.

- Provide the required information.

- Click on the "**Create Category**" button to save the data.

Create Exam Category



Name

Provide exam category name

Create category

A new exam category has been created. The admin can select the exam category while creating exams for a school.

Editing the exam category:

To edit the exam category for the schools, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Exam Category**" option from the sub-menu.
- Select a category from the list.
- Click on the "**Action**" button for more options.

The screenshot shows the Ekattor 8 application interface. On the left is a dark sidebar with a menu. The 'Examination' menu item is highlighted with a red box, and a red arrow points to its sub-item 'Exam Category'. The main content area is titled 'Exam Category' and includes a breadcrumb trail 'Home - Examination - Exam Category'. A blue 'Add Exam Category' button is in the top right. Below is a table with four columns: '#', 'Title', and 'Options'. The table lists four exam categories: 'Class Test', 'Midterm Exam', 'Final Exam', and 'Admission Exam'. Each row has an 'Actions' button in the 'Options' column, with the first 'Actions' button highlighted by a red box.

#	Title	Options
1	Class Test	Actions
2	Midterm Exam	Actions
3	Final Exam	Actions
4	Admission Exam	Actions

- Select the "**Edit**" option.

Exam Category

Home - Examination - Exam Category

Add Exam Category

#	Title	Options
1	Class Test	Actions ▾
2	Midterm Exam	Edit ← Delete
3	Final Exam	Actions ▾
4	Admission Exam	Actions ▾

- Update the required information.
- Click on the "**Update category**" button.

Edit Exam Category



Name

Class Test

Update category

Deleting the exam category:

To delete the exam category for the schools, the admin can follow the steps below:

- Log in to the application.
- Select the "**Examination**" option from the left menu.
- Click on the "**Exam Category**" option from the sub-menu.
- Select a category from the list.
- Click on the "Action" button for more options.

- Dashboard
- Users
- Admissions
- Examination** ▾
 - Exam Category ←
 - Offline Exam
 - Marks
 - Grades

Paramount Secondary School

John Doe
Admin

Exam Category


Home - Examination - Exam Category

Add Exam Category

#	Title	Options
1	Class Test	Actions ▾
2	Midterm Exam	Actions ▾
3	Final Exam	Actions ▾
4	Admission Exam	Actions ▾

- Select the **"Delete"** option.

Paramount Secondary School



John Doe
Admin

Exam Category

Home - Examination - Exam Category

Add Exam Category

#	Title	Options
1	Class Test	<div>Actions</div>
2	Midterm Exam	<div> <div>Edit</div> <div>Delete</div> </div>
3	Final Exam	<div>Actions</div>
4	Admission Exam	<div>Actions</div>

- Click on the **"Yes"** button for confirmation.

Accounting

How to create academic fees -


In ekattor 8, the admin and accountants can create the student's fees. Parents and students can pay student fees from their panel. The admin and accountants can create the student's fees in 2 ways. They are:

1. **Mass invoice:** The admin and accountants can create fees for a class/section, or school.
2. **Single invoice:** The admin and accountants can create fees for a single student with a single invoice.

Adding invoice: (Single invoice)

To add a single student invoice, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the **"Accounting"** option from the left menu.
- Click on the **"Student fee manager"** button.
- Click on the **"Add Single Invoice"** button for confirmation.

Ekattor 8

Dashboard

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Examination

Academic

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Student Fee Manager

Offline Payment Request

Expense Manager

Expense Category

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Paramount Secondary School

John Doe
Admin

Student Fee Manager

Home - Accounting - Student Fee Manager

+ Add Mass Invoice

+ Add Single Invoice

09/01/2022 - 09/30/2022

All class

All status

Filter

Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Provide the required information.
- Click on the "Create invoice" button.

Add Single Invoice



Class

Select student


 

Invoice title

Total amount(USD)

Paid amount(USD)

Status

Payment method


 

Create Invoice

Adding invoice: (Mass invoice)

To add mass student invoices, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Student fee manager**" option. from the sub-menu.
- Click on the "**Add Mass Invoice**" button for confirmation.

Ekattor 8

Dashboard

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John Doe
Admin

Student Fee Manager

Home - Accounting - Student Fee Manager

+ Add Mass Invoice

+ Add Single Invoice

09/01/2022 - 09/30/2022

All class

All status

Filter

Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Provide the required information.
- Click on the "Create invoice" button.

Add Mass Invoice



Class

Select a class



Section

Select section



Invoice title

Provide title

Total amount(USD)

Provide amount

Paid amount(USD)

Provide paid amount

Status

Select a status



Payment method

Select a payment method

Create Invoice

The admin and accountant can also export total invoice reports, edit, delete, or print a single invoice from their panel.

Printing individual student invoices:

To print the student's fees, the admin and accountant can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Student fee manager**" button.
- Provide the required information and click on the "**Filter**" button to get the exact result.
- Select an invoice from the list.
- Click on the "**Action**" button for more options.

Ekattor 8

Dashboard
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Admin

Student Fee Manager

+ Add Mass Invoice
+ Add Single Invoice

09/01/2022 - 09/30/2022
All class
All status
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Tap on the **"Print invoice"** button.

Student Fee Manager

+ Add Mass Invoice
+ Add Single Invoice

09/01/2022 - 09/30/2022
All class
All status
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions <div> Print invoice Edit Delete </div>
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Select the **"Print"** option from the invoice.



Invoice

Home - Accounting - Student Fee Manager - Invoice

INVOICE

Marah Petersen

Please find below the invoice

Invoice no

00000002

Date

Sun, 18-Sep-2022

Paid

Billing Address

Numquam nisi sequi s

P: +1 (834) 942-1943

ID	Invoice Title	Total Amount	Paid Amount	Due Amount
1	Student Fee 01-Jan-1970	20 USD	20 USD	0 USD
Subtotal				20 USD
Due				0 USD
Grand Total				20 USD

Print Invoice

Editing student's invoice:

To edit the student's fees, the admin and accountant can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Student fee manager**" button.
- Provide the required information and click on the "**Filter**" button to get the exact result.
- Select an invoice from the list.
- Click on the "**Action**" button for more options.

Ekattor 8

Dashboard
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John Doe Admin

Student Fee Manager

+ Add Mass Invoice
+ Add Single Invoice

09/01/2022 - 09/30/2022
All class
All status
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Tap on the "Edit" button.

Student Fee Manager

+ Add Mass Invoice
+ Add Single Invoice

09/01/2022 - 09/30/2022
All class
All status
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	<div> Print invoice Edit Delete </div>
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions
00000005	Iris Mcguire Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000006	Clayton Fernandez Class : One	Exam Fee	50 USD Created at : 10-Sep-2022	40 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Provide the required information to the invoice.
- Select the "Update invoice" button for confirmation.

Edit Invoice



Class

Select student

Invoice title

Total amount(USD)

Paid amount(USD)

Status

Payment method

Create Invoice

Deleting student's invoice:

To delete the student's fees, the admin and accountant can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Student fee manager**" option from the sub-menu.
- Provide the required information and click on the "**Filter**" button to get the exact result.
- Select an invoice from the list.
- Click on the "**Action**" button for more options.

Ekattor 8

Dashboard
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Student Fee Manager
+ Add Mass Invoice
+ Add Single Invoice

Home - Accounting - Student Fee Manager

09/01/2022 - 09/30/2022
All class
All status
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions

- Tap on the **"Delete"** button.

Paramount Secondary School

John Doe Admin

Student Fee Manager

+ Add Mass Invoice + Add Single Invoice

Home - Accounting - Student Fee Manager

09/01/2022 - 09/30/2022
All class
All status
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000003	Colby Maxwell Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions
00000004	Diana Short Class : Two	Exam Fee	50 USD Created at : 10-Sep-2022	30 USD Payment date : 10-Sep-2022	Unpaid	Actions
00000005	Iris McGuire Class : One	Monthly Fee	100 USD Created at : 10-Sep-2022	100 USD Payment date : 10-Sep-2022	Paid	Actions

- Select the **"Yes"** button for confirmation.

The admin and accountant can also download the student fees by selecting the **"Export report"** button after clicking on the **"Filter"** button. They can download the invoices in 3 different ways. They are:

1. As PDF file

2. Get the hardcopy through Printout

How to pay academic fees -

Students and parents can pay the fees from their panel. Within a few steps students and parents can pay their fees with Ekattor 8. To pay the fees, students and parents can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Fee manager**" option from the sub-menu.
- Provide the required information to find the fee and click on the "**Filter**" option.
- Select an unpaid invoice.
- Click on the "**Actions**" button for more options.

Ekattor 8

Paramount Secondary School

Marah Petersen Student

Fee Manager

Home - Fee Manager

08/19/2022 - 09/18/2022 All status Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions

- Select the "**Pay**" button to pay.

Fee Manager

Home - Fee Manager

08/19/2022 - 09/18/2022 All status Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions

Print invoice

Pay

By Creativeitem

- Choose a suitable payment gateway.
- Provide the required information to complete the payment.

Students and parents can also download the individual invoices. To download an invoice, students and parents can follow below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Fee manager**" option from the sub-menu.
- Provide the required information to find the fee and click on the "**Filter**" option.
- Select an invoice.
- Click on the "**Actions**" button for more options.

Ekattor 8

Paramount Secondary School

Marah Petersen Student

Fee Manager
Home - Fee Manager

08/19/2022 - 09/18/2022 All status Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions

- Select the "**Print invoice**" button.

Fee Manager
Home - Fee Manager

08/19/2022 - 09/18/2022 All status Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000002	Marah Petersen Class : One	Student Fee	20 USD Created at : 10-Sep-2022	20 USD Payment date : 10-Sep-2022	Paid	Actions
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Print invoice

- Click on the "**Print**" button from the invoice.

Students and parents can also download the fees list by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the fees list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Expense Categories -

To manage the expenses, school admin and accountants have to create expense categories. They can update or delete the categories within a few clicks.

Adding expense categories:

To add an expense category, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Expense Category**" option from the sub-menu.
- Tap on the "**Add Expense Category**" button to add a new category.

The screenshot shows the Ekattor 8 application interface. On the left is a dark sidebar menu with the Ekattor 8 logo at the top. The menu items are: Dashboard, Users, Admissions, Examination, Academic, Accounting (highlighted with a red box), Student Fee Manager, Offline Payment Request, Expense Manager, and Expense Category (pointed to by a red arrow). The main content area is titled "Expense Category" and shows a breadcrumb "Home - Accounting - Expense Category". In the top right corner, there is a user profile for "John Doe Admin" and a blue button labeled "+ Add Expense Category" (pointed to by a red arrow). Below this is a table with the following data:

#	Name	Option
1	Student foods	Actions
2	Exam	Actions
3	Electricity	Actions
4	Teacher salary	Actions
5	School sports	Actions

- Provide the required information.
- Click on the "**Save expense category**" button to save a new category.

Create Expense Category ×

Expense category name

Save category

Updating expense categories:

To update an expense category information, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Expense Category**" option from the sub-menu.
- Select an expense category from the list.
- Click on the "**Actions**" button for more options.

Ekattor 8

Paramount Secondary School

John Doe Admin

Expense Category

Home - Accounting - Expense Category

+ Add Expense Category

#	Name	Option
1	Student foods	Actions
2	Exam	Actions
3	Electricity	Actions
4	Teacher salary	Actions
5	School sports	Actions

- Select the "Edit" button.

Ekattor 8

Paramount Secondary School

John Doe Admin

Expense Category

Home - Accounting - Expense Category

+ Add Expense Category

#	Name	Option
1	Student foods	Actions
2	Exam	Actions
3	Electricity	Actions
4	Teacher salary	Actions
5	School sports	Actions

- Update required information.
- Click on the "Update expense category" button for confirmation.

Edit Expense Category

Expense category name

Student foods

Update category

Deleting expense categories:

To delete an expense category information, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Expense Category**" option from the sub-menu.
- Select an expense category from the list.
- Click on the "**Actions**" button for more options.

Ekattor 8

Paramount Secondary School

John Doe
Admin

Expense Category

Home - Accounting - Expense Category

+ Add Expense Category

#	Name	Option
1	Student foods	Actions
2	Exam	Actions
3	Electricity	Actions
4	Teacher salary	Actions
5	School sports	Actions

- Select the "**Delete**" button.

Expense Category

Home - Accounting - Expense Category

+ Add Expense Category

#	Name	Option
1	Student foods	Actions
2	Exam	Actions
3	Electricity	Actions
4	Teacher salary	Actions
5	School sports	Actions

- Click on the "**Yes**" button for confirmation.

Admin and accountants can also download the expense category list by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the expense category in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

How to manage expenses -

After creating the expense categories, the school admin and accountants can add, update, or remove expenses. They can overview the expense details from the expense managing list.

Adding new expenses:

To add a new expense, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Expense Manager**" option from the sub-menu.
- Tap on the "**Add new expense**" button to add a new expense to the school.

The screenshot shows the Ekattor 8 application interface. On the left, a dark sidebar contains a menu with items: Dashboard, Users, Admissions, Examination, Academic, Accounting (highlighted with a red box), Student Fee Manager, Offline Payment Request, Expense Manager (indicated by a red arrow), Expense Category, and Back Office. The main content area is titled 'Expense' and shows a breadcrumb 'Home - Accounting - Expense Manager'. At the top right, there is a user profile for 'John Doe Admin'. Below the title, there is a date range selector '09/01/2022 - 09/30/2022', an 'Expense category' dropdown, a 'Filter' button, and an 'Export' button. A red arrow points to a blue '+ Add New Expense' button in the top right. The main area contains a table with the following data:

Date	Amount	Expense category	Option
Fri, 09-Sep-2022	300 USD	Student foods	Actions
Sun, 11-Sep-2022	500 USD	Exam	Actions
Sat, 10-Sep-2022	1200 USD	Electricity	Actions
Fri, 02-Sep-2022	1000 USD	School sports	Actions
Thu, 01-Sep-2022	15000 USD	Teacher salary	Actions

- Provide the required information.
- Click on the "**Create expenses**" button to save new expenses.

Create Expense



Date

09/18/2022

Amount (USD)

Provide amount

Expense category

Select an expense category



Create expense

Updating expenses:

To update expenses information, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Expense Manager**" option from the sub-menu.
- Provide the required information and click on the "**Filter**" button.
- Select an expense from the list.
- Click on the "**Actions**" button for more options.

The screenshot displays the Ekattor 8 application interface. On the left is a dark sidebar with a menu. The 'Accounting' option is highlighted with a red box, and the 'Expense Manager' option is pointed to by a red arrow. The main content area is titled 'Expense' and shows a table of expenses. At the top of the table, there are filters for a date range (09/01/2022 - 09/30/2022) and an 'Expense category' dropdown, followed by a 'Filter' button and an 'Export' button. The table has four columns: 'Date', 'Amount', 'Expense category', and 'Option'. The 'Option' column contains 'Actions' buttons for each row, with the first 'Actions' button highlighted by a red box. The user profile 'John Doe Admin' is visible in the top right corner.

Date	Amount	Expense category	Option
Fri, 09-Sep-2022	300 USD	Student foods	Actions
Sun, 11-Sep-2022	500 USD	Exam	Actions
Sat, 10-Sep-2022	1200 USD	Electricity	Actions
Fri, 02-Sep-2022	1000 USD	School sports	Actions
Thu, 01-Sep-2022	15000 USD	Teacher salary	Actions

- Select the "**Edit**" button.

Expense

Home - Accounting - Expense Manager

+ Add New Expense

09/01/2022 - 09/30/2022

Expense category

Filter

Export

Date	Amount	Expense category	Option
Fri, 09-Sep-2022	300 USD	Student foods	Actions
Sun, 11-Sep-2022	500 USD	Exam	Actions
Sat, 10-Sep-2022	1200 USD	Electricity	Actions
Fri, 02-Sep-2022	1000 USD	School sports	Actions

Edit

Delete

- Update required information.
- Click on the "**Update expenses**" button for confirmation.

Edit Expense



Date

09/09/2022

Amount (USD)

300

Expense category

Student foods

Update expense

Deleting expenses:

To delete expenses information, the admin and accountants can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Expense Manager**" option from the sub-menu.
- Provide the required information and click on the "**Filter**" button.
- Select an expense category from the list.
- Click on the "**Actions**" button for more options.

Ekattor 8

Dashboard
Users
Admissions
Examination
Academic
Accounting
Student Fee Manager
Offline Payment Request
Expense Manager
Expense Category
Back Office

Paramount Secondary School
John Doe Admin

Expense

Home - Accounting - Expense Manager

+ Add New Expense

09/01/2022 - 09/30/2022

Expense category

Filter

Export

Date	Amount	Expense category	Option
Fri, 09-Sep-2022	300 USD	Student foods	Actions
Sun, 11-Sep-2022	500 USD	Exam	Actions
Sat, 10-Sep-2022	1200 USD	Electricity	Actions
Fri, 02-Sep-2022	1000 USD	School sports	Actions
Thu, 01-Sep-2022	15000 USD	Teacher salary	Actions

- Select the **"Delete"** button.

Paramount Secondary School

John Doe Admin

Expense

Home - Accounting - Expense Manager

+ Add New Expense

09/01/2022 - 09/30/2022

Expense category

Filter

Export

Date	Amount	Expense category	Option
Fri, 09-Sep-2022	300 USD	Student foods	Actions
Sun, 11-Sep-2022	500 USD	Exam	Actions
Sat, 10-Sep-2022	1200 USD	Electricity	Actions
Fri, 02-Sep-2022	1000 USD	School sports	Actions

- Click on the **"Yes"** button for confirmation.

Admin and accountants can also download the expenses list by selecting the **"Export report"** button after clicking on the **"Filter"** button. They can download the expenses list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Offline payment request -

The students and parents can pay their fees through the offline payment gateway. During the time of paying offline payment gateway, they have to upload payment documents as proof. The school admin can approve, print out, or delete their (students and parents) uploaded payment documents from their panel. Also, they can see detailed information about every transaction from the pending list.

Approving offline payment:

To approve the offline payment from the pending list, the school admin can follow the steps below:

- Log in to the application.
- Select the **"Accounting"** option from the left menu.
- Click on the **"Offline Payment Request"** option from the sub-menu.
- Provide the required information and click on the **"Filter"** button
- Select a required transaction from the list.
- Click on the **"Actions"** buttons for more options.

Ekattor 8

Paramount Secondary School

John Doe Admin

Offline payment Request

Home - Accounting - Offline payment Request

09/01/2022 - 09/30/2022 All class Filter Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Document	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 19-Sep-2022	Reviews (1).jpg	Pending	Actions
00000021	Marah Petersen Class : One	Test fee	20 USD Created at : 19-Sep-2022	20 USD Payment date : 19-Sep-2022	Discussion-on-Academy-Lms-Student-Mobile-App-Flutter-iOS-Android (11).png	Pending	Actions

- Select the **"Approve"** option.

Ekattor 8

Paramount Secondary School

John Doe Admin

Offline payment Request

Home - Accounting - Offline payment Request

09/01/2022 - 09/30/2022 All class Filter Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Document	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 19-Sep-2022	Reviews (1).jpg	Pending	Actions
00000021	Marah Petersen Class : One	Test fee	20 USD Created at : 19-Sep-2022	20 USD Payment date : 19-Sep-2022	Discussion-on-Academy-Lms-Student-Mobile-App-Flutter-iOS-Android (11).png	Pending	Actions

Print invoice

Approve

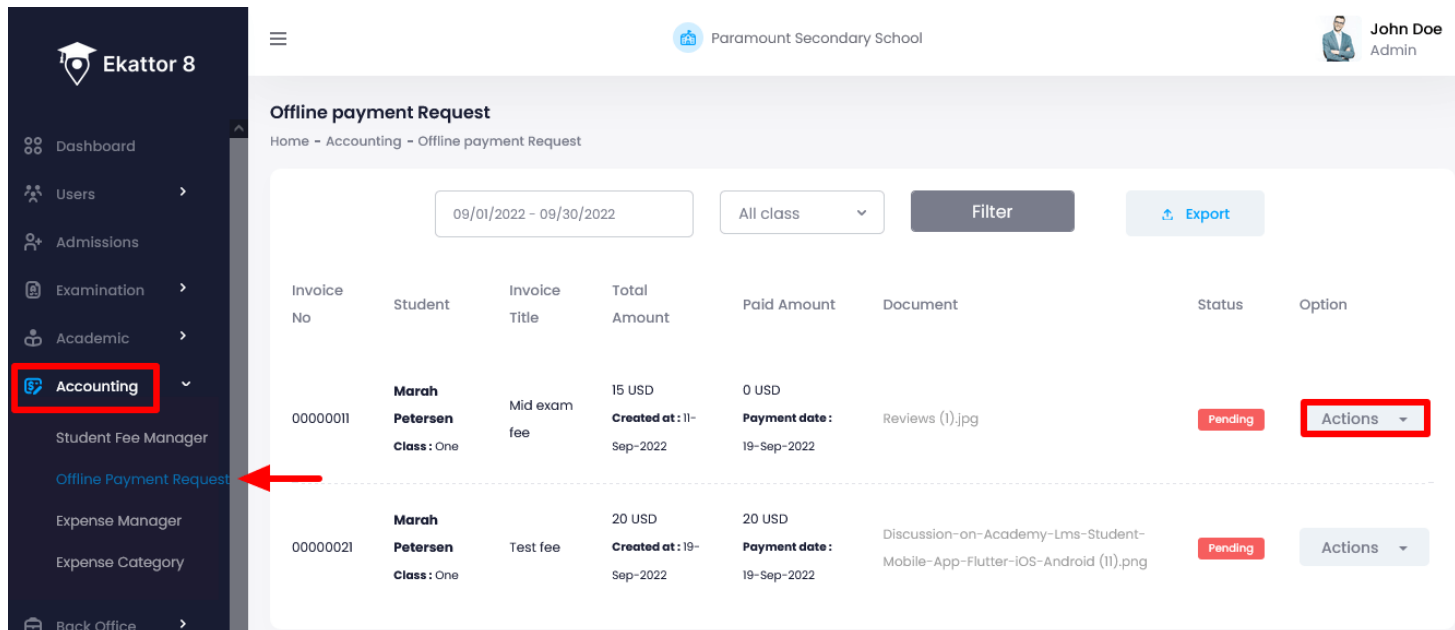
Decline

- Click on the **"Yes"** button for confirmation.

Printing invoice of the offline payment:

To print out the invoice for offline payment, the school admin can follow the steps below:

- Log in to the application.
- Select the **"Accounting"** option from the left menu.
- Click on the **"Offline Payment Request"** option from the sub-menu.
- Provide the required information and click on the **"Filter"** button
- Select a required transaction from the list.
- Click on the **"Actions"** buttons for more options.



Ekattor 8

Paramount Secondary School

John Doe Admin

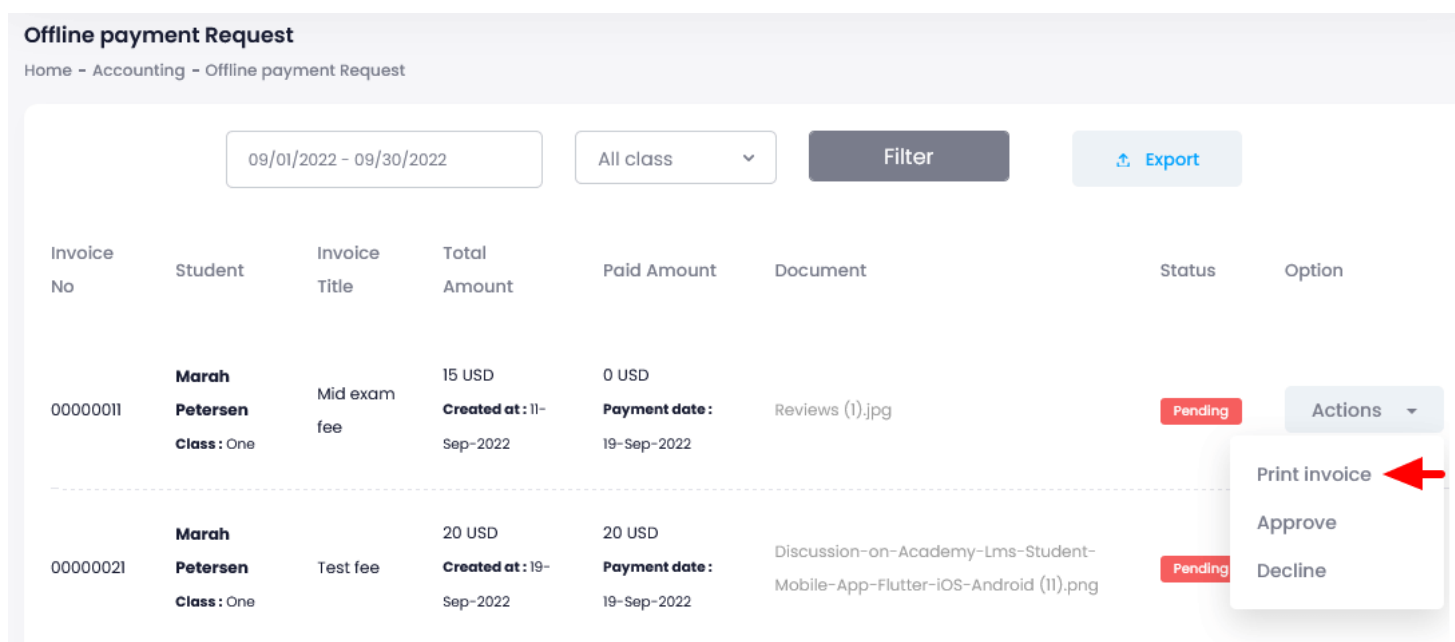
Offline payment Request

Home - Accounting - Offline payment Request

09/01/2022 - 09/30/2022 All class Filter Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Document	Status	Option
00000011	Marah Petersen Class: One	Mid exam fee	15 USD Created at: 11-Sep-2022	0 USD Payment date: 19-Sep-2022	Reviews (1).jpg	Pending	Actions
00000021	Marah Petersen Class: One	Test fee	20 USD Created at: 19-Sep-2022	20 USD Payment date: 19-Sep-2022	Discussion-on-Academy-Lms-Student-Mobile-App-Flutter-iOS-Android (11).png	Pending	Actions

- Select the **"Print invoice"** option.



Offline payment Request

Home - Accounting - Offline payment Request

09/01/2022 - 09/30/2022 All class Filter Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Document	Status	Option
00000011	Marah Petersen Class: One	Mid exam fee	15 USD Created at: 11-Sep-2022	0 USD Payment date: 19-Sep-2022	Reviews (1).jpg	Pending	Actions <ul style="list-style-type: none"> Print invoice Approve Decline
00000021	Marah Petersen Class: One	Test fee	20 USD Created at: 19-Sep-2022	20 USD Payment date: 19-Sep-2022	Discussion-on-Academy-Lms-Student-Mobile-App-Flutter-iOS-Android (11).png	Pending	Actions

- Click on the "**Print**" button from the invoice.

Invoice

Home - Accounting - Student Fee Manager - Invoice

INVOICE

Marah Petersen

Please find below the invoice

Billing Address

Numquam nisi sequi s

P: +1 (834) 942-1943

Invoice no

00000011

Date

Mon, 19-Sep-2022

Unpaid

ID	Invoice Title	Total Amount	Paid Amount	Due Amount
1	Student Fee 01-Jan-1970	15 USD	0 USD	15 USD
Subtotal				15 USD
Due				15 USD
Grand Total				15 USD

Print Invoice

Deleting an offline payment request:

To delete an offline payment from the pending list, the school admin can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Offline Payment Request**" option from the sub-menu.
- Provide the required information and click on the "**Filter**" button
- Select a required transaction from the list.
- Click on the "**Actions**" buttons for more options.

Ekattor 8

Dashboard
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Accounting
Student Fee Manager
Offline Payment Request
Expense Manager
Expense Category
Back Office

Paramount Secondary School
John Doe Admin

Offline payment Request
Home - Accounting - Offline payment Request

09/01/2022 - 09/30/2022
All class
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Document	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 19-Sep-2022	Reviews (1).jpg	Pending	Actions
00000021	Marah Petersen Class : One	Test fee	20 USD Created at : 19-Sep-2022	20 USD Payment date : 19-Sep-2022	Discussion-on-Academy-Lms-Student-Mobile-App-Flutter-iOS-Android (11).png	Pending	Actions

- Select the **"Decline"** option.

Offline payment Request
Home - Accounting - Offline payment Request

09/01/2022 - 09/30/2022
All class
Filter
Export

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Document	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 19-Sep-2022	Reviews (1).jpg	Pending	Actions
00000021	Marah Petersen Class : One	Test fee	20 USD Created at : 19-Sep-2022	20 USD Payment date : 19-Sep-2022	Discussion-on-Academy-Lms-Student-Mobile-App-Flutter-iOS-Android (11).png	Pending	<div> Print invoice Approve Decline </div>

- Click on the **"Yes"** button for confirmation.

Admin can also download the offline payment transaction list by selecting the **"Export report"** button after clicking on the **"Filter"** button. They can download the offline payment transaction in 3 different ways. They are:

- As PDF file
- Get the hardcopy through Printout

Back office

Book list manager -

In Ekattor 8, the admin and librarian can manage the school books and related issues from their panel. Students can see the list of books from their panel. In the book list manager, admin and librarians can see all the information about existing books in detail within a glance.

Adding books:

To add books to the schools, the admin and librarians can follow the steps below:

- Log in to the application.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Book List Manager**" option from the sub-menu.
- Choose the "**Add book**" option.

The screenshot shows the Ekattor 8 interface. The left sidebar has a dark blue background with white text and icons. The 'Back Office' menu is highlighted with a red box. The 'Book List Manager' option is also highlighted with a red arrow. The main content area has a light gray header with the school name 'Paramount Secondary School' and the user 'John Doe Admin'. Below the header, there is a table of books. The table has columns for '#', 'Book name', 'Author', 'Copies', 'Available copies', and 'Option'. There are 5 rows of data. A red arrow points to the '+ Add book' button in the top right corner.

#	Book name	Author	Copies	Available copies	Option
1	The Braille edition of the book Exam Warriors	PM Narendra Modi	10	10	Actions
2	Believe-What Life and Cricket Taught Me	Suresh Raina	11	10	Actions
3	The Christmas Pig	JK Rowling	12	12	Actions
4	Whereabouts	Jhumpa Lahiri	10	10	Actions
5	Ebony Gilbert	Est nisi sit sit f	12	11	Actions

- Provide the required information.
- Click on the "**Save book info**" button to add a new grade.

Add book



Book name

Author

Number of scopy

Save book

Updating books information:

To update books information, the admin and librarians can follow the steps below:

- Log in to the application.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Book List Manager**" option from the sub-menu.
- Select a book from the list.
- Click on the "**Actions**" button for more options.

The screenshot displays the Ekattor 8 application interface. On the left is a dark sidebar with a menu. The 'Back Office' option is highlighted with a red box, and its sub-menu item 'Book List Manager' is also highlighted with a red box and a red arrow pointing to it. The main content area shows the 'Book List Manager' page. At the top right of this page is a '+ Add book' button. Below it is an 'Export' button. A table lists books with columns: '#', 'Book name', 'Author', 'Copies', 'Available copies', and 'Option'. The first row of the table has its 'Actions' button highlighted with a red box. The user profile 'John Doe Admin' is visible in the top right corner.

#	Book name	Author	Copies	Available copies	Option
1	The Braille edition of the book Exam Warriors	PM Narendra Modi	10	10	Actions
2	Believe-What Life and Cricket Taught Me	Suresh Raina	11	10	Actions
3	The Christmas Pig	JK Rowling	12	12	Actions
4	Whereabouts	Jhumpa Lahiri	10	10	Actions
5	Ebony Gilbert	Est nisi sit sit f	12	11	Actions

- Select the "**Edit**" button.

Book

Home - Back Office - Book List Manager

+ Add book

Export

#	Book name	Author	Copies	Available copies	Option
1	The Braille edition of the book Exam Warriors	PM Narendra Modi	10	10	<div>Actions</div> <div> <div>Edit</div> <div>Delete</div> </div>
2	Believe-What Life and Cricket Taught Me	Suresh Raina	11	10	
3	The Christmas Pig	JK Rowling	12	12	<div>Actions</div>
4	Whereabouts	Jhumpa Lahiri	10	10	<div>Actions</div>

- Update the required information.
- Click on the "**Update book info**" button for confirmation.

Edit Book

×

Book name

The Braille edition of the book Exam Warriors

Author

PM Narendra Modi

Number of copy

10

Update book info

Deleting books:

To delete books information from the back office of the school, the admin and librarians can follow the steps below:

- Log in to the application.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Book List Manager**" option from the sub-menu.
- Select a book from the list.
- Click on the "**Actions**" button for more options.

Ekattor 8

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Back Office
Book List Manager
Book Issue Report
Noticeboard
Subscription

Paramount Secondary School
John Doe Admin

Book

Home - Back Office - Book List Manager

+ Add book

Export

#	Book name	Author	Copies	Available copies	Option
1	The Braille edition of the book Exam Warriors	PM Narendra Modi	10	10	Actions
2	Believe-What Life and Cricket Taught Me	Suresh Raina	11	10	Actions
3	The Christmas Pig	JK Rowling	12	12	Actions
4	Whereabouts	Jhumpa Lahiri	10	10	Actions
5	Ebony Gilbert	Est nisi sit sit f	12	11	Actions

- Select the "Delete" button.

Book

Home - Back Office - Book List Manager

+ Add book

Export

#	Book name	Author	Copies	Available copies	Option
1	The Braille edition of the book Exam Warriors	PM Narendra Modi	10	10	Actions
2	Believe-What Life and Cricket Taught Me	Suresh Raina	11	10	Actions
3	The Christmas Pig	JK Rowling	12	12	Actions
4	Whereabouts	Jhumpa Lahiri	10	10	Actions

- Click on the "Yes" button for confirmation.

Book issue report -

The school admin and librarians can manage, update, or remove the information about the issued books from the school library. With a few clicks, they can manage the issued book information through the customized date filtering feature. Students can also see the updated information about the issued book from the school library.

Adding book issue info:

To add new book issue info to the application, the admin and librarians can follow the steps below:

- Log in to the application
- Select the "Back office" option from the left menu.
- Click on the "Book issue report" button from the sub-menu.

- Select the **"Issue book"** button to add new information.

Ekattor 8

Paramount Secondary School

John Doe Admin

Book Issue

Home - Back Office - Book Issue Report

09/01/2022 - 09/30/2022 Filter Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

- Provide required information.
- Click on the **"Save book issue info"** button to save the new information.

Issue Book

Issue date

09/18/2022

Class

Select a class

Student

Select a student

Book

Select book

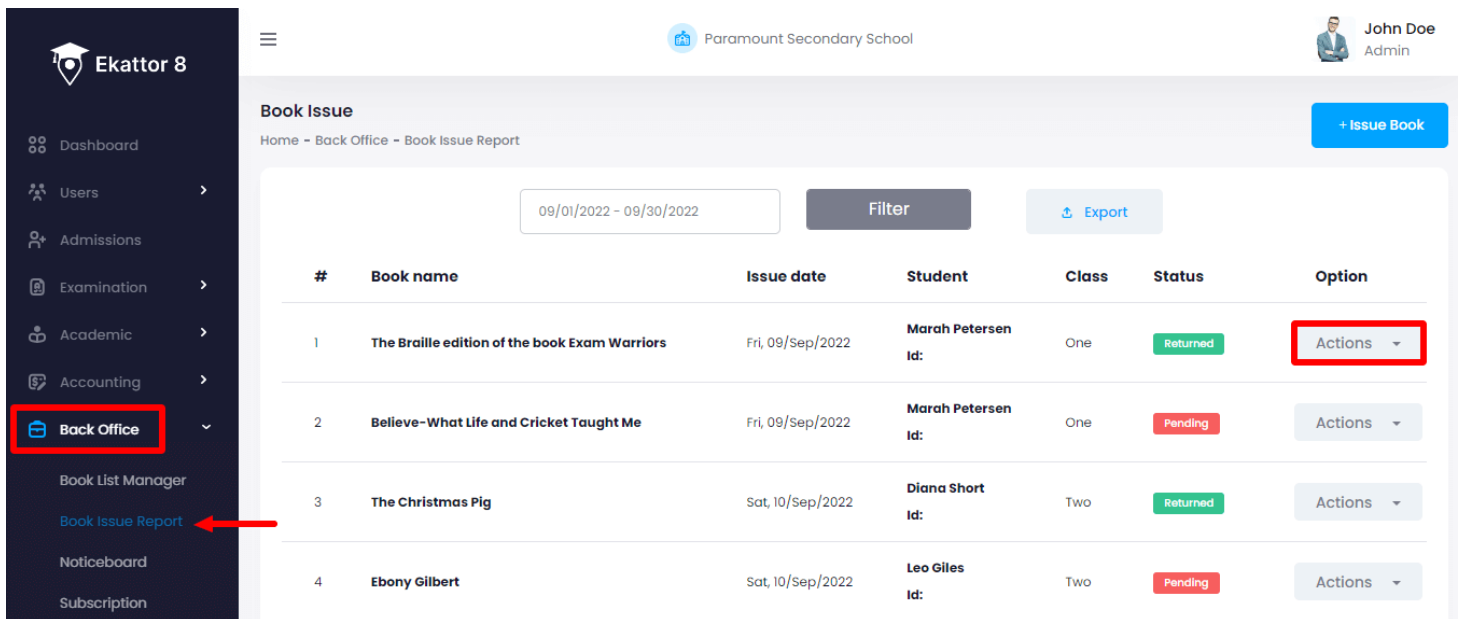
Save

Editing book issue info:

To edit a book issue info to the application, the admin and librarians can follow the steps below:

- Log in to the application
- Select the **"Back office"** option from the left menu.
- Click on the **"Book issue report"** button from the sub-menu.

- Provide the required date to find the best result and click on the "**Filter**" button.
- Select a book issue report from the list.
- Click on the "**Actions**" button for more options.



Ekattor 8

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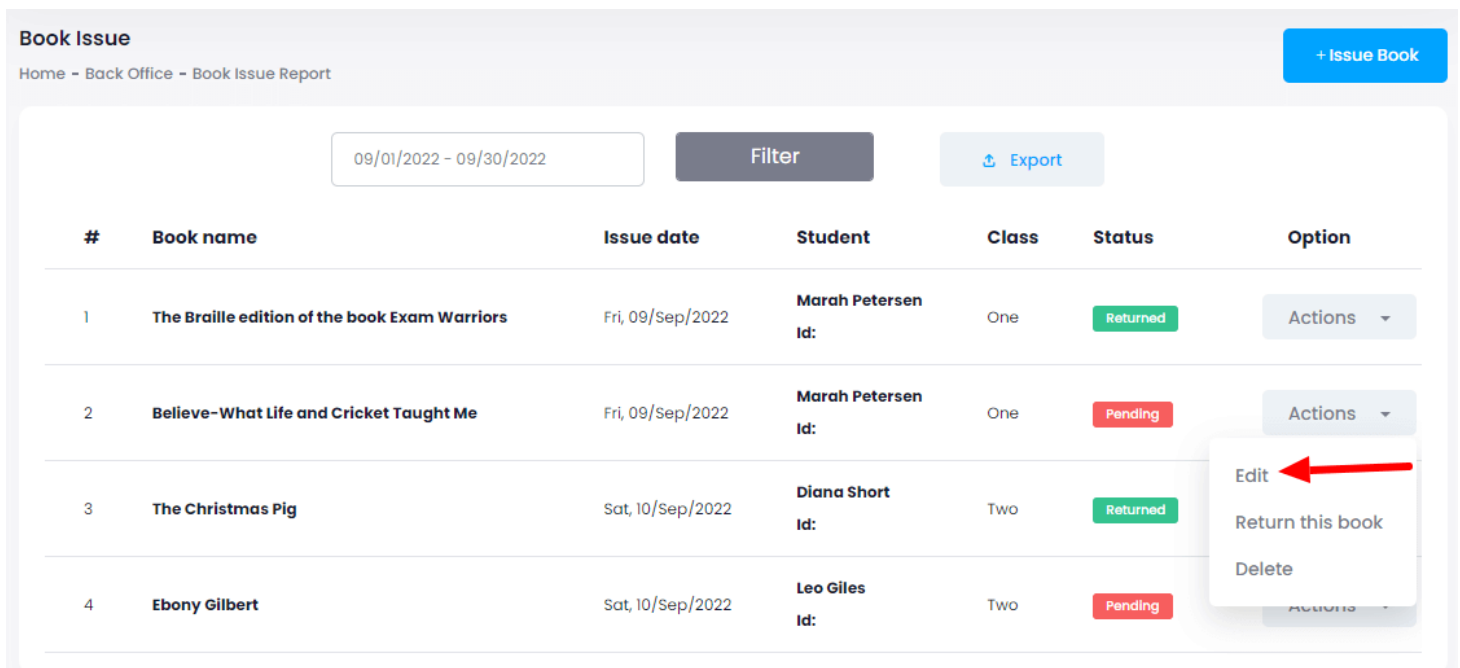
John Doe
Admin

Book Issue
Home - Back Office - Book Issue Report

09/01/2022 - 09/30/2022 Filter Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

- Select the "**Edit**" button.



Book Issue
Home - Back Office - Book Issue Report

09/01/2022 - 09/30/2022 Filter Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

Actions

- Edit
- Return this book
- Delete

- Update required info.
- Select the "**Update book issue info**" button.

Update book issue information ×

Issue date

09/09/2022

Class

One

Student

Marah Petersen

Book

Believe-What Life and Cricket Taught Me

Update

NB: The admin and librarian can edit the pending books.

Returning issued book info:

If the students return the issued book to the school library, the admin and librarians can follow the steps below to update the info:

- Log in to the application
- Select the "**Back office**" option from the left menu.
- Click on the "**Book issue report**" button from the sub-menu.
- Provide the required date to find the best result and click on the "**Filter**" button.
- Select a book issue report from the list.
- Click on the "**Actions**" button for more options.

Ekattor 8

Dashboard

Users

Admissions

Examination

Academic

Accounting

Back Office

Book List Manager

Book Issue Report

Noticeboard

Subscription

Paramount Secondary School

John Doe Admin

Book Issue

Home - Back Office - Book Issue Report

+ Issue Book

09/01/2022 - 09/30/2022

Filter

Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

- Select the "Return this book" button.

Book Issue

Home - Back Office - Book Issue Report

+ Issue Book

09/01/2022 - 09/30/2022

Filter

Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

Edit

Return this book

Delete

Deleting issued book info:

To edit a book issue info to the application, the admin and librarians can follow the steps below:

- Log in to the application
- Select the "**Back office**" option from the left menu.
- Click on the "**Book issue report**" button from the sub-menu.
- Provide the required date to find the best result and click on the "**Filter**" button.
- Select a book issue report from the list.
- Click on the "**Actions**" button for more options.

Ekattor 8

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Book Issue

Home - Back Office - Book Issue Report

+ Issue Book

09/01/2022 - 09/30/2022

Filter

Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

- Select the "Delete" button.

Book Issue

Home - Back Office - Book Issue Report

+ Issue Book

09/01/2022 - 09/30/2022

Filter

Export

#	Book name	Issue date	Student	Class	Status	Option
1	The Braille edition of the book Exam Warriors	Fri, 09/Sep/2022	Marah Petersen Id:	One	Returned	Actions
2	Believe-What Life and Cricket Taught Me	Fri, 09/Sep/2022	Marah Petersen Id:	One	Pending	Actions
3	The Christmas Pig	Sat, 10/Sep/2022	Diana Short Id:	Two	Returned	Actions
4	Ebony Gilbert	Sat, 10/Sep/2022	Leo Giles Id:	Two	Pending	Actions

Edit
Return this book
Delete

- Click on the "Yes" button for confirmation.

Students can also download the issued books list by selecting the "Export report" button after clicking on the "Filter" button. They can download the issued books list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Event -

The school admin can publish or manage their school's events in this application. Within a few steps, the school admin can manage the school's events. Every user can see the school events from their panel.

Adding new event:

To add a new event to the school, the school admin can follow the steps below:

- Log in to the application.
- Go to the "**Back office**" option from the left menu.
- Select the "**Events**" option from the sub-menu.
- Select the "**Crete event**" button to add a new event.

The screenshot displays the Ekattor 8 application interface. The left sidebar contains a menu with 'Back Office' highlighted by a red box and 'Events' highlighted by a red arrow. The main content area shows the 'Events' management page for 'Paramount Secondary School'. At the top right, there is a '+ Create Event' button with a red arrow pointing to it. Below this is a table listing events with columns for #, Event title, Date, Status, and Options.

#	Event title	Date	Status	Options
1	REPUBLIC DAY	Mon, 21 Nov 2022	Active	Actions
2	Unique Special Event Ideas	Mon, 10 Oct 2022	Active	Actions
3	SPORTS DAY	Tue, 10 May 2022	Inactive	Actions
4	SCHOOL FOUNDATION DAY	Fri, 05 Aug 2022	Active	Actions
5	CHILDREN'S DAY	Thu, 15 Sep 2022	Inactive	Actions

- Provide the event title and date.
- Set the event status.
- Select the "**Save event**" button.

Create Event



Event title

Provide event title

Date

09/18/2022

Status

Active



Save event

The school event has been saved successfully.

Editing an event:

To edit an event, the school admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Event**" option from the sub-menu.
- Choose an event.
- Select the "**Action**" button for more options.

The screenshot displays the Ekattor 8 application interface. On the left, a dark sidebar contains a menu with options: Dashboard, Users, Admissions, Examination, Academic, Accounting, Back Office (highlighted with a red box), Book List Manager, Book Issue Report, Noticeboard, Subscription, and Events (indicated by a red arrow). The main content area shows the 'Events' section for 'Paramount Secondary School', with a '+ Create Event' button. A table lists five events with columns for #, Event title, Date, Status, and Options. The first event, 'REPUBLIC DAY', has its 'Actions' button highlighted with a red box. The table data is as follows:

#	Event title	Date	Status	Options
1	REPUBLIC DAY	Mon, 21 Nov 2022	Active	Actions
2	Unique Special Event Ideas	Mon, 10 Oct 2022	Active	Actions
3	SPORTS DAY	Tue, 10 May 2022	Inactive	Actions
4	SCHOOL FOUNDATION DAY	Fri, 05 Aug 2022	Active	Actions
5	CHILDREN'S DAY	Thu, 15 Sep 2022	Inactive	Actions

At the bottom left, it says 'By Creativeitem'.

- Click on the "**Edit**" option.

Events

Home - Back Office - Events

+ Create Event

#	Event title	Date	Status	Options
1	REPUBLIC DAY	Mon, 21 Nov 2022	Active	<div>Actions</div> <div> <div>Edit</div> <div>Delete</div> </div>
2	Unique Special Event Ideas	Mon, 10 Oct 2022	Active	<div>Actions</div>
3	SPORTS DAY	Tue, 10 May 2022	Inactive	<div>Actions</div>
4	SCHOOL FOUNDATION DAY	Fri, 05 Aug 2022	Active	<div>Actions</div>
5	CHILDREN'S DAY	Thu, 15 Sep 2022	Inactive	<div>Actions</div>

- Update required information.
- Select the **"Save event"** button to update your information.

Update event



Event title

REPUBLIC DAY

Date

11/21/2022

Status

Active



Save event

Removing a school event:

To remove an event from the school, the admin can follow the steps below:

- Log in to the application as an admin.
- Select the **"Back Office"** option from the left menu.
- Click on the **"Event"** option from the sub-menu.
- Choose an event.
- Select the **"Action"** button for more options.

Ekattor 8

Dashboard
Users
Admissions
Examination
Academic
Accounting
Back Office
Book List Manager
Book Issue Report
Noticeboard
Subscription
Events

Paramount Secondary School
John Doe Admin

Events

Home - Back Office - Events

+ Create Event

#	Event title	Date	Status	Options
1	REPUBLIC DAY	Mon, 21 Nov 2022	Active	Actions
2	Unique Special Event Ideas	Mon, 10 Oct 2022	Active	Actions
3	SPORTS DAY	Tue, 10 May 2022	Inactive	Actions
4	SCHOOL FOUNDATION DAY	Fri, 05 Aug 2022	Active	Actions
5	CHILDREN'S DAY	Thu, 15 Sep 2022	Inactive	Actions

By Creativeitem

- Click on the **"Delete"** option.

Events

Home - Back Office - Events

+ Create Event

#	Event title	Date	Status	Options
1	REPUBLIC DAY	Mon, 21 Nov 2022	Active	Actions
2	Unique Special Event Ideas	Mon, 10 Oct 2022	Active	<div> Edit Delete </div>
3	SPORTS DAY	Tue, 10 May 2022	Inactive	Actions
4	SCHOOL FOUNDATION DAY	Fri, 05 Aug 2022	Active	Actions
5	CHILDREN'S DAY	Thu, 15 Sep 2022	Inactive	Actions

- Click on the **"Yes"** button for confirmation.

Subscription -

You can sell your application's packages as subscriptions to the school admin. You can also sell your packages through the offline payment gateway with Ekattor 8. Also, the school admin can purchase the subscription as a package through the payment gateways. After expiring the package date, the school admin has to purchase a subscription package.

How to purchase a subscription:

The school admin purchases subscriptions which you have offered. To purchase a subscription package, the school admin can follow the steps below:

- Log in to the application.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Subscription**" option from the sub-menu.
- Tap on the "**Subscribe**" button to choose a package.
- Select a package from the package list.
- Click on the "**Subscribe**" button from the selected package.
- Choose an available payment gateway and click on it.
- Click on the "**Submit**" button.
- Provide the required information to complete the payment process.

The school admin can see their active package with the package expiration date and subscription date.

Purchasing subscription package process is complete.

How to renew the subscription package:

The school admin can renew their subscription package after expiring their package. If they restart their subscription package they have to click on the "**Renew**" button. To restart their package, the school admin can follow the steps below:

- Log in to the application.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Subscription**" option from the sub-menu.
- Tap on the "**Renew**" button to restart your package.
- Provide the required information to complete the payment process.

How to print out the subscription package invoice:

The school admin can print out their invoice and see their previous subscription package history from their panel. For this, they can follow the steps below:

- Log in to the application.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Subscription**" option from the sub-menu.
- Provide the required date and click on the "**Filter**" button.
- Select a transaction from the list to print out.
- Click on the more options icon from the selected transaction
- Select the "**Print invoice**" option.
- Tap the "**Print**" button from the invoice.

Noticeboard -

The school admin can manage the noticeboard of a school. Every user can see the school noticeboard from their panel.

Adding new notice:

To add a new noticeboard to the school, the school admin can follow the steps below:

- Log in to the application.
- Go to the "**Back office**" option from the left menu.
- Select the "**Noticeboard**" option from the sub-menu.

- Select the "**Add new notice**" button to add a new event.
- Provide notice title, start and ending date, and time.
- Write down the notice in brief.
- Allow or Disallow the notice on the school website
- Upload the notice image. (The school admin can upload the photo from their device)
- Click on the "**Save notice**" button.

Editing a notice:

To edit a notice, the school admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Noticeboard**" option from the sub-menu.
- Choose an event from the noticeboard and click on it.
- Update required information.
- Click on the "**Update notice**" button.

Deleting a notice:

To delete a notice, the school admin can follow the steps below:

- Log in to the application as an admin.
- Select the "**Back Office**" option from the left menu.
- Click on the "**Noticeboard**" option from the sub-menu.
- Choose an event from the noticeboard and click on it.
- Click on the "**Delete**" button.
- Select the "**Yes**" button for confirmation.

NB: The school admin can manage the school's notice based on month, week, day, and list.

Settings

School Settings -

The School admin can manage the school settings for a school. In Ekattor 8, every school has different settings configurations and the school admin has to manage these and configure the settings. The admin also changes the school settings whenever they want. To manage a school setting in Ekattor 8, the school admin can follow the steps below:

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**School settings**" option from the sub-menu.
- Provide the school name, phone number, address, and information.
- Select the "**Update settings**" button to save the school settings.

Ekattor 8

Dashboard

Users

Admissions

Examination

Academic

Accounting

Back Office

Settings

School Settings

Payment Settings

My Account

Paramount Secondary School

John Doe
Admin

School Settings

School Name

Paramount Secondary School

School Phone

234565434

Address

911 Hillside Dr, Kodiak, Alaska 99615, USA

School information


This is officially unofficial page of Paramount Boarding High School, and is not actually associated

[Update settings](#)

System settings -

You can manage the system settings in the application as a superadmin. Only the site superadmin can configure the system settings in Ekattor 8. To configure the system settings, you can follow the steps below:

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**System settings**" option from the sub-menu.

Ekattor 8

Dashboard

Schools

Package

Subscriptions

Addons

Settings

System Settings

Session Manager

Payment Settings

Smtip settings

About

System Settings

Home - Settings - System Settings

SYSTEM SETTINGS

System Name

Ekattor 8 School Management

System Title

Ekattor School

System Email

ekattor@example.com

Phone

677492151

Fax

1234567890

- Provide the system name.
- Add system title.
- Add system email.
- Provide phone number
- Add Fax
- Set Address
- Provide the product purchase code
- Set the footer text and Footer link
- Choose an option to make the landing page enable/disable.
- Click on the "**Submit**" button to save your settings.

System Settings

Home - Settings - System Settings

● SYSTEM SETTINGS

System Name

Ekattor 8 School Management

System Title

Ekattor School

System Email

ekattor@example.com

Phone

677492151

Fax

1234567890

Address

4333 Factoria Blvd SE, Bellevue, WA 98006

Timezone

America/New_York

Footer Text

By Creativeitem

Footer Link


http://creativeitem.com/

Submit

- Upload the system logos and click on the "**Update logo**" button to save the logo.


● SYSTEM LOGO

Dark logo




Browse... No file selected.

Light logo



Browse... No file selected.

Favicon



Browse... No file selected.

Update Logo

You can also update Ekattor 8 for a better user experience. For this, you have to select the update file from your device and click the "**Update**" option in the "**System settings**."

● PRODUCT UPDATE

File

Browse...

No file selected.

Update

Language settings -

You can add multiple languages to your application with Ekattor 8. You can also change one language to another language within a moment. As a superadmin, you can change, update or remove any language. For this, you have to navigate:

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**Language settings**" option from the sub-menu.

Adding a language:

To add a language, you can follow the steps below as a superadmin.

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**Language settings**" option from the sub-menu.
- Select the "**Add language**" option.
- Provide required information.
- Click on the "**Add language**" button.

Updating a language:

To update a language, you can follow the steps below as a superadmin.

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**Language settings**" option from the sub-menu.
- Select a language from the list.
- Click on the more options button.
- Select the "**Update language**" option.
- Update required information.
- Click on the "**Update language**" button for confirmation.

Deleting a language:

To delete a language, you can follow the steps below as a superadmin.

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**Language settings**" option from the sub-menu.
- Select a language from the list.
- Click on the more options button.
- Select the "**Delete language**" option.
- Click on the "**Yes**" button for confirmation.

Managing phrases:

After creating languages, you have to add phrases to that languages. To manage a language's phrases, you can follow the steps as a superadmin.

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**Language settings**" option from the sub-menu.
- Select a language from the list.
- Click on the more options button.
- Select the "**Update phrases**" option.
- Update the required phrase.
- Click on the green ticked box to save the phrases.

Payment settings (Superadmin) -

The offline payment provides offline, cash or local payment gateway features to the students and parents while paying their fees. This feature gives a payment document upload option during the payment process. After that, the school admin can verify the transaction and approve the payment from their panel. The admin can also pay their subscription fees through the offline payment gateway and you can review, approve, or remove their payment documents as a superadmin.

How to pay fees through offline payment:

Students and parents can pay their fees through the offline payment system. To pay their fees, they can follow the steps below:

- Log in to the application.
- Navigate the payment gateway option to choose the offline payment gateway.
- Select the offline payment gateway option and upload the documents of the local payment. (They can upload jpg, pdf, png, or Docx files from their device)

After uploading the document file, the school admin will overview the document and accept/reject the transactions if they want.

NB: The admin can pay the subscription fees in the same ways.

Managing offline payment requests:

The school admin can manage the offline payment request from their panel. The parents and students upload their documents after using offline payment gateways, and the document will appear on the admin's offline payment request list. The school admin can approve/reject the transactions if they want. For that, they can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Offline payment request**" option from the sub-menu.
- Select a transaction from the list.
- Click on the more options button.
- Select the "**Approve/Reject**" option.

Managing offline payment requests for subscriptions:

If the admin pays the subscription fees through the offline payment gateway, you can manage their payment documents as a superadmin. The school admin can also upload documents after using offline payment gateways, and their document will appear on your pending request list. can approve/reject the transactions if you want. For that, you can follow the steps below:

- Log in to the application.
- Select the "**Subscription**" option from the left menu.
- Click on the "**Pending request**" option from the sub-menu.
- Select a transaction from the list.
- Click on the more options button.
- Select the "**Approve/Reject**" option.

You can see the approved offline transactions in the "**Confirmed payment**" option in the "**Subscription**."

SMTP settings -

You can configure the SMTP settings as a superadmin. To configure the SMTP setting for your application, you follow the steps below:

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**SMTP settings**" option from the sub-menu.
- Provide the Protocol, SMTP SSL, SMTP host, and port.
- Add User name and password.
- Click on the "**Save**" button to save your information.

The screenshot displays the Ekattor 8 application interface. On the left, a dark sidebar contains a menu with 'Settings' highlighted by a red box. A red arrow points from 'SMTP settings' in the sub-menu to the 'Smt Settings' page. The main content area is titled 'Smt Settings' and contains several input fields: 'Protocol (smtp or ssl or mail)' with 'smtp', 'Smt crypto (ssl or tls)' with 'tls', 'Smt host' with 'smtp.gmail.com', 'Smt port' with '587', 'Smt username' with 'your-email', and 'Smt password' with 'Email-password'. A blue 'Save' button is at the bottom. The top right corner shows the user 'Marco Superadmin'.

About -

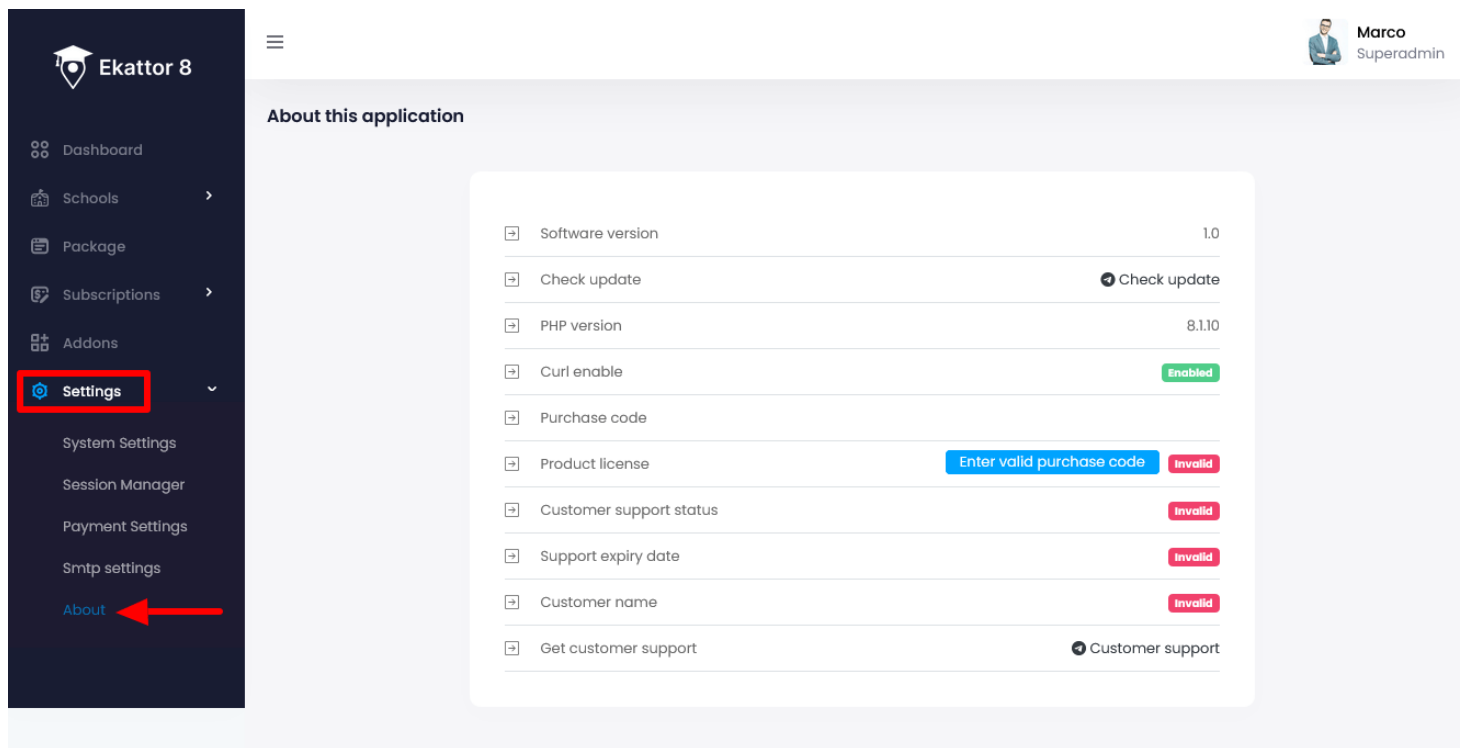
In this settings panel, you can get complete information about your application. To get the basic information, you can navigate to the "**About**" option from the "**Settings**." For this, you can follow the steps below:

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Select the "**About**" option from the sub-menu.

In this settings option, you can:

- Check the current software version.
- Look for a new version.
- Check the PHP version.
- Change the curl status.
- See the purchase code.
- Overview of the purchase code status.
- Support expiry date.
- Customer name.

Also, you can the customer support from this panel. For this, you have to select the "**Customer support**" option.



Payment settings (Admin) -

The school admin can control their school's payment settings from their settings option. They can change, and update the payment system within a few clicks.

System currency settings:

To configure the system currency, the admin has to follow the steps below:

- Log in to the application.
- Select the "**Settings**" option from the left menu.
- Click on the "**Payment**" settings option from the sub-menu.
- Set a system currency
- Set a currency position
- Click on the "**Update settings**" option to save the settings.

Ekattor 8

Paramount Secondary School

Payment settings

School Currency

School Currency

USD

Currency Position

left

Update Currency

Settings

School Settings

Payment Settings

My Account

By Creativeitem

Yearly session -

You can manage the yearly sessions of Ekattor 8 as a superadmin. You can add, remove, delete, or activate/deactivate any sessions within a minute.

Adding new session:

To add a new session to your school as a superadmin, you can follow the steps below:

- Log in to the application as superadmin.
 - Select the **"Settings"** option from the left menu.
 - Click on the **"Session manager"** option from the sub-menu.
 - Tap on the **"Add session"** button to add a new session.
-
- Provide the required information.
 - Click on the **"Create session"** button.

Create Session



Session title

Provide session title

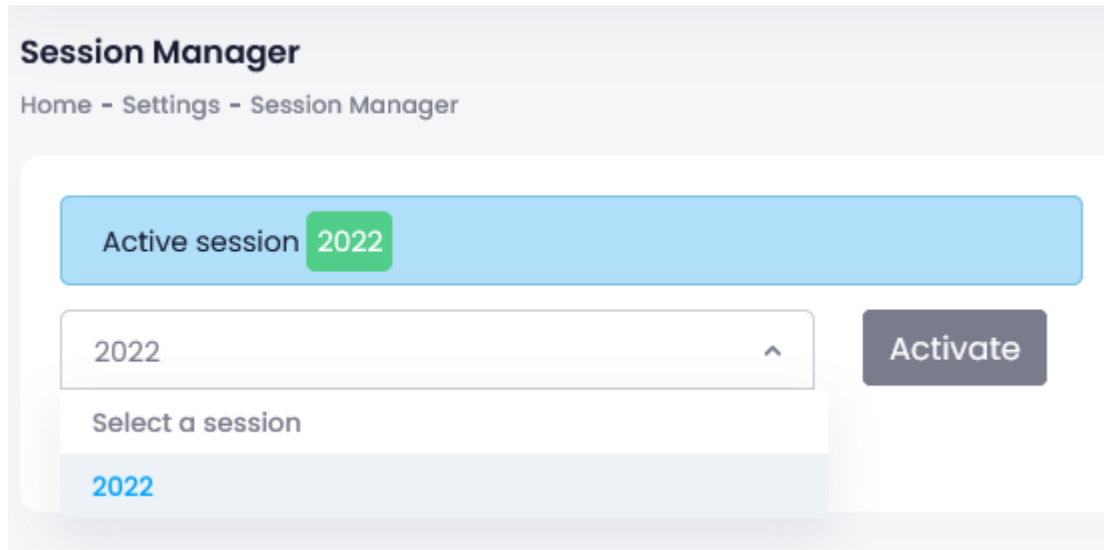


Create session

Activating a session:

To activate a session at your school as a superadmin, you can follow the steps below:

- Log in to the application as superadmin.
- Select the "**Settings**" option from the left menu.
- Click on the "**Session manager**" option from the sub-menu.
- Select a session and click on the "**Activate**" button.

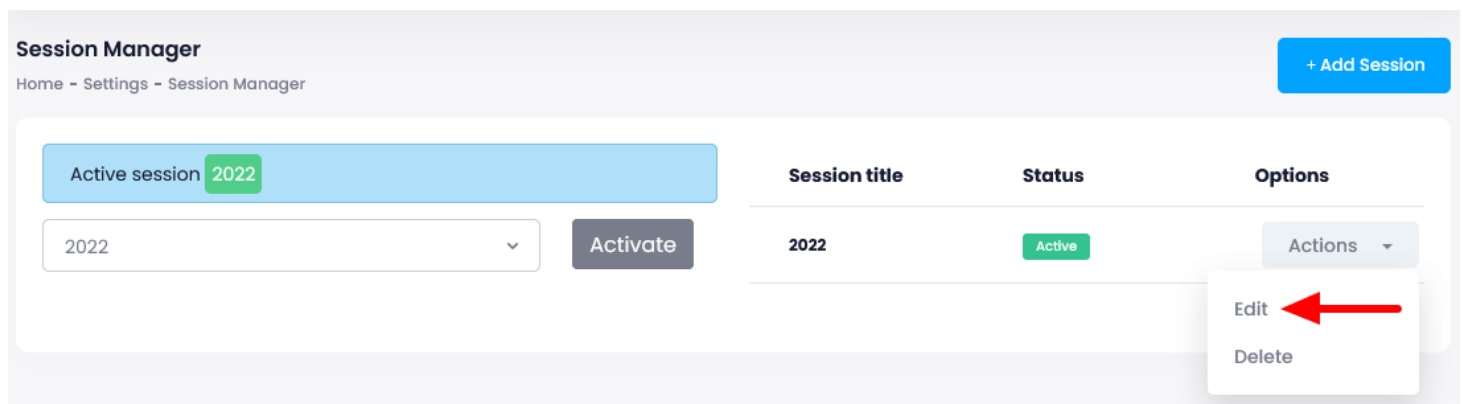


Update session info:

To update session info at your school as a superadmin, you can follow the steps below:

- Log in to the application as superadmin.
- Select the "**Settings**" option from the left menu.
- Click on the "**Session manager**" option from the sub-menu.
- Select a session from the right side.
- Click on the "**Actions**" button for more options.

- Select the "**Edit**" button.



- Update required info.
- Click on the "**Update session**" button.

Edit Session



Session title

2022



Update session

Delete session info:

To delete session info at your school as a superadmin, you can follow the steps below:

- Log in to the application as superadmin.
- Select the "**Settings**" option from the left menu.
- Click on the "**Session manager**" option from the sub-menu.
- Select a session from the right side.
- Click on the "**Actions**" button for more options.

- Select the "**Delete**" button.

The screenshot shows a web interface for managing sessions. At the top right is a blue button labeled "+ Add Session". Below it is a table with three columns: "Session title", "Status", and "Options". The first row of the table has the value "2022" under "Session title", a green "Active" button under "Status", and an "Actions" dropdown menu under "Options". The "Actions" dropdown is open, showing two options: "Edit" and "Delete". A red arrow points to the "Delete" option.

Session title	Status	Options
2022	Active	Actions Edit Delete

- Click on the "**Yes**" button for confirmation.

Website settings -

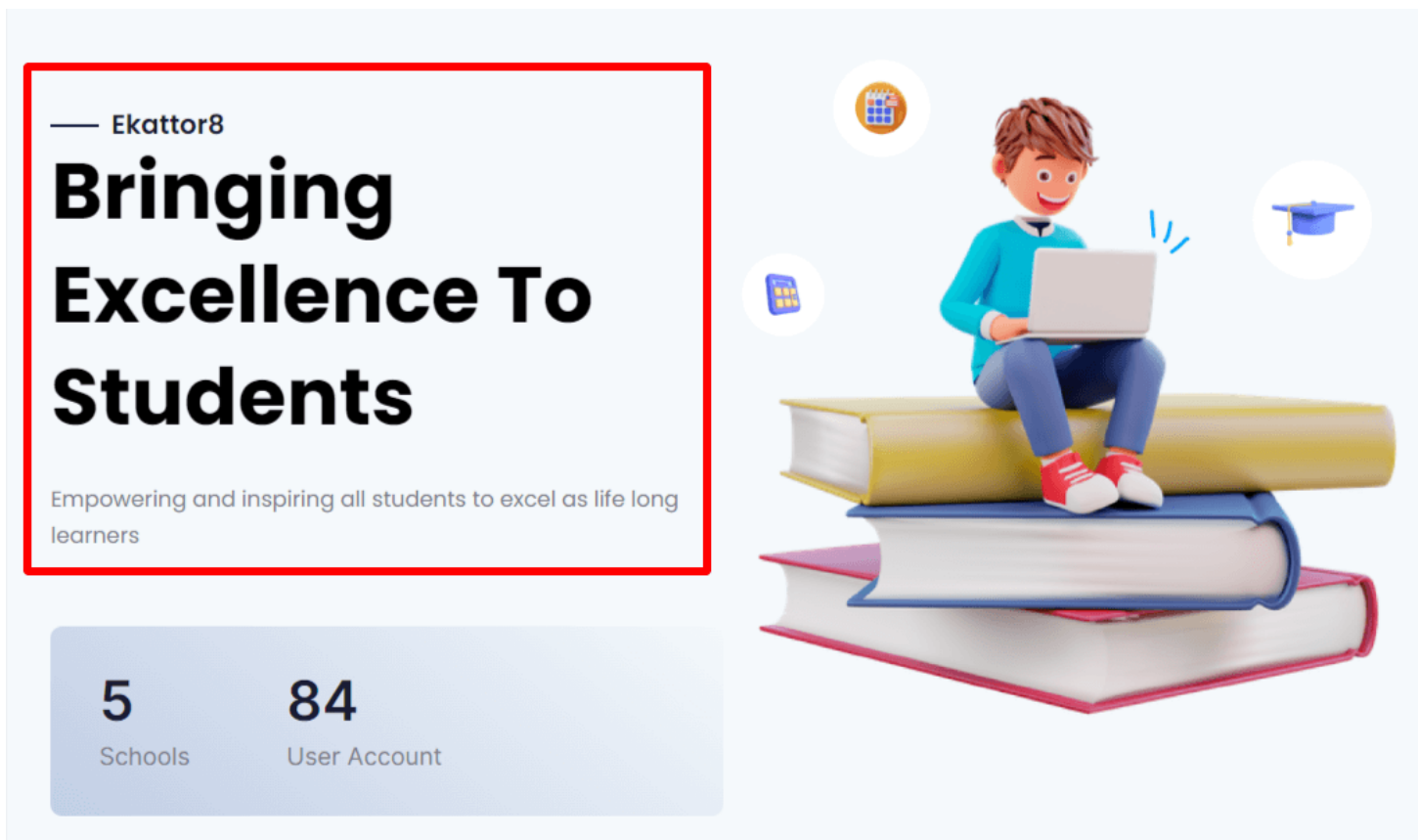
You can manage your landing page/frontend page by configuring this settings option. To manage your landing page/frontend page, you can follow the steps below:

- Log in to the application as a superadmin.

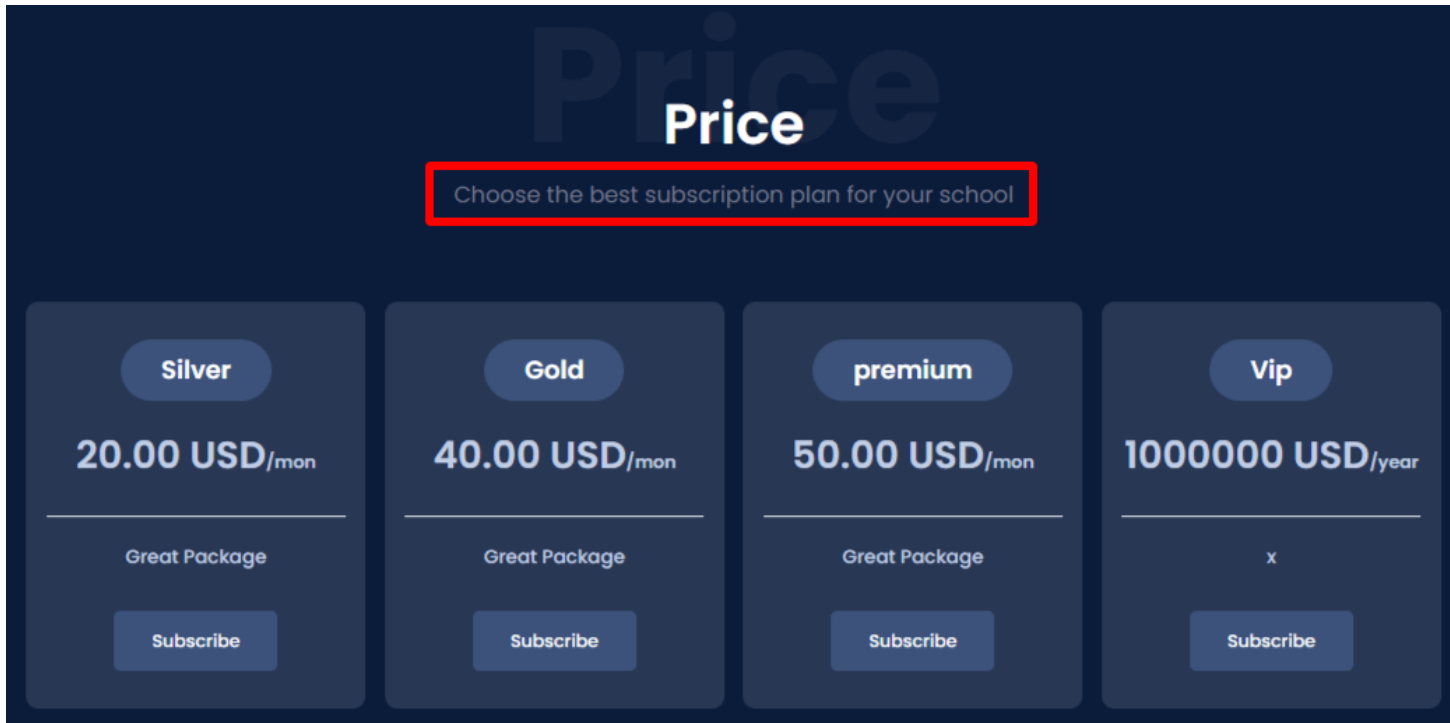
- Select the "**Settings**" option from the left menu.
- Click on the "**Website settings**" option from the sub-menu.

The screenshot displays the Ekattor 8 admin dashboard. On the left, a dark sidebar contains a menu with options: Dashboard, Schools, Create school, Subscription Report, Pending Request, Package, Addons, Settings (highlighted with a red box), System Settings, Website Settings (indicated by a red arrow), Manage Faq, Payment Settings, Language Settings, and Sntp settings. The main content area is titled 'Website Settings' and shows a breadcrumb trail 'Home - Settings - Website Settings'. Under the 'GENERAL SETTINGS' section, there are several text input fields: 'System Title' (containing 'Ekattor8'), 'Banner Title' (containing 'Deep Learning Through Deep Connections'), 'Banner Subtitle' (containing 'Lorem Ipsum available, but the majority have suffered alteration in some form, by injected.'), 'Price Subtitle' (containing 'Lorem Ipsum available, but the majority have suffered alteration in some form, by injected humour, or rank'), 'Faq Subtitle' (containing 'Lorem Ipsum available, but the majority have suffered alteration in some form, by injected humour, or rank'), and 'Facebook Link' (containing 'https://www.facebook.com/CreativeitemApps'). The top right corner shows the user profile 'Adama Taore Superadmin'.

- Provide your system title, banner title, and subtitle.



- Add price subtitle.



- Add FAQs subtitle.

Have Any Question

Faq

Frequently asked questions

- What is Ekattor 8? +
- How can I get developed my customer features? +
- Which license to choose for my client project? +
- How much time will I get developer support? +

- Add mail address. (Your users can contact you through this email address)

Contact us with any questions

Contact Us



- You can add social media information for the footer section.

Contact

677492151


ekattor@domain.com

4333 Factoria Blvd SE, Bellevue, WA 98006

Social Link



- Add your application details and Copyright text in the footer section of this landing page.

**Ekattor 8**

Ekattor 8 is a collection of programs designed to assist schools in administering their executive responsibilities on a day-to-day basis. It is designed for SAAS (Software as a Service) projects.





Contact

677492151

ekattor@domain.com

4333 Factoria Blvd SE, Bellevue, WA 98006

Social Link



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- Click on the "**Submit**" button to save your data.


FAQ settings -

You can manage your FAQs on the lang page/frontend page as a superadmin in Ekattor 8. Here you can add new FAQs, update, or remove them whenever you want.

Adding new FAQs:

To add new FAQs to your lang page/frontend page, you can follow the steps below:

- Log in to the application as a superadmin.
- Select the "**Settings**" option from the left menu.
- Click on the "**FAQ settings**" option from the sub-menu.

**Ekattor 8**

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

System Settings

Website Settings

Manage Faq

Payment Settings

Language Settings

Manage Faq

Home - Settings - Manage Faq

Faq List

Frequently asked questions

What is Ekattor 8?

Ekattor 8 is a collection of programs designed to assist schools in administering their executive responsibilities on a day-to-day basis. Ekattor 8 is an updated version of Ekattor ERP (Enterprise Resource Planning). Also, Ekattor 8 is designed for SAAS (Software as a Service) projects.

Action

How can I get developed my customer features?

Custom features do not coming with product support. You can contact our support center and send us details about your requirement. If our schedule is open, we can give you a quotation and take your project according to the contract.

Action

Which license to choose for my client project?

If you use academy LMS for a commercial project of a client, you will be required extended license.

Action

How much time will I get developer support?

Adama Taore
Superadmin

Add question and answer

- Click on the "Add question and answer" button.

Adama Taore
 Superadmin

Manage Faq
Add question and answer

Home - Settings - Manage Faq

Faq List

Frequently asked questions

What is Ekattor 8?

Ekattor 8 is a collection of programs designed to assist schools in administering their executive responsibilities on a day-to-day basis. Ekattor 8 is an updated version of Ekattor ERP (Enterprise Resource Planning). Also, Ekattor 8 is designed for SAAS (Software as a Service) projects.

Action

How can I get developed my customer features?

Custom features do not coming with product support. You can contact our support center and send us details about your requirement. If our schedule is open, we can give you a quotation and take your project according to the contract.

Action

Which license to choose for my client project?

If you use academy LMS for a commercial project of a client, you will be required extended license.

Action

- Write down the questions and answers.
- Click on the "Create" button to save the data.

Create question and answer

×

Question Title

Question Description

Create

Updating FAQs:

To update the FAQs on the lang page/frontend page, you can follow the steps below:

- Log in to the application as a superadmin.
- Select the "**Settings**" option from the left menu.
- Click on the "**FAQ settings**" option from the sub-menu.

The screenshot displays the Ekattor 8 Superadmin interface. On the left is a dark sidebar with a menu. The 'Settings' option, marked with a gear icon, is highlighted with a red rectangle. Below it, 'Manage Faq' is listed with a red arrow pointing to it. The main content area is titled 'Manage Faq' and includes a breadcrumb trail 'Home - Settings - Manage Faq'. A blue button 'Add question and answer' is in the top right. The 'FAQ List' section, subtitled 'Frequently asked questions', contains three FAQ cards. Each card has a title, a description, and an 'Action' button. The first card is 'What is Ekattor 8?', the second is 'How can I get developed my customer features?', and the third is 'Which license to choose for my client project?'. A fourth card, 'How much time will I get developer support?', is partially visible at the bottom.

Ekattor 8

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

System Settings

Website Settings

Manage Faq

Payment Settings

Language Settings

Manage Faq

Home - Settings - Manage Faq

Add question and answer

Faq List

Frequently asked questions

What is Ekattor 8?

Ekattor 8 is a collection of programs designed to assist schools in administering their executive responsibilities on a day-to-day basis. Ekattor 8 is an updated version of Ekattor ERP (Enterprise Resource Planning). Also, Ekattor 8 is designed for SAAS (Software as a Service) projects.

Action

How can I get developed my customer features?

Custom features do not coming with product support. You can contact our support center and send us details about your requirement. If our schedule is open, we can give you a quotation and take your project according to the contract.

Action

Which license to choose for my client project?

If you use academy LMS for a commercial project of a client, you will be required extended license.

Action

How much time will I get developer support?

- Select a FAQ.
- Click on the "**Action**" button for more options.

Faq List

Frequently asked questions

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Action ▾



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Action ▾

- Select the **"Edit"** option.

Faq List

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Action ▾

How much time will I get developer support?

By default, you are entitled to developer support for 6 months from the date of your purchase. Later on anytime you can renew the support pack if you need developer support. If you don't need any developer support, you don't need to buy it.

Action ▾

Edit

Delete

- Update required information.
- Click on the "**Update**" option.

Update question and answer



Question Title

How much time will I get developer support?

Question Description

By default, you are entitled to developer support for 6 months from the date of your purchase. Later on anytime you can renew the support pack if you need developer support. If you don't need any developer support, you don't need to buy it.

Update

Removing FAQs:

To remove a FAQ, you can follow the steps below as a superadmin:

- Log in to the application as a superadmin.
- Select the "**Settings**" option from the left menu.
- Click on the "**FAQ settings**" option from the sub-menu.

The screenshot displays the Ekattor 8 Superadmin interface. On the left is a dark sidebar with a menu. The 'Settings' option, marked with a gear icon, is highlighted with a red rectangle. Below it, the 'Manage Faq' option is indicated by a red arrow. The main content area is titled 'Manage Faq' and includes a breadcrumb trail 'Home - Settings - Manage Faq'. A blue button 'Add question and answer' is in the top right. The 'Faq List' section, subtitled 'Frequently asked questions', shows three FAQ cards. Each card has a title, a description, and an 'Action' button. The first card is 'What is Ekattor 8?', the second is 'How can I get developed my customer features?', and the third is 'Which license to choose for my client project?'. The third card's description mentions 'academy LMS' and 'extended license'.

Ekattor 8

Dashboard

Schools

Create school

Subscription Report

Pending Request

Package

Addons

Settings

System Settings

Website Settings

Manage Faq

Payment Settings

Language Settings

Manage Faq

Home - Settings - Manage Faq

Add question and answer

Faq List

Frequently asked questions

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Faq List

Frequently asked questions

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Action ▾

- Select the "**Delete**" option.

Faq List

Frequently asked questions

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Action ▾

Edit

Delete



- Click on the **"Yes"** button for confirmation.

Parent's panel

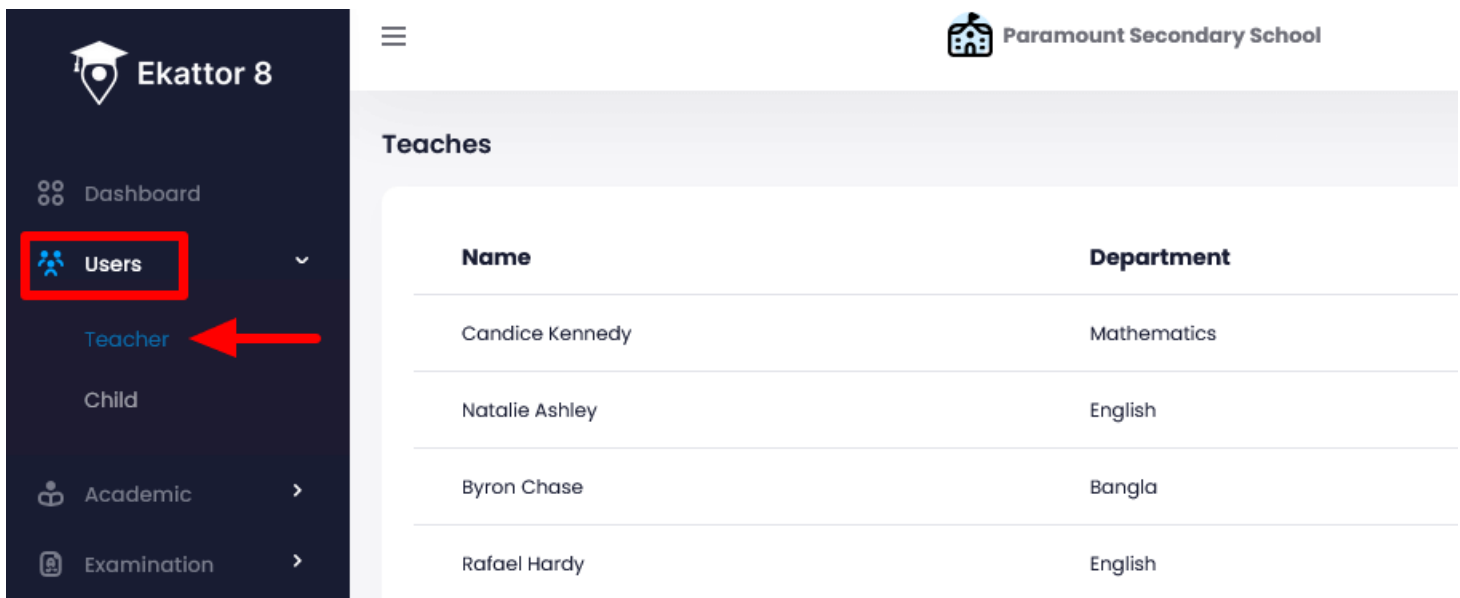
Monitor users -

Parents can see the teacher's and student's information and print out their child's ID card from their parents.

Monitor teacher's information:

To see the teacher's information and their department, the parents can follow the steps below:

- Log in to the application.
- Select the **"Users"** option from the left menu.
- Click on the **"Teacher"** option from the sub-menu.



The screenshot shows the Ekattor 8 application interface. On the left is a dark blue sidebar menu with the 'Ekattor 8' logo at the top. The menu items are: Dashboard, Users (highlighted with a red box), Teacher (indicated by a red arrow), Child, Academic, and Examination. The main content area is white and titled 'Teaches' (likely Teachers). It contains a table with two columns: 'Name' and 'Department'.

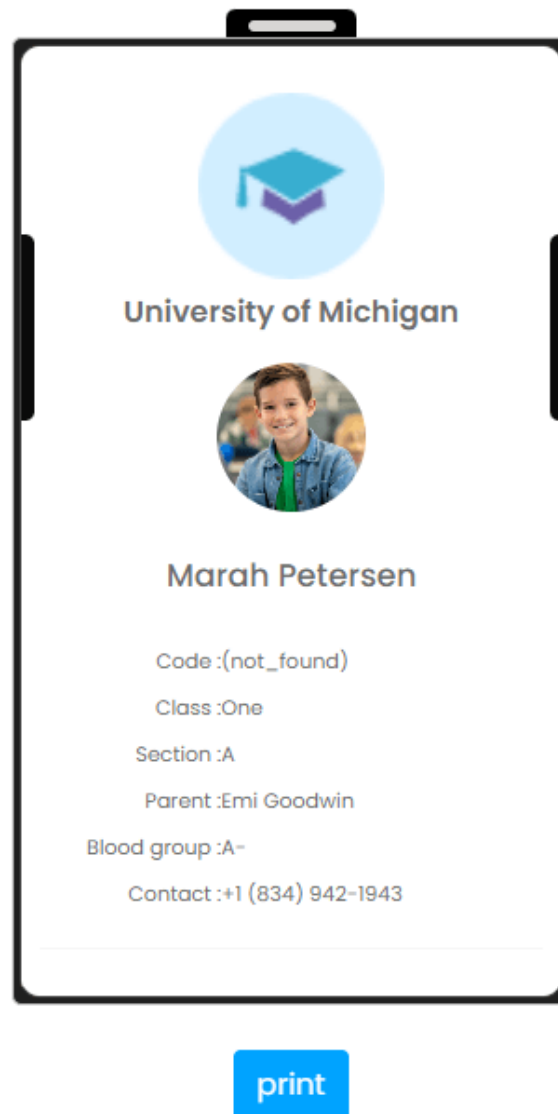
Name	Department
Candice Kennedy	Mathematics
Natalie Ashley	English
Byron Chase	Bangla
Rafael Hardy	English

They can see the list of teachers' names, departments, and designations at a glance.

Printing out the student's ID card:

Parents can overview their child's information in detail and print out their child's ID cards from their parents. For this, the parents can follow the steps below:

- Log in to the application.
- Select the **"Users"** option from the left menu.
- Click on the **"Child"** option from the sub-menu.
- Select a student from the list.
- Click on the ID card icon from the selected student.
- Tap the **"Print"** button to get the ID card.



They can see the list of their child's detailed information at a glance.


Monitor academic activities -

The parents can see their child's academic activities from their panel in Ekattor 8. They can their child's daily attendance, class routine, subject, syllabus, and noticeboard within a few clicks.

Daily attendance:

Parents can see their child's daily attendance. For this, they can follow the steps below:

- Log in to the application.
- Select the "**Academic**" option from the left menu.
- Click on the "**Daily Attendance**" option from the sub-menu.
- Provide required information and click on the "**Filter**" button to see the exact attendance report.

 Ekattor 8

Dashboard

Users

Academic

Daily Attendance

Class Routine

Subjects

Syllabus

Noticeboard

Examination

Accounting

Paramount Secondary School

Emi Goodwin

Parent

Attendance Report

September

2022

Marah Petersen

Filter

Attendance report Of

September

Name : Marah Petersen

Last updated at : 09-Sep-2022

Attendance Report

Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Marah Petersen	A	P	P	A	P	P	P	P	P																					

PDF

The parents can also download the report by selecting the "**PDF**" button from the bottom of the attendance report.

Class routine:

Parents can see their child's class routine from their panel. For this, they can follow the steps below:

- Log in to the application.
- Select the "**Academic**" option from the left menu.
- Click on the "**Class routine**" option from the sub-menu.
- Select their child's name and click on the "**Filter**" button.

Ekattor 8

Dashboard
Users
Academic
Daily Attendance
Class Routine
Subjects
Syllabus
Noticeboard
Examination
Accounting

Routines

Marah Petersen Filter

Saturday

English
0:15 - 1:45
Candice Kennedy
101

Drawing
2:0 - 3:15
Natalie Ashley
104

Sunday

Monday

Mathematics
0:0 - 1:15
Byron Chase
104

Bangla
1:30 - 2:15
Rafael Hardy
105

Tuesday

English
0:15 - 1:0
Candice Kennedy
101

Mathematics
1:15 - 2:0
Byron Chase
104

Wednesday

Bangla
1:0 - 2:15
Rafael Hardy
105

Drawing
2:30 - 3:15
Natalie Ashley
104

The parents can also download the class routine by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the class routine in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Subject:

Parents can see their child's subjects. For this, they can follow the steps below:

- Log in to the application.
- Select the "**Academic**" option from the left menu.
- Click on the "**Subject**" option from the sub-menu.
- Select their child's name and click on the "**Filter**" button.

Ekattor 8

Dashboard
Users
Academic
Daily Attendance
Class Routine
Subjects
Syllabus
Noticeboard

Paramount Secondary School
Emi Goodwin Parent

Subjects

Home - Academic - Subjects

Marah Petersen

Filter

Subject	Class
Bangla , English , Drawing , Mathematics	One

The parents can also download the class subjects list by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the subjects in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Syllabus:

Parents can see their child's syllabus from their panel. For this, they can follow the steps below:

- Log in to the application.
- Select the "**Academic**" option from the left menu.
- Click on the "**Syllabus**" option from the sub-menu.
- Select their child's name and click on the "**Filter**" button.

Ekattor 8

Dashboard
Users
Academic
Daily Attendance
Class Routine
Subjects
Syllabus
Noticeboard

Paramount Secondary School
Emi Goodwin Parent

Syllabus

Home - Academic - Syllabus

Marah Petersen

Filter


Title	Syllabus	Subject	Class
Exam	Download	Bangla	One
Class test	Download	English	One
final	Download	Mathematics	One

The parents can download the syllabus from the list by selecting the "**Download**" button.

Noticeboard:

Parents can see the academic calendar or academic noticeboard to see the upcoming school events from their panel. For this, they can follow the steps below:

- Log in to the application.
- Select the "**Academic**" option from the left menu.
- Click on the "**Noticeboard**" option from the sub-menu.

 Ekattor 8

Dashboard

Users

Academic

Daily Attendance

Class Routine

Subjects

Syllabus

Noticeboard

Examination

Accounting

Paramount Secondary School

Emi Goodwin
Parent

Noticeboard Calendar

Home - Academic - Noticeboard

Locales: en

< > today

September 2022

month week day list

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Parents can see the event details if there are any events on the calendar. They can also filter their calendar event based on month, week, day, and list.

Monitor examination activities -

Parents can see their child's exam results and grades from their panel with Ekattor 8.

Marks:

Parents can see their child's exam marks from their panel. For this, they can follow the steps below:

- Log in to the application.
- Select the **"Examination"** option from the left menu.
- Click on the **"Marks"** option from the sub-menu.
- Select their child's name and click on the **"Filter"** button.

Ekattor 8

Dashboard

Users

Academic

Examination

Marks

Grades

Accounting

Paramount Secondary School

Emi Goodwin Parent

View Marks

Home - Examination - Marks

Marah Petersen

Filter

#	Subject name	Class Test	Midterm Exam	Final Exam	Admission Exam
1	Bangla	40	90	85	40
2	English	40	90	88	45
3	Drawing	40	78	80	40
4	Mathematics	39	80	80	40

The parents can also download the exam marks list by selecting the **"Export report"** button after clicking on the **"Filter"** button. They can download the marks list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

Grade:

Parents can see their child's daily attendance. For this, they can follow the steps below:

- Log in to the application.
- Select the **"Examination"** option from the left menu.
- Click on the **"Grades"** option from the sub-menu.

Ekattor 8

Dashboard

Users

Academic

Examination

Marks

Grades

Accounting

Paramount Secondary School

Emi Goodwin Parent

Grades

Home - Examination - Grades

#	Grade	Grade Point	Mark From	Mark Upto
1	A+	4.00	100	86
2	A	3.76	100	75
3	B	2.54	100	58
4	A-	3.21	100	43
5	C	1.95	100	35
6	F	0.00	100	28

The parents can see the total grades and related information.

Paying fees -

Parents can pay the fees from their panel. Within a few steps, they can pay their fees with Ekattor 8. To pay the fees, the parents can follow the steps below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Fee manager**" option from the sub-menu.
- Provide the required information to find the fee and click on the "**Filter**" option.
- Select an unpaid invoice.
- Click on the "**Actions**" button for more options.

Ekattor 8

Paramount Secondary School

Emi Goodwin Parent

Fee Manager
Home - Accounting - Fee Manager

08/20/2022 - 09/19/2022 All status Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions

- Select the "**Pay**" button to pay the invoice.

Fee Manager
Home - Accounting - Fee Manager

08/20/2022 - 09/19/2022 All status Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions
00000021	Marah Petersen Class : One	Test fee	30 USD Created at : 19-Sep-2022	30 USD Payment date : 19-Sep-2022	Unpaid	Print invoice Pay

- Choose a suitable payment gateway.
- Provide the required information to complete the payment.

Parents can also download individual invoices. To download an invoice, they can follow below:

- Log in to the application.
- Select the "**Accounting**" option from the left menu.
- Click on the "**Fee manager**" option from the sub-menu.
- Provide the required information to find the fee and click on the "**Filter**" option.
- Select an invoice.
- Click on the "**Actions**" button for more options.

- Dashboard
- Users
- Academic
- Examination
- Accounting**
- Fee Manager

Paramount Secondary School

Emi Goodwin
Parent

Fee Manager

Home - Accounting - Fee Manager

08/20/2022 - 09/19/2022
All status
Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions

- Select the **"Print invoice"** option.

Fee Manager

Home - Accounting - Fee Manager

08/20/2022 - 09/19/2022
All status
Filter

Invoice No	Student	Invoice Title	Total Amount	Paid Amount	Status	Option
00000011	Marah Petersen Class : One	Mid exam fee	15 USD Created at : 11-Sep-2022	0 USD Payment date : 11-Sep-2022	Unpaid	Actions <div> Print invoice Pay </div>
00000021	Marah Petersen Class : One	Test fee	30 USD Created at : 19-Sep-2022	30 USD Payment date : 19-Sep-2022	Unpaid	

- Click on the **"Print"** button from the invoice.

Invoice

Home - Accounting - Fee Manager - Invoice

INVOICE

Marah Petersen

Please find below the invoice

Billing Address

Numquam nisi sequi s

P: +1 (834) 942-1943

Invoice no

00000011

Date

Mon, 19-Sep-2022

Unpaid

ID	Invoice Title	Total Amount	Paid Amount	Due Amount
1	Student Fee 01-Jan-1970	15 USD	0 USD	15 USD
Subtotal				15 USD
Due				15 USD
Grand Total				15 USD

 Print Invoice

The parents can also download the fees list by selecting the "**Export report**" button after clicking on the "**Filter**" button. They can download the fees list in 3 different ways. They are:

1. As PDF file
2. Get the hardcopy through Printout

FAQ

Version log -

How to integrate your customization features after updating the application? -

You can make a backup of your customized file/table anywhere you want. Just copy and save. To upload the backup to the new version, you just have to upload your customized file/table where you have to make the customization. Just copy your customized file from the backup and paste it into the new version. (You have to paste customized files/tables into the same place of the new version where you have copied them from the old version)

For example: If you have a customized index.html file in the current version. Now you want to update your application version. Copy and save the customized file (index.html) somewhere else(This is how you can make a backup). Now update the version. After that, copy the backup file and replace it with the index.html file of the new version.

That's it.

What kind of license should I purchase? -

If you want to build your own website/course portal/project, you can purchase the regular license for each project. Or, if you want to build a website/course portal/project for others/your clients, you have to purchase the extended license for each project.